

## New Employee Benefits Checklist: *Civil Service Probable Perm*

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Please send the completed DC 37 Health and Security Plan Enrollment Form to the address provided in the Civil Service Benefits Folder. Click on the links below to complete and print the required documents, which must be returned to the Benefits Office (East Building – Room 1504) within 30 days of your appointment.

### **Mandatory Benefits**

[Death Benefit Beneficiary Designation Card](#)

[Health Benefits Application](#)

DC 37 Health and Security Plan Enrollment Form

[Retirement Application: NYCERS](#)

### **Optional Benefits**

[TIAA Supplemental Retirement Annuity Plan](#)

[New York State Deferred Annuity Plan](#)

[New York 529 Plan](#)

[WageWorks: Transit Benefit Plans](#)

[WageWorks: Park-N-Ride Plan](#)