

## Using VoiceThread in Blackboard

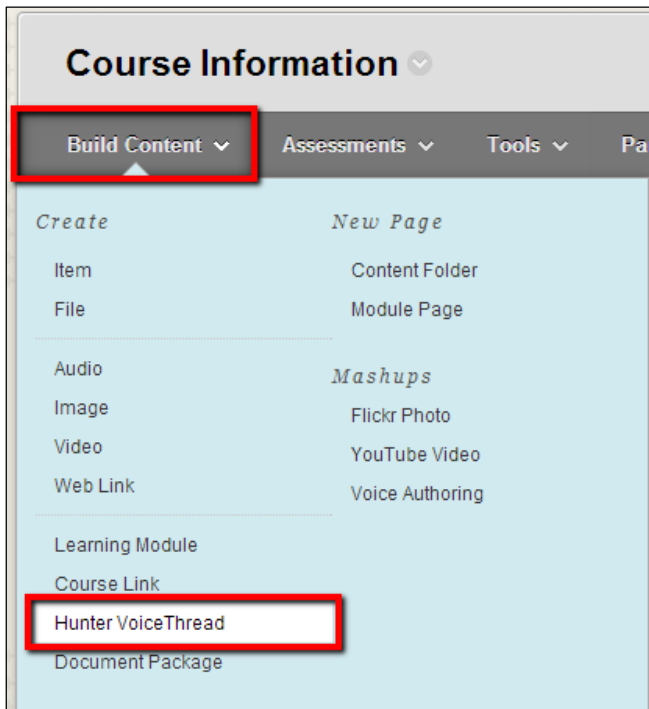
**VoiceThread** is a collaborative tool that allows users to create multimedia slide show presentations and allows people to leave comments to start an asynchronous conversation. Presentations can include media such as videos, images, and documents. Once a VoiceThread presentation is created other users can leave comments through text, audio, or video. All those with access to the VoiceThread presentation can review comments.

**Instructions for creating a VoiceThread can be found here:**

<https://voicethread.com/support/howto/Basics/>

This document will show you how to access **VoiceThread** in your Blackboard course. To access **VoiceThread** in your Blackboard course:

1. Click on a content area such as **Course Information**
2. Click on the **Build Content** menu
3. Then click on **Hunter VoiceThread**



4. In the **Name** box, type the title of the VoiceThread
5. In the **Description** box enter details about the VoiceThread  
**Note: The description cannot contain any line breaks or multiple paragraphs.**
6. If you would like to attach files click on the **Browse My Computer** link and search your computer for a document to attach
7. In the **Grading** section you can choose to enable grading
8. Click the **Submit** link.

### Create Hunter VoiceThread

*\* Indicates a required field.*

**INFORMATION**

**Name**

Color of Name  Black

Description

Rich text editor toolbar with options for Paragraph, Arial, 3 (12pt), Bold, Italic, Underline, Text Color, Background Color, Bulleted List, Numbered List, Indent, Outdent, Undo, Redo, Link, Unlink, Insert Link, Insert Image, Insert Video, Insert Audio, Insert Table, Insert Table of Contents, Insert Table of Figures, Insert Table of Equations, Insert Table of Lists, Insert Table of Images, Insert Table of Tables, Insert Table of Figures, Insert Table of Equations, Insert Table of Lists, Insert Table of Images, Insert Table of Tables, HTML, CSS.

Path: p Words:0

**ATTACHMENTS**

*Select **Do Not Attach** to remove a selected file.*

Attach File

**GRADING**

Enable Evaluation  Yes  No

## Create Hunter VoiceThread

\* Indicates a required field.

Cancel
Submit

### 1. Information

\* Name

Color of Name:  Black

Description

Rich text editor toolbar with options for Paragraph, Arial, 3 (12pt), Bold, Italic, Underline, Text Color, Background Color, Bulleted List, Numbered List, Indent, Outdent, Undo, Redo, Link, Unlink, Image, Video, Audio, Table, Table of Contents, and HTML/CSS source code.

Path: p Words: 0

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### 2. Attachments

*If you select a file you do not want, click **Do Not Attach** to remove the attachment from the content item. The file itself is not deleted.*

