

HUNTER COLLEGE SCHOOL OF EDUCATION

**Practicum Information Session
Make-up session
Fall 2017
August 23, 2017**

HUNTER IS **CU**
NY

The School of Education

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New York, NY 10065**

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What is Practicum?

- In academia, “Practicum” is a course where you study your current practice.
- At Hunter, in Practicum teacher candidate serves as full-time, in-service teacher while completing the masters degree towards certification.
- **The teaching position must be aligned with pending certification**

Weekly Seminar

- Each practicum course is aligned with a weekly seminar. Attendance is mandatory.
- Take time to carefully read all expectations for the semester outlined in the seminar syllabus. Plan ahead!

Registration Permission

- Must meet all requirements no later than August 11
 - Workshops, Exams, PETS, Fingerprinting
- On a weekly rolling basis
- Spot is guaranteed if you applied by deadline

Register on CUNYFirst ASAP!

Securing a Job

- Your job must meet Practicum Requirements
 - Specific to your pending certification
 - Approved by the OCE
 - Principal has approved of outside observers and video
 - Practicum Approval Letter
 - Location: NYC (Bronx, Manhattan, Queens, Brooklyn)

Practicum Approval Letter

- Required for all students
 - Letter from principal that states you position, grade level, subject, approval for Hunter supervision, and use of video
- Some programs may have additional requirements such as a contract or form

Internship Certificate

temporary certification in your area of study

- If you need initial certification
- Certification in pending certification area
- This will help you get a job in your area of study
- Need to let your Clinical Placement Specialist know ASAP and see if you qualify
- DASA, Fingerprints and OSPRA 104

Internship Certificate

- Contingent upon:
 - Registered and actively participating in a Practicum Course
 - Registered Student of Hunter College in current program.

This only applies to students who will be teaching under a internship certificate status.

How do I get a job?

- NYC TEACH
 - Requesting a letter (OASA Digication page → forms → Letter Request)
- Hunter Career Services
- DOE Open Market
- Research Schools and email cover letter and resume
- NYC DOE School Portals (CEP)

Switching to Student Teaching

- August 11 last day to switch to Student Teaching

KEEP IN COMMUNICATION

What happens if I am let go?

If for any reason, you are let go from your teaching position while registered for practicum:

1. Contact the OCE immediately, oce@hunter.cuny.edu
AND
2. Contact your Clinical Placement Specialist
3. Further steps will be determined on the specific situation.

Clinical and Field Supervision

- In practicum students are observed on site by your field/clinical supervisor
- *On site Hunter College observations are independent of the observations conducted by school administration*
- The number of observations varies among programs
- Pre- and Post Lesson Feedback
- Observations are 60% of your Seminar Grade (check with specific seminar instructor)
- Check with seminar instructor for observation rubric

Mind-set and Supervision

- Receiving feedback in your area of pending certification.
- Professional and Mentor relationship.

Reflect → Have an open mind → Listen, Repeat & Summarize what you hear → Ask questions → Reflect and decide what to do

Assistant and Co-teachers

- For observation purposes, you are to take the lead for the planning of the lessons in which the field supervisor observes you.
- This is a unique opportunity to demonstrate to Hunter College and your colleagues your potential as a head teacher.
- In your lessons, please feel free to include the other adults in the room in the instruction of the lesson.

Next Steps

- Plan ahead!
- Complete all exams, workshops, and requirements
- Apply for graduation
- NYS TEACH and NYC TEACH Spark
- Check **myHunter Email** for information regarding to:
 - Registration
 - Important Dates

Q&A

Office of Clinical Experience

oce@hunter.cuny.edu

212-772-4667

Office: W1001

OASA Digication Website

<https://hunter-soe.digication.com/oasa/Welcome/published>

Specific Break-out Sessions

- TESOL
- Childhood Special Education and Childhood Education
- Adolescent (all subject areas)

COMPLETE PETS