**Registration Information**

**Register Online** – Students must register online. Registration is based on appointments.

**Appointments** – are posted on eSIMS with the exception of new freshmen. New freshmen will receive an appointment at their advisement session. Priority registration appointments for new students are given to students who submit a commitment deposit by each due date.

**Access the CUNY Portal** – http://www.cuny.edu and select eSIMS. Students can register from 6am - 3am daily until the registration period ends except for the first day of each registration cycle when it opens at 9am.

**Schedule of Classes** – Registrar’s Office online at http://registrar.hunter.cuny.edu.

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**Registration**

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<thead>
<tr>
<th>If you register...</th>
<th>Payment must be received by...</th>
<th>Notes</th>
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<tbody>
<tr>
<td>May 1—May 15</td>
<td>July 5</td>
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<tr>
<td>May 1—June 28</td>
<td>July 5</td>
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<td>May 7—June 28</td>
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<td>April 23—June 28</td>
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<td>July 12—24</td>
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<td>July 26—August 19</td>
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<td>July 30—August 19</td>
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</table>

**Late Registration and Change of Program**

**Late Registration** ($25.00 late registration fee)
For students registering for the first time on or after the first day of the semester.

**Change of Program** ($18.00 fee applied to total transactions per day)
For students who are already registered for the semester who are changing their schedule.

| Aug 27—Sept 2   | September 13 | All Undergraduate students |
| Aug 27—Sept 9   | September 13 | All Graduate students     |
| September 3—9   | September 13 | Undergraduates at the discretion of the academic department. Permission must be posted to student’s record. |

**Registration Appointments Begin...**

| Degree Students: May 1 | Non Degree Students (undergraduate): Aug 14 |
| Senior Citizen Program: Aug 28 | Non Matriculated Students (graduate): Aug 13 |

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**Payment Information**

**View and Pay Your Bill‡**
Log on to the CUNY Portal at http://www.cuny.edu and select eSIMS.

**Acceptable Forms of Payment**

- Cash, Personal Check, Money Order
- Credit Card (Mastercard, American Express, Discover) **Online Only**
- EFT (Electronic Funds Transfer) **Online Only**
- Confirmed on eSIMS Third-Party Payment Vouchers, Waivers and Scholarships
- TuitionPay Payment Plan [www.tuitionpay.com](http://www.tuitionpay.com) or call 1-866-267-CUNY

**Is a Tuition Payment Plan Right for You?**
[http://www.hunter.cuny.edu/bursar/services/payment-plan](http://www.hunter.cuny.edu/bursar/services/payment-plan)

**Registration Cancellation Policy**

To avoid cancellation of your registration, your payment for tuition and fees must be received by the specified due dates. Course cancellation is reflected on eSIMS several days after cancellation and notification regarding this action will be sent to your Hunter email account.

**Enrollment Policy**

- You may not attend any class for which you are not officially registered.
- You are not considered officially registered until payment is received.
- Some departments do not allow students to enroll in a course after the first week of classes.

**Refund Dates **‡‡

- Last Day for 100% refund: Aug 26
- Last Day for 75% refund: Aug 31
- Last Day for 50% refund: Sept 7
- Last Day for 25% refund: Sept 14


‡‡ Refunds are based upon the semester start date regardless of the course start date.

* Avoid additional charges. Use the “Replace” feature when switching classes.

** Some courses have alternate beginning and end dates. Check the Schedule of Classes for details.

[http://registrar.hunter.cuny.edu](http://registrar.hunter.cuny.edu)

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**Dates are subject to change**
4/30/12 MDW