A room block is reserved at the:

**SHELBURNE NYC**  
AN AFFINIA HOTEL

303 Lexington Avenue  
NY, NY 10016

**Room rate is $289.00/night – Cut-off date—February 24, 2017—PLEASE BOOK EARLY.**  
After 2/24/17 the National Center cannot guarantee the $289 room rate and only the next-best market rate will be available.

Conference rates are applicable from Friday, March 24th – Tuesday, March 28th 2017 with limited availability for Friday, March 24th. Should an earlier or later stay need to be booked outside of the applicable dates, two reservations are needed: one at the conference rate and one at the market rate.

Double-occupancy (rooms with double-beds) are reserved on a first-come, first served basis and available by phone only.

**Online Reservations:**

1. At the Shelburne:  
2. Choose the Check In and Check Out Dates
3. Choose the number of Rooms & Guests (maximum: two people per room but limited double-occupancy is available by following the instructions for phone reservations below)
4. Click on Check Availability (if coupons or advanced purchase rates pop up at this point be aware that the full amount for your stay is required in advance, is non-refundable and takes you out of the National Center’s group)
5. Under National Center for the Study of Collective Bargaining: Click on View Available Rooms
6. Click Reserve
7. Additions to your stay may be added or just click on Continue
8. Fill out the Guest Information Form
9. Click on Confirm Reservation

**Phone Reservations at the Dumont and Shelburne:**

1. Call 1.866.233.4642
2. Request the Shelburne
3. Provide the code: 1703COLLESH for the Shelburne – group name is: National Center for the Study of Collective Bargaining