

Hunter College of the City University of New York - Office of the Registrar
DEGREE AUDIT APPLICATION FORM (DAAF)
Master of Science in Education
Literacy Grades 5-12 (27-30 Credits)

Last _____ First _____ Middle _____

Name on diploma will be printed as it appears on academic transcript (record).

ID No - - Last semester of attendance (FILL IN YEAR) Summer _____ Fall _____ Spring _____

Telephone Hm () _____ Wk () _____ Email _____

Address _____

- PLEASE PRINT LEGIBLY IN **BLUE OR BLACK INK ONLY**.
- **INCOMPLETE DAAFS WILL BE RETURNED TO THE STUDENT.**
- **YOU MUST BE REGISTERED FOR THE SEMESTER IN WHICH YOU GRADUATE. IF YOU ARE NOT REGISTERED FOR ANY COURSES YOU MUST REGISTER FOR MAINTENANCE OF MATRICULATION (MAM) AT THE OASIS. THERE ARE ABSOLUTELY NO WAIVERS OF THIS REQUIREMENT. CONSULT THE OFFICE OF THE BURSAR FOR TUITION AND FEE INFORMATION.**
- **IF YOU HAVE ANY GRADES ON APPEAL, YOU MUST NOTIFY THE DEGREE AUDIT DIVISION BEFORE THE DATE OF GRADUATION.**
- **NO** CHANGES TO YOUR RECORD WILL BE MADE AFTER GRADUATION HAS BEEN POSTED.
- **IF YOUR GRADUATION IS CANCELLED, YOU MUST REAPPLY AND SUBMIT A NEW DAAF, SIGNED BY YOUR PROGRAM ADVISOR/COORDINATOR, IN THE BEGINNING OF THE SEMESTER IN WHICH YOU WILL HAVE MET DEGREE REQUIREMENTS. SEE ACADEMIC CALENDAR FOR DEADLINES.**

List All Courses Not Being Used Toward Degree

| Course Prefix & Number | Course Title | Credits | Semester (Circle One) | | | Year Taken |
|------------------------|--------------|---------|-----------------------|--------|--------|------------|
| | | | Fall | Spring | Summer | |
| | | | Fall | Spring | Summer | |
| | | | Fall | Spring | Summer | |
| | | | Fall | Spring | Summer | |

Courses used to meet Admissions Condition(s)

| Course Prefix & Number | Course Title | Credits | Semester (Circle One) | | | Year Taken |
|------------------------|--------------|---------|-----------------------|--------|--------|------------|
| | | | Fall | Spring | Summer | |
| | | | Fall | Spring | Summer | |
| | | | Fall | Spring | Summer | |
| | | | Fall | Spring | Summer | |

I certify that the student mentioned herein, upon successful completion of the courses listed on the reverse, will have satisfied the departmental requirements and is recommended for the degree of Master of Science in Education.

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| Office of Educational Services (Rm 1000W) Signature _____ Date _____ |
| OES Name (Please Print) _____ |
| E-mail address _____ |

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|-----------|
| OES Stamp |
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THIS AUDIT IS NOT OFFICIAL UNTIL APPROVED BY THE OFFICE OF THE REGISTRAR, DEGREE AUDIT DIVISION.

Student's Signature _____ Date _____

Please Turn Over And Complete Specialization Section

| Course Prefix & Number | Course Title | Credits | Semester (Circle One) | Year Taken |
|------------------------|---|---------|-----------------------|------------|
| EDLIT 730 | Language, Literacy and Learning in School Contexts: Grade 1 through 6 | 3 | Fall Spring Summer | |
| SEDC 711 | Advanced Study of Young Adult Literature in Our Diverse Society | 3 | Fall Spring Summer | |
| EDLIT 753 | Methods of Teaching Writing: Grades 5-12 | 3 | Fall Spring Summer | |
| EDLIT 754 | Literacies within the Disciplines: Grades 5-12 | 3 | Fall Spring Summer | |
| EDLIT 735 | Instructional Approaches to Literacy: K through Grade 6 | 3 | Fall Spring Summer | |
| EDLIT 755 | Literacy Instruction for Struggling Readers and Writers | 3 | Fall Spring Summer | |
| EDLIT 756 | Literacy Assessment: Grades 5-12 (<i>Grade of B or better</i>) | 3 | Fall Spring Summer | |
| EDLIT 757 | Practicum in Literacy Assessment and Intervention: Grades 5-12 | 3 | Fall Spring Summer | |
| EDLIT 738 | Literacy Programs: Organization and Resources | 3 | Fall Spring Summer | |
| EDLIT 740 | Leadership in Literacy (<i>Grade of B or better</i>) | 3 | Fall Spring Summer | |

Students cannot receive more than one course grade below B- in literacy courses.

| Additional Requirements for the Degree | Date Completed | Expected Date of Completion |
|--|----------------|-----------------------------|
| Professional Teaching Portfolio | | |

*******A separate memorandum for any language exams, comprehensive exams, proof of thesis completion, waivers, exemptions and/or substitutions of required courses must be submitted to the Records Division, in Room 217 Hunter North.*******

* * * * * **For Office Use Only** * * * * *

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|---------------------------------|-------|------------------------------|--|--|--|
| Credits required | 27-30 | Admissions Condition | | GPA index (must be 3.0 or above) | |
| Credits in progress | | Non-matric credits (under B) | | Incomplete letter sent (Initials & Date) | |
| Technology Assessment | | Condition credits | | Eligible to graduate if current term completed (Initials & Date) | |
| Professional Teaching Portfolio | | Out of Date credits | | Degree Posted (Initials & Date) | |
| Language Exam | N/A | Undergraduate credits | | Graduation Term | |