



## Hunter College School of Education • Department of Special Education Early Childhood Special Education

### SPEDE 777 or 777.50 40- Day Student Teaching Guidelines and Application

Dear Students,

If you are completing or have completed your Pre-Student Teaching experience (SPEDE 776 or 767), you should be eligible to apply for Student Teaching or Practicum (SPEDE 777 or 777.50; SPEDE 778 or 778.50, or SPEDE 779 or 779.50). For that purpose, you need to complete an application for Student Teaching or Practicum, which is due March 1<sup>st</sup> for the summer and fall semesters and November 1<sup>st</sup> for the spring semester. In order to assist you in planning future semesters, we have provided a comprehensive description of the various courses and requirements for each. Please refer to the descriptions listed below.

Please note that all students must complete fieldwork at three different age/grade levels: Pre-K (below age 5); Kindergarten; and grades 1 or 2.

Practicum, as supervision on the job, is available as an option for completing your fieldwork; however, you must have a Special Education Internship Certificate, or have initial special education certification and be employed as a special education teacher below grade 3.

#### OPTIONS:

**SPEDE 777 (or 777.50):** 40- day supervised student teaching in **two** settings (must be different age/grade levels. Pre-K; Kindergarten; grades 1 or 2). 4 credits.

**SPEDE 778 (or 778.50):** 20- day supervised student teaching in **one** setting at one age/grade level (Pre-K; Kindergarten; or grades 1-2). 2 credits. (Candidates must also take either a second semester of SPEDE 778 (at a different age/grade level), OR candidates must obtain a special education Internship Certificate or already have certification in Early Childhood Special Education *and* take a semester of SPEDE 779.

**SPEDE 779 (or 779.50):** Supervised practicum on the job in an early childhood special education program or as the special education teacher in a CTT class. A special education Internship Certificate is required to enroll in SPEDE 779, or initial certification in special education. Candidates must also take either a second semester of SPEDE 779 OR a semester of SPEDE 778 (the 778 placement must be at a different age/grade level).

When enrolled in Student Teaching or Practicum, all candidates must complete 30 hours of Student Teaching/Practicum Seminar each semester.

All candidates must be fingerprinted prior to the start of the student teaching fieldwork. The following website can be accessed to obtain specific information about the fingerprinting process: <http://www.hunter.cuny.edu/school-of-education/current-students>  
Click on fingerprint clearance on the left.

Please be advised that student teaching requirements cannot be concentrated in a four- week period of time (for SPEDE 778) or an eight -week period of time (for SPEDE 777). Candidates should expect to work at their placement site at least two full days (or more) each week they are scheduled to be there. We strongly encourage candidates to speak with their employers well in advance to determine the policies and procedures regarding taking time off to fulfill fieldwork requirements. At the first seminar meeting, students will plan their student teaching schedules with the instructor and college supervisor.

**Note: Once your application has been reviewed and approved, an Early Childhood Special Education advisor must give you online permission on SIMS in order for you to register in Student Teaching or Practicum.**

We are looking forward to working with you as you complete your fieldwork experiences, and encourage you to contact the Student Teaching/Practicum Coordinator-Jamie Bleiweiss ( [jbleiwei@hunter.cuny.edu](mailto:jbleiwei@hunter.cuny.edu)) if you have any additional questions.

Updated February 2012



**Hunter College School of Education • Department of Special Education  
Early Childhood Special Education  
SPEDE 777 or 777.50  
40 Day-Student Teaching Application**

**Deadlines for Application**  
November 1<sup>st</sup> (Spring) – March 1<sup>st</sup> (Fall)  
Application must be submitted the semester before you want to be considered for practicum/student teaching.

**Student teaching application is for:** Semester: Fall \_\_\_\_\_ Spring \_\_\_\_\_ Year: \_\_\_\_\_

\*Note: SPEDE 777 is NOT offered during summer sessions

**Applicant Information:**

Name: \_\_\_\_\_ SS#: \_\_\_\_\_

Hunter College E-mail: \_\_\_\_\_  
*(You must have access to your Hunter College e-mail address)*

Home Address: \_\_\_\_\_  
*Street City State Zip*

Daytime Phone: \_\_\_\_\_ Home/Other Phone: \_\_\_\_\_

Program: 174(1A) \_\_\_\_\_ 174(1B) \_\_\_\_\_ 175(2) \_\_\_\_\_ 150 (Adv. Certificate) \_\_\_\_\_

LAST Score: \_\_\_\_\_ *(Attach a copy of your LAST score)* CST Scores: Multi-subject CST: \_\_\_\_\_ Disability CST: \_\_\_\_\_  
*(Attach a copy of both CST scores)*

Current GPA: \_\_\_\_\_  
*(Attach a copy of your current transcript)*

**Please indicate the course for which you are applying:**

<u>Course</u>	<u>Title</u>	<u>Credits</u>
<input type="checkbox"/> SPEDE 777	Student Teaching in Early Childhood Special Education, 40 Days	4 Credits
<input type="checkbox"/> SPEDE 777.50	Student Teaching in Early Childhood w/ Annotation in Severe/Multiple Disabilities, 40 Days	4 Credits

Placement site for SPEDE 776/767: \_\_\_\_\_ Age/grade: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Semester in which you took 776/767: \_\_\_\_\_ Semester in which you took ECC 712: \_\_\_\_\_

o Did you use your current job site as your placement in SPEDE 776/767? YES \_\_\_\_\_ NO \_\_\_\_\_

Indicate the age/grade levels needed for your SPEDE 777 placement (Pre-K, K, 1<sup>st</sup>/2<sup>nd</sup> grade): \_\_\_\_\_

- Please rank the borough(s) in which you would prefer your placement site to be located (Manhattan, Brooklyn, Queens, Bronx). We will do our best to accommodate preferences:

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_

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**You must meet the following requirements in order to qualify for student teaching:**

- An overall GPA of at least 3.0
- No more than one *incomplete* grade that must be changed to a letter grade before approval of the application
- Completed (or are in the process of completing) **SPEDE 776** or **SPEDE 767** and **ECC 712\*** (\*applies to candidates in Program 174 (1A) or Program 174 (1B) only)
- Taken **both** NYS Content Specialty Exams (Multi-subject **and** Disability)

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**Please attach the following materials to this application:**

- A copy of your current transcript (official or unofficial)
  - A copy of your LAST & CST (Multi-subject and Disability) scores
- \*Students taking SPEDE 777 must have taken **both** NYS Content Specialty Exams (Multi-subject **and** Disability)

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**TO BE COMPLETED BY ADVISOR**

SPEDE 776 or 767: \_\_\_\_\_ ECC 712: \_\_\_\_\_ LAST: \_\_\_\_\_ CST: Multi-subject: \_\_\_\_\_ CST: Disability: \_\_\_\_\_  
Transcript: \_\_\_\_\_

Approved: \_\_\_\_\_ Approval pending: \_\_\_\_\_ Not Approved: \_\_\_\_\_

Assigned placement site: \_\_\_\_\_ Age/grade levels: \_\_\_\_\_ Supervisor: \_\_\_\_\_