Graduate Application Exemption Request – [Name of Program]

The New York State Education Department requires institutions with graduate-level teacher and educational leadership programs commencing instruction on or after July 1, 2016, to establish rigorous minimum selection criteria geared to predicting a candidate’s academic success in the program. The law requires candidates who were admitted to such programs to have a minimum cumulative undergraduate grade point average of 3.0 or higher in the candidate’s undergraduate program, and to have achieved a minimum score, to be set by the institution, on the Graduate Record Examination (GRE). Pursuant to the law, each program is entitled to exempt up to 15 percent of its incoming class from these admission requirements based on the exempted student’s demonstrated “potential to positively contribute to the teaching or education leadership profession” or for “other extenuating circumstances pursuant to the regulations of the commissioner.”

Applicant Name:

College to which you are applying:

Program to which you are applying:

Exemption sought:  □ GPA  □ GRE  □ Other

Justification (add additional sheets as needed):

Applicant Signature  Date

Faculty signature  Date

Dean or Program Chair Signature  Date