

CITY UNIVERSITY OF NEW YORK

Guidelines to be Utilized in Approving

Applications for Scholar Incentive Awards

These guidelines pertain to the criteria to be used by the colleges in reviewing and approving applications for Scholar Incentive Awards under Section 25.5 of the Agreement with the PSC.

In order to ensure that these Awards are utilized for their intended purposes, "to facilitate bona fide and documented scholarly research," such research is to be defined as original inquiry into any academic discipline recognized by the University as well as original creative work in the arts. The application must evidence a direct relationship between the proposed research or creative work and the applicant's preparation and achievements.

Documentation for determining the bona fide nature of scholarly research shall include both of the following:

1. Materials substantiating outside funding or support for the project. Such funding shall be defined to mean funds obtained from independent granting agencies outside of the City University and its affiliated research agencies.
2. A minimum of two letters supporting the project, solicited by the College from experts outside of the institution.