

REGISTRATION AND PAYMENT INFORMATION WINTER 2012 JANUARY 3, 2012 – JANUARY 24, 2012**

REGISTRATION INFORMATION

REGISTER ONLINE – Students must register online. Registration is based on appointments. Appointments are posted on eSIMS with the exception of new freshmen. New freshmen will receive an appointment at their advisement session.

ACCESS THE CUNY PORTAL at: <http://www.cuny.edu> and select eSIMS. Students can register from 6am - 3am daily until the registration period ends except for the first day of each registration cycle when it opens at 9am.

SCHEDULE OF CLASSES Registrar’s Office online at <http://registrar.hunter.cuny.edu>.

REGISTRATION	
If you register...	Payment must be received by...
October 20 - December 13, 2011	December 15, 2011
LATE REGISTRATION AND CHANGE OF PROGRAM	
Late Registration (\$25.00 late registration fee) For students registering for the first time on or after the 1st day of the semester.	
Change of Program* (\$18.00 fee applied to total transactions per day) For students who are already registered for the semester and who are changing their schedule.	
If you register...	Payment must be received by...
January 3, 2012	January 5, 2012

REGISTRATION APPOINTMENTS BEGIN...

Degree Students	October 20, 2011
Non Degree Students (undergraduate)	October 26, 2011
Non Matriculated Students (graduate)	October 26, 2011

* Avoid additional charges. Use the “**Replace**” feature when switching classes.

** Some courses have alternate beginning and end dates. Check the Schedule of Classes for details. <http://registrar.hunter.cuny.edu>



PAYMENT INFORMATION

VIEW AND PAY YOUR BILL‡

Log on to the CUNY Portal at <http://www.cuny.edu> and select eSIMS.

ACCEPTABLE FORMS OF PAYMENT

- Cash, Personal Check, Money Order
- Credit Card (Mastercard, American Express, Discover) **Online Only**
- EFT (Electronic Funds Transfer) **Online Only**
- Confirmed on eSIMS Third-Party Payment Vouchers, Waivers and Scholarships

REGISTRATION CANCELLATION POLICY

To avoid cancellation of your registration, your payment for tuition and fees must be received by the specified due dates. Course cancellation is reflected on eSIMS several days after cancellation and notification regarding this action will be sent to your Hunter email account.

ENROLLMENT POLICY

- You may not attend any class for which you are not officially registered.
- You are not considered officially registered until payment is received.
- Some departments do not allow students to enroll in a course after the first week of classes.

REFUND DATES ‡‡

Last Day for 100% refund	January 2, 2012
Last Day for 75% refund	There is <i>no</i> 75% refund for Winter Session
Last Day for 50% refund	January 4, 2012
Last Day for 25% refund	January 6, 2012

‡ To request a paper bill: www.hunter.cuny.edu/bursar/how-do-i/obtain-a-paper-bill.

‡‡ Refunds are based upon the semester start date regardless of the course start date.