# HUNTER COLLEGE
# BUDGET MODIFICATION REQUEST

DEPT. BUDGET MOD. NO. _____ _____
Dept. No. Sequence No.

DEPT. NAME _____ DATE _____

| INCREASE | | | DECREASE | | | AMOUNT |
|---|---|---|---|---|---|---|
| DEPT. NO. | PUR-POSE CODES | DEPARTMENT | DEPT. NO. | PUR-POSE CODES | DEPARTMENT | |
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| | | | | | TOTAL | |

**EXPLANATION:**

| DEPARTMENT AUTHORIZED SIGNATORY | DATE | PROCESSED BY BUDGET | DATE |
|---|---|---|---|
| | | | |

| PURPOSE CODES | DESCRIPTION |
|---|---|
| 1 | FULL TIME |
| 2 | ADJUNCT |
| 3 | TEMPORARY SERVICE |
| 4 | SUMMER SESSION |
| 5 | O.T.P.S. |

BUDGET