



OFFICE OF THE UNIVERSITY CONTROLLER

User - ID and Password
Create/Modify/Delete Form

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Note: College must make a photocopy for own records.

System(s): FAS FIS SFA
Action: Create Modify Delete
User Name: Phone Number:
User-ID (5 Letters, Last 2 = Alpha College Code):
Password: (5-8Alphanumeric)
Mainframe Reports Printer Destination:
College Name:
College Address:
FAS (may check more than one)
FIS (may check more than one)
SFA (check only one)
SFA - Additional Options
SFA - Deduction Source (check one)
Authorized Signature: Date: Tel #:
Print Name: Email Address:

FOR OUC USE ONLY

Input By: FAS FIS SFA
Date:
Security Level: