Practicum Information Session
Make-up session
Fall 2017
August 23, 2017
What is Practicum?

- In academia, “Practicum” is a course where you study your current practice.
- At Hunter, in Practicum teacher candidate serves as full-time, in-service teacher while completing the masters degree towards certification.
- The teaching position must be aligned with pending certification.
Weekly Seminar

- Each practicum course is aligned with a weekly seminar. Attendance is mandatory.

- Take time to carefully read all expectations for the semester outlined in the seminar syllabus. Plan ahead!
Registration Permission

- Must meet all requirements no later than August 11
- Workshops, Exams, PETS, Fingerprinting
- On a weekly rolling basis
- Spot is guaranteed if you applied by deadline

Register on CUNYFirst ASAP!
Securing a Job

- Your job must meet Practicum Requirements
  - Specific to your pending certification
  - Approved by the OCE
  - Principal has approved of outside observers and video
  - Practicum Approval Letter
- Location: NYC (Bronx, Manhattan, Queens, Brooklyn)
Practicum Approval Letter

- Required for all students
  - Letter from principal that states you position, grade level, subject, approval for Hunter supervision, and use of video
- Some programs may have additional requirements such as a contract or form
Internship Certificate

temporary certification in your area of study

- If you need initial certification
- Certification in pending certification area
- This will help you get a job in your area of study
- Need to let your Clinical Placement Specialist know ASAP and see if you qualify
- DASA, Fingerprints and OSPRA 104
Internship Certificate

☐ Contingent upon:

☐ Registered and actively participating in a Practicum Course

☐ Registered Student of Hunter College in current program.

This only applies to students who will be teaching under a internship certificate status.
How do I get a job?

- NYC TEACH
  - Requesting a letter (OASA Digication page → forms → Letter Request)
- Hunter Career Services
- DOE Open Market
- Research Schools and email cover letter and resume
- NYC DOE School Portals (CEP)
Switching to Student Teaching

- August 11 last day to switch to Student Teaching

KEEP IN COMMUNICATION
What happens if I am let go?

If for any reason, you are let go from your teaching position while registered for practicum:

1. Contact the OCE immediately, oce@hunter.cuny.edu AND
2. Contact your Clinical Placement Specialist
3. Further steps will be determined on the specific situation.
Clinical and Field Supervision

- In practicum students are observed on site by your field/clinical supervisor
- *On site Hunter College observations are independent of the observations conducted by school administration*
- The number of observations varies among programs
- Pre- and Post Lesson Feedback
- Observations are 60% of your Seminar Grade (check with specific seminar instructor)
- Check with seminar instructor for observation rubric
Mind-set and Supervision

- Receiving feedback in your area of pending certification.
- Professional and Mentor relationship.

Reflect → Have an open mind → Listen, Repeat & Summarize what you hear → Ask questions → Reflect and decide what to do
Assistant and Co-teachers

- For observation purposes, you are to take the lead for the planning of the lessons in which the field supervisor observes you.
- This is a unique opportunity to demonstrate to Hunter College and your colleagues your potential as a head teacher.
- In your lessons, please feel free to include the other adults in the room in the instruction of the lesson.
Next Steps

- Plan ahead!
- Complete all exams, workshops, and requirements
- Apply for graduation
- NYS TEACH and NYC TEACH Spark
- Check myHunter Email for information regarding to:
  - Registration
  - Important Dates
Q&A

Office of Clinical Experience
oce@hunter.cuny.edu
212-772-4667
Office: W1001

OASA Digication Website
https://hunter-soe.digication.com/oasa/Welcome/published
Specific Break-out Sessions

- TESOL
- Childhood Special Education and Childhood Education
- Adolescent (all subject areas)

COMPLETE PETS