Attach File: Browse My Computer Browse Course

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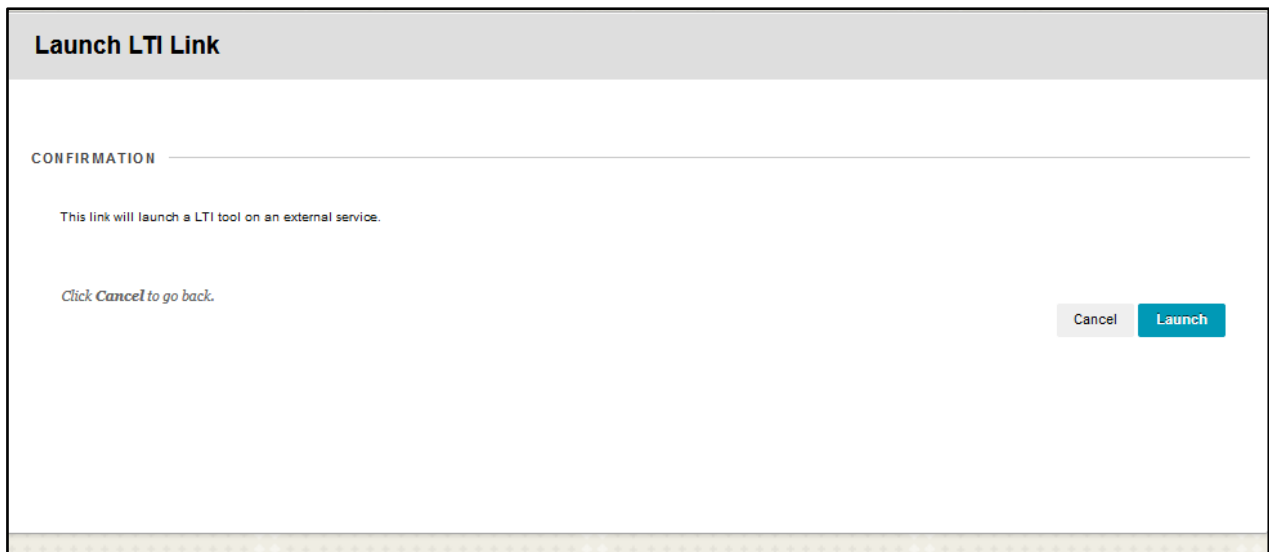
### 3. Grading

Enable Grading:  Yes  No

9. Click on the title of the **VoiceThread**

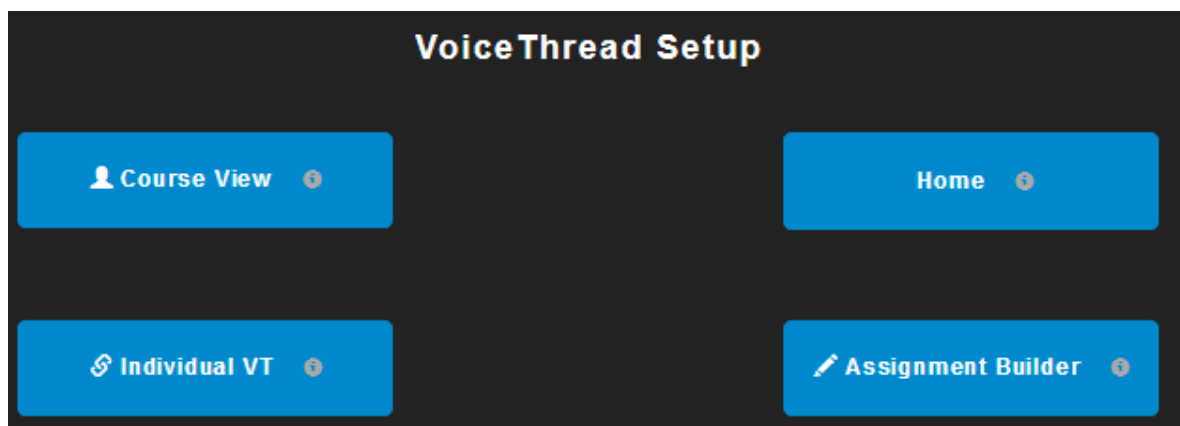


10. Click on the **Launch** link to access the **VoiceThread Setup**



11. After adding **VoiceThread** to the course, select what students should see when they click on the link.

12. Select one of the options: **Course View**, **Home**, **Individual VT**, or **Assignment Builder**.



### Course View

This displays the collection of VoiceThreads that are shared with the course. If a VoiceThread has not been shared with the course it will not appear under the **Course View** section.

### VT Home

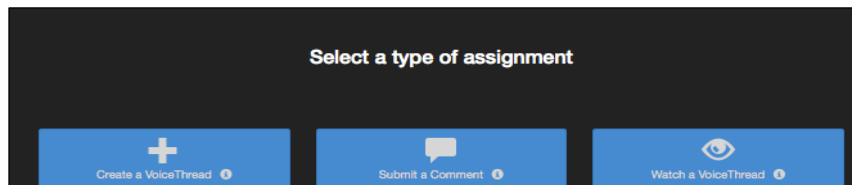
This will display all of a student's voice thread content. This view will display all of a student's voice threads and all of the classes associated with them.

## Individual VT

This will Display any VoiceThread that you have created.

