

# TEACHER ASSIGNMENT FORM FOR PRIVATE LESSONS (Spring 2009)

NOTE: Deadline for Spring 2008 submission is Friday, January 16.

Teacher Assignment forms must be completed each and every semester (fall and spring) that a student plans to take private lessons for credit, and must be submitted according to posted deadlines (see above). Late applications will be rejected. No exceptions! (You may submit a Teacher Assignment Form for study on a second instrument, but it is unlikely that we will be able to support such requests.) Please consult the Music Department policies regarding private instruction. In addition, all students enrolled in private instruction must participate in a Hunter ensemble, Usher at Music Department Concert and/or serve on Departmental Committees. Requests to be exempt from these requirements must be stated in the comment box on the Teacher Assignment Form.

If enrolled for private lessons, you must begin private instruction no later than the end of the second full week of classes.

Name \_\_\_\_\_ I.D. # \_\_\_\_\_

Address \_\_\_\_\_ Apt. \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone with area code \_\_\_\_\_ (day/mobile) \_\_\_\_\_ (eve/home)

Email \_\_\_\_\_

Degree Program: (Circle One): BA / B.Mus. / BA/MA / MA

Status: (Circle One): Resident / Non-Resident  
(Circle One): Matriculated / Non-Matriculated  
(Circle One): Part-time / Full-time

Course of Study:  
Undergraduate (Circle One): 25-cr // 42-cr // 60-cr  
Graduate (Circle One): Performance // TEP // Other \_\_\_\_\_

Tuition: (Circle One): Resident Tuition // Non-Resident Tuition

Instrument or voice \_\_\_\_\_ Number of years studied \_\_\_\_\_

**Have you taken private lessons for credit on this instrument AT HUNTER in the past? (YES or NO)**

**CURRENT HUNTER TEACHER OR TEACHER REQUEST (IF ANY):** \_\_\_\_\_

**COMMENTS OR SPECIAL REQUESTS:** All undergraduate majors or minors taking instruction on an instrument or voice, as well as graduate students enrolled in MUS 681–684, must study with a Music Department faculty member or Performance Associate (a list of current Performance Associates is available in the department office). Permission to enroll in private instruction is granted when a student successfully completes the departmental auditions and exams required for entrance to a music program. If you have studied with an approved Hunter teacher in the past and you wish to continue with that teacher, or you have any other special requests, please explain below:

**Please read and complete all areas of this form before signing it!**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return form to: Prof. Geoffrey Burlison, Director of Performance Studies, Music Department, Hunter College, 695 Park Avenue, New York, NY 10021. You may also fax this form to 212.772.5022 or email the information to [geoffrey.burlison@hunter.cuny.edu](mailto:geoffrey.burlison@hunter.cuny.edu). The form is also available online at: <http://www.hunter.cuny.edu/music/undergraduates/forms.shtml>