

## Internship Partners

**Public Service Scholars intern at public and non-profit agencies and elected officials' offices.**

**More than 100 agencies apply every year to host a scholar. Recent placements include:**

Assemblymember Rebecca Seawright's Office  
Center for Children's Initiatives  
Center for the Study of Social Policy  
Chinese American Planning Council  
Citizen's Committee for Children  
Council of Senior Centers & Services  
Federation of Protestant Welfare Agencies  
Human Services Council of New York  
Lenox Hill Neighborhood House  
Manhattan Borough President's Office  
Mayor's Office, Commission on Gender Equity  
Mayor's Office of Sustainability  
Metropolitan Council on Jewish Poverty  
Neighborhood Family Services Coalition  
New York Women's Foundation  
New York Immigration Coalition  
NYC Administration for Children's Services  
NYC Department of Education  
NYC Department of Homeless Services  
NYC Economic Development Corporation  
NYC Parks & Recreation Department  
NYC Police Department  
NYS Department of Environmental Conservation  
NYS Office of Children and Family Services  
Department of Environmental Conservation  
State Senator Brian Kavanagh's Office  
State Senator Liz Krueger's Office  
United Neighborhood Houses

## Application Process

**September—Applications are available** from the program office and website.

**February—Information session** for interested students is held by PSSP. Check our website for the date. All are welcome!

**March—Applications for the 2020-21 academic year are due March 13**

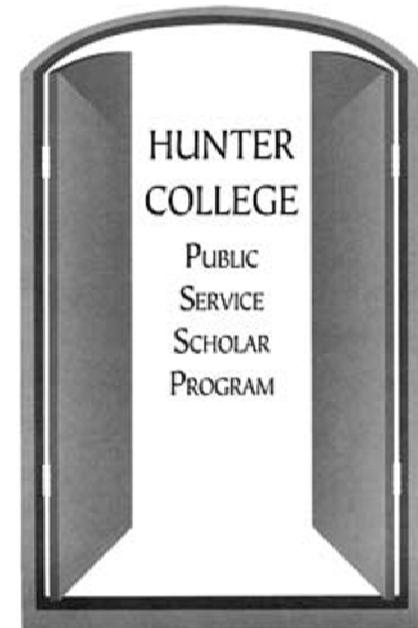
**For more information,  
contact the program office  
or visit our website.**

Public Service Scholar Program  
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212-772-5599  
www.hunter.cuny.edu/pssp

**Director, Elaine M. Walsh, PhD, LCSW**

*The Public Service Scholar Program seeks to improve our cities and the lives of people by preparing talented undergraduates for careers in the public and non-profit sectors.*

*The program particularly seeks to raise the representation of women, minority-group members, and new-immigrants in leadership positions.*



*Opening doors,  
creating opportunities  
and building leaders.*

[www.hunter.cuny.edu/pssp](http://www.hunter.cuny.edu/pssp)

# Public Service Scholar Program Overview

## Internships

Internships are available at a wide range of government and non-profit agencies and elected official's offices. The program also offers at least one (1) high-level environmental internship.

Scholars meet with the director to review job descriptions from the agencies, selecting several agencies at which to interview. After the interviews, internships are matched as closely as possible with students' interests and skills.

In the placement, scholars take on specific projects, do research and analysis, attend staff meetings and become involved in the functions of their agencies.

Placements run from September to May.

Scholars work 20 hours/week during business hours (usually 8 am -6pm, Mon-Fri), with occasional evening or weekend

## Seminars

Public Service Scholars participate in two weekly seminars per semester, each for 3 credits per semester.

The **In Service Seminar** encompasses the work in the internship. Students identify and analyze the learning in their placements and are introduced to skills that promote a successful internship. The course also examines the processes of decision making and the groups and individuals who influence public policy in New York City.

The **Seminar on the City** focuses on current and ongoing public policy issues in New York City and possible solutions. It is led by instructors with experience in the public and non-profit sectors.

The director will advise each scholar on his/her remaining course load. Scholars are advised to take no more than 9 additional credits per semester.

## BENEFITS OF PARTICIPATING

Over the course of the year, Scholars gain:

- Firsthand experience of the institutional, economic and political forces that shape public policy.
- An opportunity to work directly with public service leaders on issues they confront daily.
- An \$8,500 stipend.
- Twelve academic credits .
- A mentor with similar career or personal interests.

## Eligibility

The program is open to all Hunter College undergraduates, *regardless of major*. Applicants should have at least a 3.0 GPA and be within 45 credits of graduation (upper junior/ lower senior) in the fall semester at the start of the program.

Applicants should have completed most courses for their major and distribution requirements.

They must submit two recommendations, with at least one from a Hunter College faculty member.

Applications are reviewed for the following qualities:

- Motivation
- Leadership potential
- Communication skills
- Strong faculty referral
- Maturity
- Academic ability
- Life experience
- Interest in public service

Established in 1982, the Public Service Scholar Program introduces up to 20 Hunter College students each year to careers in public service. Participants are selected in the spring for the coming academic year. Selection is competitive, based on interest, academic achievement, experience, communication skills, and maturity. Women, minority group members and new immigrants, who traditionally have been underrepresented in public policy-making positions, are especially encouraged to apply.

The program combines a year long internship of twenty hours per week in a public or non-profit agency with two seminars on issues important to the governance and future of New York City. Special events such as tours, guest lectures and career workshops enhance the program.