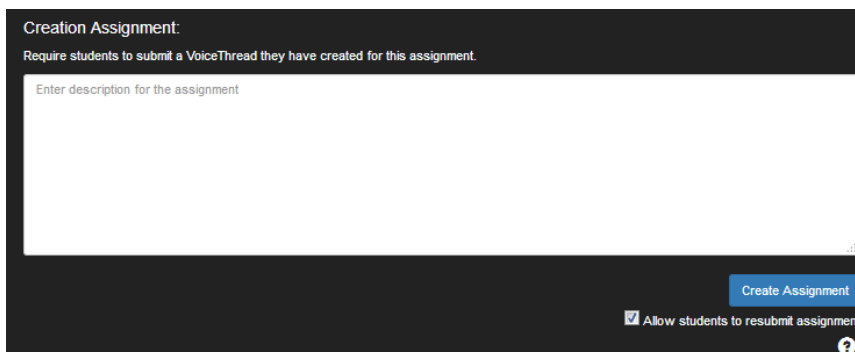
## Assignment Builder

This will allow you to create graded assignments for students. Students can create a VoiceThread of their own, comment on a VoiceThread, or watch a VoiceThread.

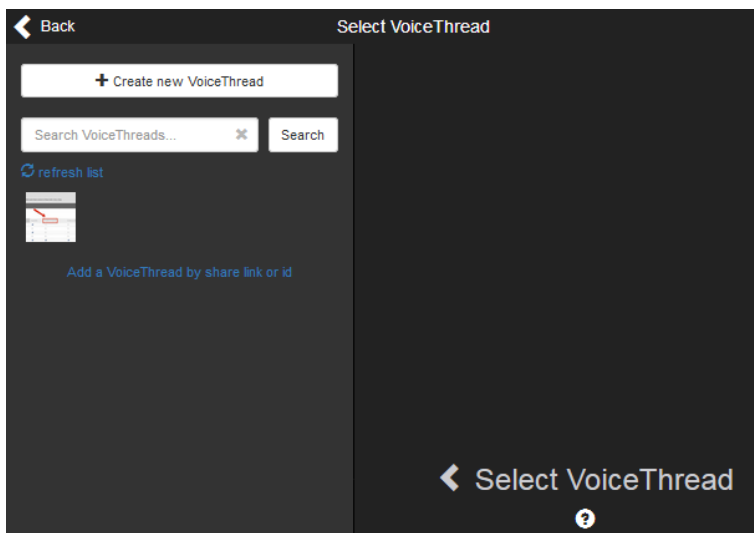


After selecting the type of assignment you will be taken to the assignment creation interface for the desired assignment.

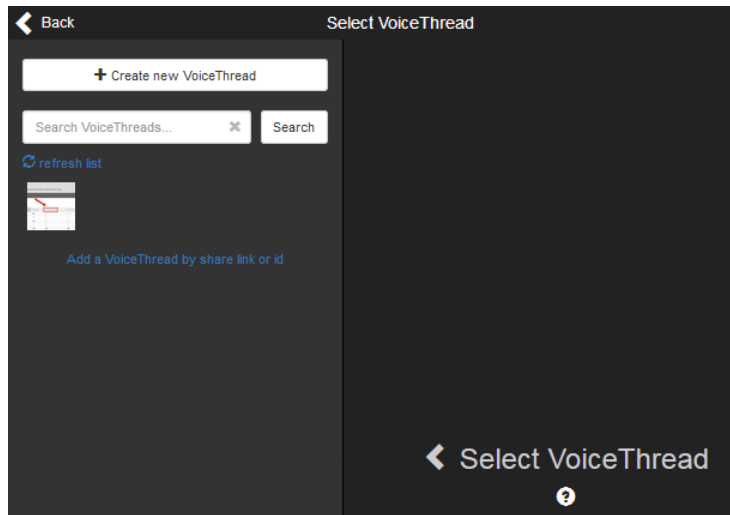
In the **Create a VoiceThread** assignment you can enter a description for the assignment. The **Allow students to resubmit assignment** is enabled by default.



In the **Submit a Comment** assignment you can create a new VoiceThread or select an existing VoiceThread for students to review.



In the **Watch a VoiceThread** assignment you can create a new VoiceThread or select an existing VoiceThread for students to view.



Students will click on the VoiceThread link in your course to complete the assignment.

To grade a VoiceThread assignment click on the VoiceThread link in your course to display the grading panel.

To grade a submission, click on the student's name to the right of the assignment submission. Enter a numerical value for each grade in the textbox. This will link to the Blackboard grade center.

If you have students who did not complete a VoiceThread assignment you can click on the **Remind** button to send an email message.

If you have further questions, faculty members can email [bb@hunter.cuny.edu](mailto:bb@hunter.cuny.edu) or contact the [Technology Resource Center](#) at 212-650-3358 and students can contact the Student Help Desk at (212) 650-EMAIL (3624) or [studenthelpdesk@hunter.cuny.edu](mailto:studenthelpdesk@hunter.cuny.edu).

For assistance designing learning activities that incorporate **VoiceThread**, please contact one of ICIT's educational technologists at [edtech@hunter.cuny.edu](mailto:edtech@hunter.cuny.edu).