Hunter College of The City University of New York Department of Human Resources 695 Park Avenue, New York 10021

HUNTER

Employment Application

Last Name (Please Print)		First	,	Middle		Position	sition Desired			
Address City or Borough State Zip Code						Zip Code				
Social Security No. Home Telephone			ne	Business Telephone						
Are you authorized to wo U.S.? Yes No	rk in the	Have you ever served in the armed forces of the United States? (Yes/No) If yes, complete the following: Branch Dates of Active Service/ (month/year)								
Are you physically, mentally and medically able, with or without reasonable accommodation, to perform fully the essential duties of this job as contained in the job description? Yes If no, please explain No Indicate any other name(s) used on employment records Have you been convicted of a crime? (Do not include a traffic violation or juvenile delinquency)										
□ Yes IF Yes, give details□ No										
Date	1	Violation		Location			Penalty			
		-	EDI	UCATI	ON					
Name of School – City/State		From	То	Majo	or	Minor	Total Credits	Dipl/Deg/Certif.		
High School										
College										
Other (Grad., Business, et										
G.E.D.	Date issued				Certificate No.					
If not high school graduate, please indicate highest grade completed Name of School – City/State										
LICENSE										
Title of license you posess (valid in New York City) License No.										
Name of issuing agency										
Date of original issue Date of last renewed R			R	Renewal No.			Date of expiration			

List most recent e					ount for at lea	ast you last 10 years of work experience,			
Dates employed	п зеригите			me/address	Description of work				
From:									
To:									
Hours worked per	r week	Sup	ervisor's r	name					
Exact title of you	r position	Anr	nual Salary	J					
	Position				Reason for leaving				
Dates employed From:		Con	npany nam	ne/address	Description of work				
To:									
Hours worked per	r week	Sup	ervisor's r	name					
Exact title of you	r position	Anr	nual Salary	/	Reason for leaving				
Datas annulas al					December				
Dates employed From:		Con	npany nam	ie/address	Description	on of work			
То:									
10.									
Hours worked per	r week	Sup	ervisor's r	name					
Exact title of you	r position	Anr	nual Salary	/	Reason for leaving				
				SKILLS					
Foreign				Clerical:		Computer Skills:			
Language(s):	Read	Write	Speak	Typing	WPM				
				Typing					
				Shorthand	WPM				
Minimum salary	requireme	nt:							
			Applica	ant's Certification a	nd Agreemei	nt			
I hayaby aaytify th	at the fact	a stated a	n this am	nlovmant application	ano tuno and	complete to the best of my knowledge. I			
						complete to the best of my knowledge. I idered sufficient cause for dismissal.			
	•								
Signature of Applicant					Date				
			DO NO	OT WRITE BELOV	V THIS LIN	E			
Interviewed by: _ Comments:					Da	te			