

# HUNTER

The City University of New York

Payroll Department  
(212) 772-4395

**DATE:** November 10, 2016  
**To:** All Civil Service Staff on the State Payroll  
**From:** Susan Jones-Crenshaw, Payroll Director  
**Re:** Prepaid Legal Service Benefit for CUNY Employees

For employees, represented by DC37, Teamsters-Local 237 and SEIU- Local 300 the Office of the State Comptroller has applied the Prepaid Legal Service Benefit for the calendar year 2016 on the November 10, 2016 paychecks

In accordance with the Internal Revenue Service Code, it is required that the value of employer-funded group legal service benefits be considered as reportable income for each covered employee.

The amount listed below, will be added to the November 10, 2016 gross for tax purposes. This will affect your taxes and your net pay.

- \$107.00 – DC37 employees
- \$98.03 – Teamsters – Local 237
- \$85.00 – SEIU, Local 300

For more information regarding the prepaid legal benefit, please contact your union.

DC37.net  
Local237.org  
Local300csf.org