

**USE THESE FORMS WHEN APPLYING FOR:
FELLOWSHIP LEAVE OF ABSENCE FOR ACADEMIC YEAR 2001/2002**

HUNTER COLLEGE OF THE CITY UNIVERSITY OF NEW YORK

**INSTRUCTIONAL STAFF
APPLICATION FOR FELLOWSHIP AWARD
(APPLICATION MUST BE TYPED)**

INSTRUCTIONS: Faculty member completes request and forwards it to Department Chairperson. If Department P&B approves, request is forwarded to Divisional Dean, who will sign the application to indicate budgetary feasibility and forward it to the Office of the Provost for determination of eligibility. The application is then submitted to the FP&B Sub-Committee on Research Fellowship Leaves for review, who reports recommendations to the FP&B. If approved by FP&B, the President will sign the application and forward recommendation to the Board of Trustees.

NOTE: Applications must be submitted to Department Chair on or before October 30, 2000 for leaves starting in September or February of the following academic year.

Name: _____ Soc. Sec. No. ____/____/____

Department: _____ Title: _____

Retirement System:

ERS ____ TRS ____ TIAA ____

Date of appointment to College: _____ to present title: _____

with tenure or CCE: _____

I hereby apply for a fellowship award in accordance with pertinent provisions of the Bylaws of The City University of New York and the agreement between the Board of Higher Education and the Professional Staff Congress/CUNY.