

# Viewing and Downloading Test Results in Blackboard

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Test results can be viewed and downloaded from the within the **Grade Center**. Instructors can view a record showing which students have completed their test, or are in the process of completing a test from the column generated for that test in the Grade Center. Instructors can also see cumulative results for question responses from the **Assessment Statistics** page accessible from the column in the **Grade Center** associated with the test. Tests can also be shared or copied into other courses using the **export/import** feature in the **Test Manager**. Instructors can copy content in bulk from one course to another using Blackboard's **Course Copy** tool. **Course Copy** can copy all tests and question pools at once. If you only want to copy one test or pool, use the **Export** tool in the **Test Manager**.

## Viewing a student's individual test responses

1. Go to the **Grade Center** and locate the column for the test. Place your cursor in the cell corresponding to a particular student's grade and click on the downward pointing arrow and select to open the **Grade Details** page for that student.
2. On the **Grade Details** page click on the **View Attempt** button under the **Attempts** section of the page to access the student's test responses.

## Downloading all tests results

You can download the results into MS Excel (.XLS) and then open the file in SPSS or use the CVS (comma-separated values) if you do not have Excel. Once downloaded, the .XLS file can be viewed and manipulated in Microsoft Excel.

1. In the **Grade Center**, click the arrow button to the right of the column title and select **Download Results** from the menu.
2. The **Download Results** page that appears, will allow you to select how you want the data items to be formatted. Choose to download the type of file for download. By default, files are set to download as Tab-delimited files (.XLS) which can be opened directly in MS Excel, whereas comma-delimited (.CSV) files need to be imported into Excel. Comma-delimited files (.CSV) can be opened in most editing software as well.

3. Select how you want the results to be presented upon download, i.e., **By User, By Question and User**. (See the examples below for more details.)
4. Select to download all attempts—if an instructor has opted to have the student take the test multiple times then each instance of the test will be downloaded.

**Download Results**

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DOWNLOAD RESULTS

Select the delimiter type for the downloaded results for this test. Comma-delimited files (.CSV) have data items separated by commas. Tab-delimited files (.TXT) are text files that have data items separated by tabs. Both are common types of data files and can be opened in most editing software. Tab-delimited files can be opened in Microsoft Excel but must be saved as TXT files. Comma-delimited files need to be imported for use in Excel and must be saved as .CSV files. Saving the file in another format will make the file unreadable by the system when uploading.

Comma

Tab

Question text and results will download for all question types. Unsupported question types will be noted. Choose a download format. The format listed By User will include all of the questions for a user in one row. The format listed By Question and User will list each question for each user in a separate row. Choose the format By Question and User for assessments longer than 40 questions. All attempts for this item may be downloaded under All Attempts. Downloading Only Valid Attempts will just include the attempt that is being graded. For example, if the grading option is Last Attempt then only the last attempt will be provided. If the Grading option is Average, all attempts will be provided.

Format of Results  By User  By Question and User

Attempts to Download  Only Valid Attempts  All Attempts

*Click Cancel to go back.*

5. **Click to download results** and save the file.

### Format of results:

**By User:** Displays all questions for a user in one row. (Shows **only valid attempts**)

B	C	D	E	F	G	H	I	J	K	L	M	N	O
Last name	First name	Question ID 1	Question	Answer 1	Possible	Auto sc	Manu	Question ID 2	Question	Answer 2	Possi	Auto sc	Manual
student 1	Agnus	Question ID 1	Which of t	The Feder	1	1		Question ID 2	Consider t	21.60%	1	1	
student 2	Andre	Question ID 1	Which of t	The Feder	1	1		Question ID 2	Consider t	21.60%	1	1	
Student 3	Anna	Question ID 1	Which of t	The Feder	1	1		Question ID 2	Consider t	21.60%	1	1	
Student 4	Chris	Question ID 1	Which of t	The Feder	1	1		Question ID 2	Consider t	21.60%	1	1	

**By Question and User:** Displays each question for a user in a separate row (shows **only valid attempts**)

B	C	D	E	F	G	H	I	J
Last name	First na	Question ID	Question	Answer	Possible	Auto sc	Manual score	
student 1	Agnus	Question ID 1	Which of the foll	The Federal	1	1		
student 1	Agnus	Question ID 2	Consider the CAF	21.60%	1	1		
student 1	Agnus	Question ID 3	Consider the sing	A, B	1	1		
student 2	Andre	Question ID 1	Which of the foll	The Federal	1	1		
student 2	Andre	Question ID 2	Consider the CAF	21.60%	1	1		
student 2	Andre	Question ID 3	Consider the sing	A, B	1	1		

### Only valid attempts

Will only show the last or valid attempt by a user when the Instructor has allowed multiple attempts. The two pictures above are by valid attempts only.

