

**Hunter College of the City University of New York - Office of the Registrar**  
**DEGREE AUDIT APPLICATION FORM (DAAF)**  
**Master of Arts in Adolescent Biology – Alternative Certification Program (35-41 Credits)**

Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_  
Name on diploma will be printed as it appears on academic transcript (record).

ID No    -   -     Last semester of attendance (FILL IN YEAR) Summer \_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_

Telephone Hm ( ) \_\_\_\_\_ Wk ( ) \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

- PLEASE PRINT LEGIBLY IN **BLUE OR BLACK INK ONLY**.
- **INCOMPLETE DAAFS WILL BE RETURNED TO THE STUDENT.**
- **YOU MUST BE REGISTERED FOR THE SEMESTER IN WHICH YOU GRADUATE. IF YOU ARE NOT REGISTERED FOR ANY COURSES YOU MUST REGISTER FOR MAINTENANCE OF MATRICULATION (MAM) AT THE OASIS. THERE ARE ABSOLUTELY NO WAIVERS OF THIS REQUIREMENT. CONSULT THE OFFICE OF THE BURSAR FOR TUITION AND FEE INFORMATION.**
- **IF YOU HAVE ANY GRADES ON APPEAL, YOU MUST NOTIFY THE DEGREE AUDIT DIVISION BEFORE THE DATE OF GRADUATION.**
- **NO CHANGES TO YOUR RECORD WILL BE MADE AFTER GRADUATION HAS BEEN POSTED.**
- **IF YOUR GRADUATION IS CANCELLED, YOU MUST REAPPLY AND SUBMIT A NEW DAAF, SIGNED BY YOUR PROGRAM ADVISOR/COORDINATOR, IN THE BEGINNING OF THE SEMESTER IN WHICH YOU WILL HAVE MET DEGREE REQUIREMENTS. SEE ACADEMIC CALENDAR FOR DEADLINES.**

List All Courses Not Being Used Toward Degree

Course Prefix & Number	Course Title	Credits	Semester (Circle One)	Year Taken
			Fall Spring Summer	
			Fall Spring Summer	
			Fall Spring Summer	

Courses used to meet Admissions Condition(s)

Course Prefix & Number	Course Title	Credits	Semester (Circle One)	Year Taken
			Fall Spring Summer	
			Fall Spring Summer	
			Fall Spring Summer	

**I certify that the student mentioned herein, upon successful completion of the courses listed on the reverse, will have satisfied the departmental requirements and is recommended for the degree of Master of Arts.**

Biology Chair/Advisor Signature		Date
Chair/Advisor Name (Please Print)		
E-mail address		

Department Stamp
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Office of Educational Services (Rm 1000W) Signature		Date
OES Name (Please Print)		
E-mail address		

OES Stamp
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**THIS AUDIT IS NOT OFFICIAL UNTIL APPROVED BY THE OFFICE OF THE REGISTRAR, DEGREE AUDIT DIVISION.**

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please Turn Over And Complete Specialization Section**

Course No	Course Title	Credits	Semester (Circle One)	Year Taken
SEDF 703	Social Foundations of Adolescence Education	3	Fall Spring Summer	
SEDF 706	Assessment of Teaching and Learning in Adolescent Education	2	Fall Spring Summer	
SEDC 710	Building Foundations of Literacy	3	Fall Spring Summer	
SEDC 713	Methods 1: Advanced study of secondary Learning Environment for Teaching Mathematics and Science	3	Fall Spring Summer	
SEDF 714	Adolescent Development and Learning	3	Fall Spring Summer	
SEDC 724	Methods 2: Intensive study of teaching diverse learners in Science, grades 7-12	2	Fall Spring Summer	
SEDC 724	Methods 2: Intensive study of teaching diverse Learners in Science, grades 7-12	2	Fall Spring Summer	
SPED 708*	Teaching Students with Special Needs in Inclusive Settings	3	Fall Spring Summer	
<b>Or</b>				
SEDC 754.01	Student Teaching in Biology, Grades 7-12	5	Fall Spring Summer	
<b>Plus</b>				
SEDC 774.11	Practicum in Biology, Grades 7-9	2	Fall Spring Summer	
SEDC 774.21	Practicum in Biology, Grades 10-12	2	Fall Spring Summer	
<b>Biology Courses (15-17 Credits)</b>				
BIOL 610.55	Laboratory Workshop in Biology Education	4	Fall Spring Summer	
BIOL 630	Science and Society	3	Fall Spring Summer	
BIOL 660	Challenging Concepts in Biological Science	4	Fall Spring Summer	
Category A: For students who have completed molecular biology and molecular genetics at the undergraduate level. Choose one:				
BIOL 700	Genetics	4	Fall Spring Summer	
BIOL 710.13	Molecular Biology	5	Fall Spring Summer	
BIOL 714.01	Cell Biology	4	Fall Spring Summer	
BIOL 750.03	Developmental Biology	4	Fall Spring Summer	
Category B: For students who have not taken either molecular biology or molecular genetics at the undergraduate level. Students <b>must</b> take both courses below:				
BIOL 600	Molecular Biology	3	Fall Spring Summer	
BIOL 602.10	Molecular Genetics	3	Fall Spring Summer	
<b>Additional Requirements for the Degree</b>		<b>Date Completed</b>		<b>Expected Date of Completion</b>
Professional Teaching Portfolio <i>see note below</i>				

\* Required for students who matriculated into the adolescent education program on or after fall 2011.

\*\*\*\* A SEPARATE MEMORANDUM FOR ANY LANGUAGE EXAMS, COMPREHENSIVE EXAMS, PROOF OF THESIS COMPLETION, WAIVERS, EXEMPTIONS AND/OR SUBSTITUTIONS OF REQUIRED COURSES MUST BE SUBMITTED TO THE RECORDS DIVISION, IN ROOM 217 HUNTER NORTH. \*\*\*\*

\* \* \* \* \* For Office Use Only \* \* \* \* \*

Credits required	35-41	Admissions Condition		GPA index (must be 3.0 or above)	
Credits in progress		Non-matric credits (under B)		Incomplete letter sent (Initials & Date)	
Technology Assessment		Condition credits		Eligible to graduate if current term completed (Initials & Date)	
Professional Teaching Portfolio		Out of Date credits		Degree Posted (Initials & Date)	
Language Exam	N/A	Undergraduate credits		Graduation Term	