

## Registration Information

**Register Online** – Students must register online.

Registration is based on appointments.

**Appointments** - are posted on eSIMS with the exception of new freshmen.

New freshmen will receive an appointment at their advisement session.

Priority registration appointments for new students are based are given to students who submit a commitment deposit by each due date.

**Access the CUNY Portal** - <http://www.cuny.edu> and select eSIMS. Students can register from 6am - 3am daily until the registration period ends except for the first day of each registration cycle when it opens at 9am.

**Schedule of Classes** - Registrar's Office online at <http://registrar.hunter.cuny.edu>.

## Registration

If you register...	Payment must be received by...	Notes
Nov 30 — Dec 14, 2011	Jan 5, 2012	Continuously enrolled degree students
Dec 15 — Dec 21, 2011	Jan 5, 2012	New graduate degree students with commitment deposit only
Jan 10 — 12, 2012	Jan 23, 2012	New Freshmen & Transfers and new graduate degree only w/commitment
Jan 13 — Jan 22, 2012	Jan 23, 2012	All degree students
Jan 18 — Jan 22, 2011	Jan 23, 2012	Re-registration for students cancelled from non-payment

## Late Registration and Change of Program

**Late Registration** (\$25.00 late registration fee) For students registering for the first time on or after the 1st day of the semester.

**Change of Program\*** (\$18.00 fee applied to total transactions per day) For students who are already registered for the semester and who are changing their schedule.

Jan 27 — Feb 2, 2012	Feb 13, 2012	All students
Feb 4 — Feb 9, 2012	Feb 13, 2012	All graduate students
Feb 4 — Feb 9, 2012	Feb 13, 2012	Undergraduates at the discretion of the academic department. Permission must be posted to the student's record.

## Registration appointments begin...

Degree Students Nov 30, 2011	Non Degree Students (undergraduate) Jan 18, 2012
Senior Citizen Program Jan 30, 2012	Non Matriculated Students (graduate) Jan 17, 2012

\* Avoid additional charges. Use the **"Replace"** feature when switching classes.

\*\* Some courses have alternate beginning and end dates. Check the Schedule of Classes for details. <http://registrar.hunter.cuny.edu>



## Payment Information

### View And Pay Your Bill‡

Log on to the CUNY Portal at <http://www.cuny.edu> and select eSIMS.

### Acceptable Forms of Payment

- Cash, Personal Check, Money Order
- Credit Card (Mastercard, American Express, Discover) **Online Only**
- EFT (Electronic Funds Transfer) **Online Only**
- Confirmed on eSIMS Third-Party Payment Vouchers, Waivers and Scholarships
- TuitionPay Payment Plan [www.tuitionpay.com](http://www.tuitionpay.com) or call 1-866-267-CUNY

Is a Tuition Payment Plan Right for You?

<http://www.hunter.cuny.edu/bursar/services/payment-plan>

### Registration Cancellation Policy

To avoid cancellation of your registration, your payment for tuition and fees must be received by the specified due dates. Course cancellation is reflected on eSIMS several days after cancellation and notification regarding this action will be sent to your Hunter email account.

### Enrollment Policy

- You may not attend any class for which you are not officially registered.
- You are not considered officially registered until payment is received.
- Some departments do not allow students to enroll in a course after the first week of classes.

### Refund Dates ‡‡

Last Day for 100% refund	Jan 26, 2012
Last Day for 75% refund	Feb 2, 2012
Last Day for 50% refund	Feb 9, 2012
Last Day for 25% refund	Feb 16, 2012

‡ To request a paper bill:

[www.hunter.cuny.edu/bursar/how-do-i/obtain-a-paper-bill](http://www.hunter.cuny.edu/bursar/how-do-i/obtain-a-paper-bill).

‡‡ Refunds are based upon the semester start date regardless of the course start date.

Dates are subject to change  
10/30/2011elt