Your WINTER SESSION 2013 registration date and time, based upon your status as a currently enrolled student is now on-line at your CUNY Portal account at www.cuny.edu. After you have logged into your CUNY Portal, select CUNY ESIMS. Place your cursor over “Registration” for the FALL 2012 semester and your WINTERSESSION 2013 registration date and time will appear. *Once your registration date and time has passed, it will no longer appear in CUNY ESIMS. You may register anytime on or after your appointment until the open registration cycle ends. I urge you to complete your Winter Session 2013 registration at the date and time allotted to you. You may not register before your appointed date and time.

IMPORTANT: REGISTER INTO THE FALL 2012 SEMESTER

Your registration date and time is based solely upon the number of credits you have earned within your classification ie: Upper Senior, Lower Senior, Graduate Degree, Undergraduate Non-Degree in 10 minute increments. Your individual academic progress generates your registration date and time.

*IMPORTANT: Select and register into the FALL 2012 semester registration option for Winter Session 2013 registration at CUNY ESIMS.

You may register for a maximum of 4.0 credits for WINTER SESSION 2013.

Newly admitted and readmitted students for Winter Session 2013 should consult with the Offices of Undergraduate or Graduate Admissions.

REGISTRATION STEPS

1. Check CUNY ESIMS for your Winter Session 2013 registration date and time via your CUNY Portal account at: www.cuny.edu Select Fall 2012 to view your Winter Session 2013 registration date and time. REGISTER into the FALL 2012 semester for WINTER SESSION 2013 course registration.

2. For information and instructions on the use of the CUNY Portal and CUNY ESIMS: http://www.hunter.cuny.edu/icit/welcome/Student-Computing-Technology

3. View the Searchable Schedule of Classes (select Winter):
   http://registrar.hunter.cuny.edu/subpages/searchclass.shtml

4. Create a list of the courses and your schedule for Winter Session 2013.

5. If you haven’t done so already, meet with your academic or major advisor prior to your registration date and time. Undergraduates should check with Advising Services, Room 1119 East and/or their major department for advisor availability upon receipt of this notice. SEEK students should visit the SEEK department, Room 1013 East and their major department for advisor availability. Graduate students should consult with their major or program advisor. This is highly recommended.

   • Chart both your upcoming registration and expectations towards completing your degree.
   • Some courses require permission in order to register. Make sure that any required permissions are posted on your computerized record before you register.

6. Register for the courses you have selected on CUNY ESIMS at your registration date and time. Register into the Fall 2012 Semester registration option for Winter Session 2013.

   You may register for a maximum of 4.0 credits for Winter Session 2013.

7. ALL registration for courses is performed at CUNY ESIMS via your CUNY Portal account at www.cuny.edu.

8. Make online payment of tuition CUNY ESIMS. Tuition bills will not be mailed.

9. Check the Winter Session 2013 Registration and Payment schedule for payment due dates available beginning the week of October 15, 2012 at: http://registrar.hunter.cuny.edu

   Online Tuition Payment Options: www.hunter.cuny.edu/bursar

   Financial Aid: www.hunter.cuny.edu/finaid

10. Check the Academic Calendar for refund dates, the last day for withdrawal and other important dates:
    http://registrar.hunter.cuny.edu

11. Check the Annual FERPA Announcement:

REMINDER: TAP Eligibility Requirements

Only credits that may be used toward your degree are counted when calculating enrollment status and academic Pursuit and Progress for TAP eligibility. It is recommended that you consult DIG or an Academic Advisor to determine that the credits you have registered for are "degree credits". Credits that will not be counted toward your degree will be subtracted and may result in decertification of your TAP award.

http://registrar.hunter.cuny.edu/subpages/oasispages/oasis_tap.shtml

Undergraduate students should take the opportunity to review their record and degree requirements at DIG (Degree Information for Graduation): http://registrar.hunter.cuny.edu/dig.html

Enjoy your Winter Session!

Marilyn Daley-Weston, Registrar