CHANGE OF STATUS APPLICATION CHECKLIST

When your admission to the IELI is approved, you will receive an I-20 form and more information about applying for F-1 student status. IELI International Student Office must receive this form.

In order to receive the I-20 form to study at the IELI, you must prepare several documents for your admission. The following must be submitted:

☐ Complete the IELI Online I-20 Application (full payment for the first semester must be included)

☐ Original Bank Statement or Bank Letter in English with a minimum balance of $22,500. (can be emailed in PDF)

** If someone else is your financial sponsor (can be emailed in PDF)
1. Sponsor’s Bank Statement or Bank Letter in English with a minimum balance of $22,500
2. Affidavit of Support Form
3. Proof of income (Pay stub, W2, Job letter, Income Tax Return, etc.)

☐ Complete Payment of $25 Domestic Express Mail Fee (If Applicable)

☐ Letter from the lawyer (claiming responsibility for change of status case)

☐ Copy of the Current Visa

☐ Copy of the I-94 arrival stamp or card (blue and red stamp in your passport)

☐ Any Other Immigration Documents the Individual May Have Received From the Government Regarding Their Status (If Applicable)

** Change of status requested I-20 will be issued in 1 week after the international student office receives a complete application.

*For Office Use Only*

DSO Initial: ____________________________ Date: ____________________________
Affidavit of Support Form

Instructions: The financial sponsor must complete Part A and B of this form. If there is more than one sponsor, each sponsor must complete a separate Affidavit of Support.

SECTION A: SPONSORS WHO WILL SUPPORT A STUDENT

1) I hereby certify that I am willing and able to support ________________________________ with no less than ________________________________ for educational and living expenses while he/she studies in the United States.

   * Note: Students need a minimum of $22,500 to cover their expenses for the first academic year. An additional $8,000 must be added to this amount for a spouse or $8,000 for a child for dependent status.

2) My relationship to the student is: ( ) father ( ) mother ( ) other ________________________________

3) I am ________ years old and presently I ( ) live ( ) do not live in the United States.

4) I have on deposit in the bank a savings/checking account which totals $ ________________________________

   * Note: Bank statement/letter in English from financial sponsor(s) must total $22,500.

5) I also receive other income from ________________________________ which totals $ ________________________________

6) I have (2, 4, etc.) ___________ family members that also depend on me for financial support.

SECTION B: AFFIRMATION OR OATH

By completing this affidavit, you are swearing to the U.S. government that you will provide this student with a specific amount of money from your own financial resources to study at the IELI, Hunter College. You are also proving that you can afford the support you are promising with the supporting financial documents. Statement indicates that there are sufficient funds to cover at least one year of study.

I hereby affirm or swear that the information and have listed above is true and correct.

Sponsor’s signature: ________________________________ Date: ________________________________

Sponsor’s name in ENGLISH (printed): ________________________________

Proof of Income - Attach a current salary confirmation statement written by the employer or verification of annual income for self-employed or retired individuals. The employer statement or verification of annual income must be written in English or come with a certified translation.

**This form will not be accepted without a proof of income**
Financial Documentation Guidelines

All students coming to the United States for study must demonstrate that they have sufficient funding for their program of study.

Failure to provide evidence of sufficient funds may result in the denial of the SEVIS I-20 and visa request application.

** If you are self-sponsor, please submit the Original Bank Statement or Bank Letter in English.

** If someone else is your financial sponsor, please submit the sponsor's Original Bank Statement or Bank Letter in English and Affidavit of Support Form

BANK STATEMENT:

The bank statement or bank letter must be within three months of the time that you submit this application. Bank statements or bank letters older than three months will not be accepted.

The original and official bank statement or bank letter must be in English and include the following information:

- Student name/Sponsor’s name on the account,
- Type of account, i.e. checking/savings (stocks, bonds not accepted),
- And a minimum balance of at least $22,500 USD.

** The Financial Documentations can be emailed in PDF form.