

HUNTER COLLEGE DEAN'S CERTIFICATION FORM

To The Applicant: Please fill out Part A of the form. The Pre-Law Advisor is responsible for completing Part B. When delivering this form to the Pre-Law Advisor, please include a pre-addressed stamped envelope for the school which is to receive the document.

Part A:

LSAC Account Number:

Date of Birth:

Hunter Student ID Number:

First Name _____ Last Name _____

Address _____ City & State _____

Dates of Matriculation: from _____ to _____

Degree _____ Date/expected date of graduation _____

I understand that federal legislation (The Family Educational Rights and Privacy Act of 1974) provides me with a right of access to this Certification which may be waived. I understand that no school or person can require me to waive this right and that I may or may not make such a waiver.

I hereby waive _____ do not waive _____ my right of future access to this certification.

Signature: _____ Date: _____

Part B:

Degree: _____ Date awarded or expected: _____
MM/YY

Has the applicant ever been censured for misconduct, or subject to any disciplinary actions, or are disciplinary charges now pending or expected to be brought against this candidate? Yes No

Has the candidate ever for any reason been on academic probation, expelled, suspended, required to withdraw, or given an academic warning? Yes No

If the answer to any of the above is "yes," please attach an explanation

Signature: _____ Date: _____

Name: Elise B. Jaffe
Director of Pre-Law Programs
and Pre-Law Advisor
Hunter College of C.U.N.Y.
695 Park Ave.
Room 1134 East Building
New York, NY 10065

Phone: 212-772-4889
e-mail: Elise.Jaffe@hunter.cuny.edu

Hunter College Pre-Law Advising Office

RELEASE OF RECORDS AND ACCESS FORM

Please return to:
Elise B. Jaffe
Pre-Law Advisor
HE1134
New York, NY 10021

Questions? Phone: (212) 772-4889; e-mail: Elise.Jaffe@hunter.cuny.edu

Applicant's Name (Please Print): _____

Name and Address of School to Receive Form _____

To the Applicant:

Please print your name above and sign either (a) or (b) below before returning this form to the Pre-Law Office.

Under the provisions of the Family Educational Rights and Privacy Act, my signature below authorizes the Pre-Law Advisor to consult with various campus sources, to have access to information related to campus disciplinary sanctions and to have access to letters of recommendation written on my behalf by University instructors and staff in order to prepare letters on my behalf. It also authorizes the Pre-Law Advisor to release these Dean's letters and Dean's Certification forms in order to complete my application to professional school.

Signature

Check and sign either (a) or (b) below:

(a) I **do** waive my right of access to letters submitted on my behalf by the Pre-Law Advising Office.

() _____

Date:

(b) I **do not** waive my right of access to letters submitted on my behalf by the Pre-Law Advising Office.

() _____

Date:

IMPORTANT: The waiver option you choose on this form must coincide with the waiver choice on the Dean's letter form(s).

CONTACT INFORMATION

LAST NAME:

FIRST NAME: SEX: F M

ADDRESS:

CITY / STATE / ZIP:

HOME PHONE:

E-MAIL:

CELL PHONE:

Please print clearly