The Access & Technology Center
Hunter North 300

Alternative Format Request Form Agreement

Effective August 15, 2004, New York State Education Article 15B (Section 715, also referred to as Chapter 219) will provide a direct role for publishers in the provision of alternate format textbooks and supplement any material to students with disabilities. In accordance with this law, please read and sign the following:

By signing this document, and in consideration of the provision of audio, electronic, large print, or Braille textbooks or other course materials, I acknowledge and agree to the following:

- I agree that I am enrolled for the semester and the particular course(s) for which I am requesting alternatively formatted instructional materials.
- I understand that I must purchase instructional materials at the same cost as other students.
- I agree that I will not copy or reproduce alternatively formatted instructional materials nor allow anyone else to do so pursuant to the requirements of the copyright revision act of 1976 as amended (17 U.S.C. §101 et seq.).
- I will not share alternatively formatted materials with any other party.
- I understand that any violation of this agreement may be considered a violation, of Hunter's Student Code of Conduct and may result in penalties including suspension and expulsion, Violations may also constitute a violation of federal and/or state laws and may result in civil or criminal prosecution, payment of fines or other moneys to the copyright holder, and/or incarceration.
- I have provided the Office of AccessABILITY with appropriate documentation of the disability that prevents me from using standard instructional material. I understand that this documentation will be kept on file at the college.

By signing below, I agree to the terms and conditions outlined above by the Office of AccessABILITY.

I am also aware that this service is provided on a first come first serve basis. Book requests will be processed in the order in which they are received.

Print Name:_____________________________  Emplid #:_________________________

Student’s Signature:______________________  Date:_____________________________