Voice Tools, made by a company called Wimba, is a suite of tools that allows you to use audio recordings within Blackboard to present content and communicate with your students. The Voice Tools suite includes Voice Announcements, Voice Authoring, Voice Presentation, Voice Email, Voice Board, Voice Direct, and Wimba Podcaster. This document guides you in configuring your Internet browser appropriately for using Wimba Voice Tools.

1. To use Voice Tools, you need to have the Java runtime environment plug-in installed on your computer. It is likely that you already have it, but you can check by clicking on the Test Browser button on your Blackboard home page. If you do not have the Java plug-in, the tester will point you to the website where you can download it. This video tutorial will guide you through the process of using the Test Browser tool.

2. You also need to allow pop-ups from the site hunter.wimba.com and allow applets from hunter.wimba.com to access your computer if your browser requests it.
3. Some of the **Voice Tools** functions might not appear if your browser view is enlarged or reduced. If you have a zoomed in or zoomed out view, you need to set it back to its original size. The procedure is different depending on the browser that you are using:

- If you are using Internet Explorer, choose from the **View** menu **Zoom -> 100%**.

![Internet Explorer View menu](image)

- If you are using Firefox, choose from the **View** menu **Zoom -> Reset**. (This screenshot was taken on a Mac but the menu options are identical on a Windows computer.)

![Firefox View menu](image)
• If you are using Safari, choose from the View menu Actual Size. (If Actual Size is not available, then it means that your view is already Actual Size).

If you have further questions or need assistance, please email bb@hunter.cuny.edu or contact the Technology Resource Center (C104 Hunter North) at 212-650-3358.