

Minutes of the Meeting of the Executive Committee of the Faculty Delegate  
Assembly

Solarium

Wednesday, January 28, 10:00 AM to 11:00 AM

Present: David Connor, Tony Doyle, Michael Fisher, Jenny Tuten, Jason Young

FDA President Jason Young called the meeting to order at 10:07.

**1. Approval of the minutes of the December 3, 2008, Executive Committee meeting:** The minutes were approved with no changes.

**2. Information items:**

- \* Update on the FDA budget. The budget includes \$3000 to \$4000 for OTPS. If there are any items that the members of the Executive Committee think should be funded from OTPS, they should make recommendations.

The FDA office has recently bought a Mac and a copy of Photoshop.

- \* Update on FDA website. The FDA office is still working on improving the website's look. If the Executive Committee members have recommendations for additions, they should let Professor Young, Mr. Regan, or Ms. Green know. Committee members should also have a look at the mission statement, as it appears on the website, and pass along any suggestions.

- \* Need for a new Executive Committee member to replace Prof. McCauley (on sabbatical): Ideally we're looking for someone who's not from the School of Education, since two of our current members are from that School.

- \* Reelections: We also need to re-nominate and hold elections for Professors Connor and Doyle, whose terms expired at the beginning of the fall semester. We will do this at the next general FDA meeting.

- \* Middle States site visit: This will be in late April. This is when the evaluation team will officially review the self study report. The team will then conduct interviews.

**3. brief discussion items:**

- \* Agenda for February 18 general meeting:

  - Professors Sandi Clarkson and Phil Alcabes would like to visit to solicit feedback from faculty on the draft of the Middle States Self Study Report. Faculty feedback on the draft is a requirement of Middle States.

-- Professor Young will ask Provost Rabinowitz to give an academic update.

\* March general meeting. The Committee discussed the prospect of having attendees talk about their research interests. Professor Connor suggested having people meet in groups of four to discuss their interests (perhaps after everyone present has had a chance to talk briefly about their interests before the entire group). Each person would have 10 minutes to talk. Professor Young suggested inviting someone from Gender Equity to come in to help start the conversation. The theme would be, How do we do our research?

Also, the president is currently scheduled to present the college update at this meeting.

\* April meeting: The meeting could feature a panel of people who've gotten grants from different sources: small grants, state grants, or private foundation grants. They could discuss their strategies.

\* Should the FDA award certificates of recognition to faculty for noteworthy achievements, for example, for retirement or teaching honors?

Professor Tuten noted that the School of Education formally recognizes teaching honors. One or two awards are given along with a small amount of money.

Professor Young suggested having the ceremony at the beginning of the year rather than at the end. Perhaps the FDA could contribute 50% of the award and 50% could come from the deans. Maybe we could have two awards of \$500.

Professor Fisher suggested that we solicit nominations late in the spring and honor the winners in early fall.

Professor Connor urged that one award go to adjuncts.

Professor Young disagreed: The awards should be granted simply on the strength of teaching merit. By not distinguishing between adjuncts and full timers it will be clear that we're not granting special status to the latter.

Professors Fisher and Tuten agreed with Professor Connor.

The Committee agreed on the following proposal: There will be two awards but no special award for adjuncts only. Every department will nominate a full timer and an adjunct. This should ensure that adjuncts are well represented. Professor Young will ask Mr. Regan and Ms. Green to invest in some heavy grade certificate paper and some nice frames.

\* FDA Social. The social will be held on March 25, Wednesday, 4-7. Professors Connor, Tuten, and Doyle volunteered to run the social. Professor Doyle agreed to book the faculty lounge for the appropriate time.

The meeting was adjourned at 10:56.

Respectfully submitted,

Tony Doyle  
FDA Secretary