# Configuration Recommendations for Bb collaborate

## Overview

**Blackboard Collaborate** creates a live online teaching environment for faculty and students. It is Java based and there several things you need to remember to run Collaborate properly.

For information on the System Requirements for Collaborate, please visit the following link: http://support.blackboardcollaborate.com/ics/support/default.asp?deptID=8336

## Installing Java

**Blackboard Collaborate** requires you to have Java installed to run. They recommend that you have the latest version of Java installed for full functionality. If you already know that you have the latest version of Java, you may skip these steps. To install the latest version of Java, please follow these steps:

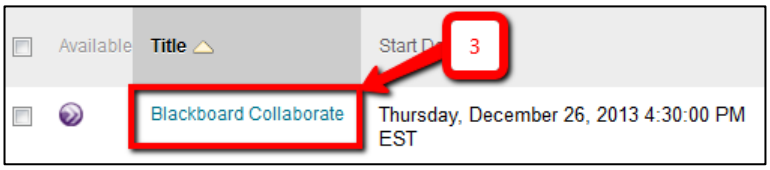
1. Visit www.java.com
2. Click on the button that reads **Free Java Download**
3. On the next page, click on **Agree and Start Free Download**

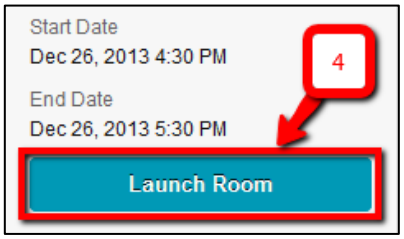
4. In the prompt, find your desired location to save the file and click **Save** (this option may differ depending on the browser you are using)
5. Locate the saved file and double click to **Run** the installation process
6. Click **Install** on the pop up
7. Click **Next** on the next page
8. Installation process takes several minutes
9. Click **Close** on the last page

## Launching Blackboard Collaborate

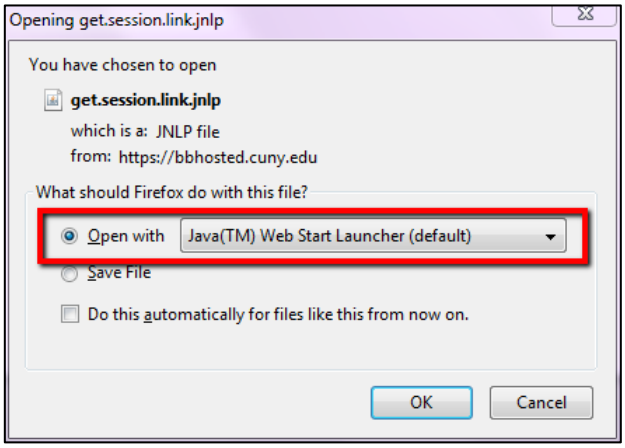
If you have java installed properly, you can go into your Collaborate session and join your Students and Classmates by following these steps:

1. Login to your Blackboard Course
2. Locate the session link for your class
   a. Default location is **Tools** >> **Blackboard Collaborate**
   b. Non-default location includes one of the Content Areas
3. Click on the Session Title and the following page should show
4. Click the **Launch Room** on the following page



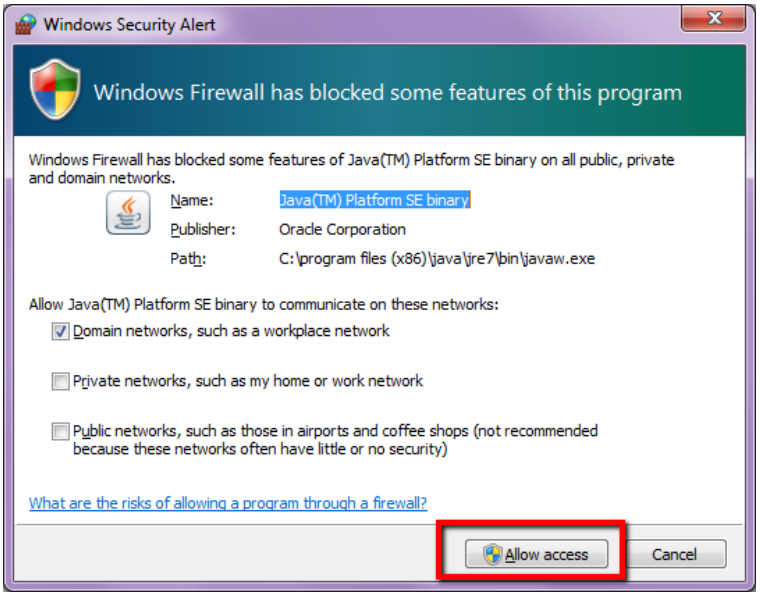



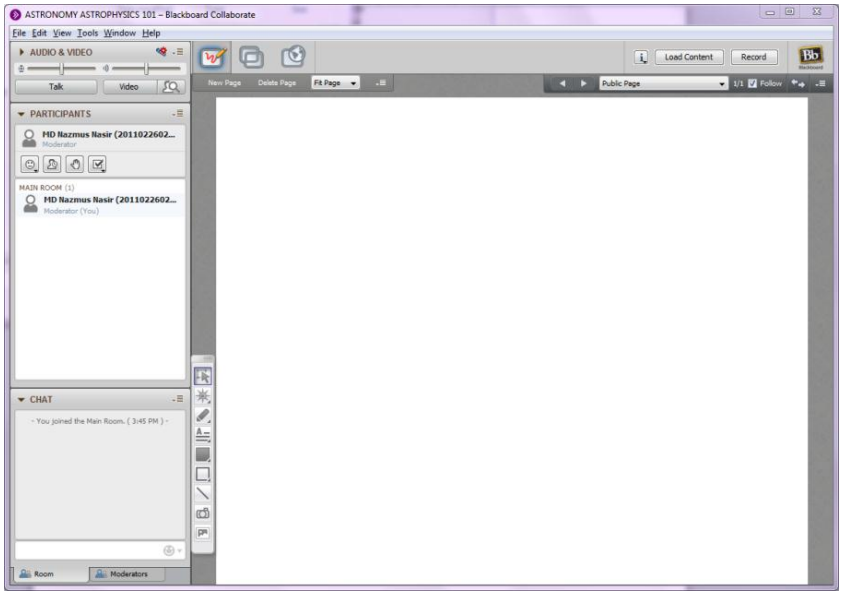
5. On the Popup, make sure that **Java** is set as the **Open With** option
6. Click **OK**




7. Java should launch automatically and the load may take several minutes

If you receive a Popup from Windows Firewall, please make sure you click **Allow Access:**




If Java is installed properly and firewall access is granted, you should be on your way to using Blackboard Collaborate.