Why Enroll?

The Certificate in Medical Coding and Billing prepares students for a dynamic career in the health care industry. Students will step right into positions such as medical coder, abstractor, coding specialist, coding compliance auditor, reimbursement manager, collection supervisor and billing compliance specialist.

This certificate is designed for students who wish to acquire a thorough understanding of the human anatomy, the language used in the medical profession, regulations that govern the practice of medicine, and the knowledge of how to correctly code and bill for services provided. Upon successfully passing the exam, students earn the credential, Certified Professional Coder, CPC, or CIC or COC for the Combined Certificate, and are prepared to sit for the national certification exam given by the American Academy of Professional Coders, AAPC.

There are many benefits to furthering your education in healthcare, and at Hunter, registering for your certificate in Medical Coding & Billing also provides:

• An 80-hour online training program
• Online training workbook & textbook for CPC included
• Practice opportunities for the CPC national exam
• 10-month access to the online training program
• Discounted fees for AAPC membership ($110), CPC exam registration ($300), and Physician Bundle I ($199.95)
• Combined Certificate option

Course Schedule

Required Courses:

Medical Terminology (MBMEDTE)
Tue. & Thu. 6:00-9:05pm; 6/11 - 7/31(13 sess.) Skips 7/2, 7/9

ICD-10 Coding (MBICD10)
Not available this semester

CPT-4 Coding (MBCPTCO)
Tue. & Thu. 6:00-9:05pm; 6/11 - 7/25 (13 sess.) Skips 7/4

Medical Billing Course (MBMEBIC)
Tue. 6:00-9:00pm; 7/2 - 7/30 (5 sess.)

Regulations I (MBREGU)
Not available this semester

Combined Certificate Additional Courses:

Inpatient Facility Coding (MBINPFC)
Not available this semester

Outpatient Facility Coding (MBOUTFC)
Not available this semester

Summer 2019 at CEP:

CEP’s Summer semester runs from June 1 to August 11. Classes do not meet on major holidays - please note skip dates.

The Certificate in Medical Coding & Billing Open House will be held on:
Tuesday, May 28, 2019 @ 6pm
RSVP by phone or online at http://bit.ly/CEP_RSVP

www.hunter.cuny.edu/ce/certificates/medical-coding-billing

CONTINUING EDUCATION PROGRAMS at HUNTER

Medical Coding and Billing

Prepare for a dynamic career in the health care industry! This certificate prepares you for jobs such as medical coder, coding analyst and billing compliance specialist.

Summer 2019

www.hunter.cuny.edu/ce
Certificate In Medical Coding & Billing

Registration and Tuition:
The Certificate In Medical Coding & Billing consists of 5 required courses and an 80-hour online training available through the American Association of Professional Coders. Tuition for the certificate is $4,500 plus a one-time $35 registration fee, or you can register for each course individually plus the registration fee per semester. This certificate cannot be completed in one semester. Payment plan options are available.

To register for courses online, visit our online registration portal listed below. You may browse courses and register as a new or returning student. Certificate students must contact the registration office to select your course schedule per semester.

Courses must be taken in the order listed: Medical Terminology, ICD-10 Coding, CPT-4 Coding, Medical Billing with Practicum. Regulations I can be taken at any time. If you are a registered nurse you do not need to take the Medical Terminology class. You must bring a transcript as proof you have completed this class.

About The 80-Hour Online Training:
In addition to the classroom hours, our Medical Coding and Billing students will have access to an 80-hour online training available through the American Association of Professional Coders. This extra feature is included in the price of the program.

The 80-hour online training covers the following topics:
1. The Business of Medicine
2. Medical Anatomy and Terminology
3. ICD-10
4. CPT-4

The training includes reading materials, quizzes, lectures and chapters’ review exams. Students will also have an opportunity to take a final exam that will prepare them to sit for the CPC certification exam. An additional workbook and textbook for CPC is included in the tuition fee. Students have access to the online training for 10 months.

Required Courses:
Medical Terminology $1000 (MBMEDTE)
This course provides the framework needed to understand medical terms through the analysis of word components, including an in-depth study of prefixes, suffixes, word roots, and combining and forming forms. Students will gain an understanding of medical terms by dissecting terms into their component parts. Students will also learn terms applicable to the structure, function, and diseases of the human body. This course is a prerequisite for the remaining courses in this program. Please make sure to bring the book to the first class Required Book: The Language of Medicine, by Davi-Ellen Chabner. 11th Edition, ISBN-13: 978-0323370813.

ICD-10 Coding $1000 (MBICD10)
This course emphasizes the fundamentals of assigning International Classification of Diseases, ICD-10-CM, and codes. Students will learn the history of coding and coding conventions, and explore coding and billing issues.

CPT-4 Coding $1000 (MBCPTCO)
This course is designed to provide the student with an understanding of coding medical procedures and the accurate utilization of assigned codes. The classification system for coding medical procedures is reviewed through in-depth coverage of the correct usage of the Current Procedural Terminology Manual, CPT-4 and the Health Care Financing Administration Common Procedure Coding System, HCPCS and Level II codes.

Regulations I $350 (MBREGU)
This course is designed to give students an understanding of the legal and ethical issues encountered in the delivery of health care services. Students learn regulations and procedures for claims filed with government agencies, including discussions of fraud and abuse, the National Correct Coding Initiative, NCCI, as well as current health care legislation.

Medical Billing Course $450 (MBMEBIC)
Students learn the theory and basic financial techniques utilized in a physician’s office and other health care facilities. This will include gaining an insight into the administrative and clerical aspects of a medical office. This class also explores the principles and applications of medical and financial records management, billing details, appointment scheduling, insurance processing and accounts receivable. Students will also be given the opportunity for practical application of lessons learned using medical billing software. Prerequisites for students enrolled in the Combined Certificate in Outpatient and Inpatient Medical Terminology, ICD-10 Coding, CPT-4 Coding, Regulations I, Inpatient Facility Coding & Outpatient Facility Coding.

Combined Certificate in Outpatient and Inpatient Medical Billing

The Combined Certificate in Outpatient and Inpatient Medical Billing is $5,600. By the end of this program, students will be able to demonstrate proficiency in the basic concepts of coding and billing for facility inpatient and outpatient services through completion of assigned practice exercises and case studies and pass a written examination demonstrating understanding and competency in the above. Prerequisites: Students interested in this program must complete: Medical Terminology, ICD-10 Coding, CPT-4 Coding, Regulations I and Medical Billing.

Inpatient Facility Coding $700 (MBINPFC)
This course provides a comprehensive overview of coding and billing for hospital services. This course covers coding and billing for inpatient services.

Understanding Hospital Coding and Billing: A Worktext, 3rd Edition by Diamond, Marsha
ISBN 10: 1-305-25670-0

Outpatient Facility Coding $700 (MBOUTFC)
This course provides a comprehensive overview of coding and billing for hospital services. The course focuses specifically on outpatient coding and billing.

Understanding Hospital Coding and Billing: A Worktext, 3rd Edition by Diamond, Marsha
ISBN 10: 1-305-25670-0