

HUNTER COLLEGE

OFFICE OF RESEARCH ADMINISTRATION

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To: All Faculty and Staff

From: Robert J. Buckley

Date: September 26, 2006

Re: New On-line Access to SPIN/GENIUS/SMARTS from your Hunter Desk-top

In order to provide you with improved information on funding and expertise, the Research Foundation has contracted for access to GENIUS and SMARTS from InfoEd International, Inc. These two new databases, together with the SPIN (Sponsored Programs Information Network) database, are on the cutting-edge of systems providing faculty and staff with current funding data and information on research opportunities. If you have access to e-mail and the World Wide Web from your Hunter location, this is important to you. (Please note: the contract does not allow for access from non-Hunter locations.)

GENIUS (Global Expertise Network for Industry, Universities and Scholars) is an expertise database containing primary source profiles from scholars and researchers at leading universities. SMARTS (SPIN Matching and Researcher Transmittal System) matches funding opportunities with comprehensive, current U.S. Federal and Non-Federal (and expanding international) research funding information. The Keyword Thesaurus used in all of InfoEd's systems is a modified version of the NSF/NIH/DOE Thesaurus, and will be compatible with keywords used in the NIH CRISP System. Both GENIUS and SMARTS link with the Sponsored Programs Information Network (SPIN) from which we have provided "SPIN searches" for the last decade.

On an average, it takes about 30 minutes to enter your personal information. This is a one-time procedure that will continue to deliver -- to your specified e-mail address -- data on sources of prospective funding. To utilize the service, it is required that you complete the following sections in GENIUS:

General Information
Keyword Selection
Application Type
Research/Scholarly Interests

In order to participate in GENIUS and SMARTS, you must have WWW capabilities and an e-mail connection.

On the reverse side you will find general information about the GENIUS and SMARTS systems and the instructions for registering your profile. Please read all instructions before you begin. If you encounter any difficulty while you are entering your information in GENIUS and SMARTS, Carolynn Julien, Associate Director of Research Administration, will be pleased to offer support. Please do not hesitate to contact Carolynn through e-mail at: cjulien@hunter.cuny.edu. We hope you will find GENIUS and SMARTS of value and wish you much success in finding many new opportunities for your research.

Instructions to Access GENIUS/SMART and SPIN

*** Please note you must have access to the WWW and e-mail. This system can only be accessed from Hunter College campuses.

1. Go to the Infoed home page: <http://www.infoed.org/home/officemenu.asp>
2. Select the Smarts/Genius icon
4. Select Create A New Profile under the subheading: *Investigator/Researcher Options*
5. Select the Institution (CUNY Hunter College)
6. Complete the New Profile Registration
7. Complete Profile Summary Page
8. Logout – using the logout icon at the bottom of the screen
9. Select the highlighted 'back' in the sentence "Come back again."

(You have completed the SMARTS/GENIUS portion. If you wish to start a SPIN search, please continue with the additional steps.)

10. Select the SPIN icon
11. Select SPIN USA
12. Begin your search OR Select the Help icon to assist you further.