### All attempts

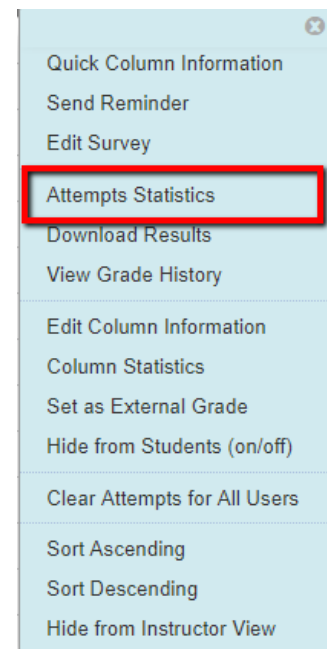
Selecting **All Attempts** will display all attempts in rows grouped by user in the spreadsheet as shown in the picture below.

Last name	First name	Question ID 1	Question	Answer 1	Possible points	Auto score	Manual score	Question ID 2	Question	Answer 2	Possible points	Auto score
Student 1	Maggie	Question ID 1	In different pain most		4	0		Question ID 2	Light skin osteoporosis		4	4
Student 1	Maggie	Question ID 1	The Thomas flexion contracture		4	4		Question ID 2	The ankle hinge joint		4	4
Student 1	Maggie	Question ID 1	When palpating irregular bony growth		4	4		Question ID 2	When the scoliosis.		4	4
Student 2	Tate	Question ID 1	The physical inspection		4	4		Question ID 2	A positive leg length		4	0
Student 2	Tate	Question ID 1	The Thomas hip dislocation		4	0		Question ID 2	The ankle hinge joint		4	4
Student 3	Keith	Question ID 1	"Grade 3 radiograph has full range of motion"		4	4		Question ID 2	Bony over Heberden		4	4

### Attempts Statistics

Instructors can view the aggregated results for each question in the **Attempts Statistics** page.

1. In the **Grade Center**, click the arrow button to the right of the test column title, then select **Attempts Statistics**.
2. The **Assessment Statistics** page that appears shows how many times the test has been taken and a breakdown of answers for each question in the test. Instructors can view aggregated results for question responses in percentages for true/false, multiple answer, multiple choice, Likert-opinion scale or multiple answer type questions. For questions requiring a typed out answer, like **Essay** or **Short Answer**, each individual response will be displayed.





**Assessment Statistics: Investments Final Spring 2010**

The statistics are calculated based only on the attempts being used in the grading option (Last attempt, First attempt, Lowest Score, Highest Score, or Average of Scores). If Average of Scores is the grading option, then all attempts are included in the statistics.

<b>Name</b>	Investments Final Spring 2010
<b>Average Score</b>	43.23
<b>Attempts</b>	31 (Total of 31 attempts for this assessment)
<b>Graded Attempts</b>	31
<b>Attempts Needing Grading</b>	0
<b>Instructions</b>	

**Question 1 Multiple Choice** **Average Score 0.97 points**

You are considering purchasing a put option on a stock with a current price of \$33. The exercise price is \$35, and the price of the corresponding call option is \$2.25. According to the put-call parity theorem, if the risk-free rate of interest is 4%, and there are 90 days until expiration, the value of the put should be \_\_\_\_\_.

Correct	Answers	Percent Answered
	\$2.25	0%
✓	\$3.91	96.774%
	\$4.05	3.226%
	\$5.52	0%
	Unanswered	0%

(The picture above illustrates the results for an objective type question.)

If you have further questions or need assistance, please email [bb@hunter.cuny.edu](mailto:bb@hunter.cuny.edu) or contact the [Technology Resource Center](#) at 212-650-3358.