**Writing Intensive**

**[INSERT NAME OF ACADEMIC UNIT]**

Proposal for Designating a Course as Writing Intensive

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| **Course Title** |  |
| **Prefix & Five Digit Course Number**  |  |
| **Pre and/or Co Requisites** (specify which are pre-, co-, or both) |  |
| **Contact Hours** (per week) |  |
| **Credits** |  |
| **Start Term:**  |  |

Writing Intensive courses must meet the guidelines listed below. Departments may have more restrictive requirements for their Writing Intensive courses.

1. ENGL 12000 must be a pre- or co-requisite.
2. The course must be offered at least every two years.
3. The syllabus must state that over 50% of the course grade is based on written work. The 50% can be achieved in several ways but cannot be limited to in-class essay exams. Writing due dates must allow faculty feedback prior to the final exam date.
4. Experimental courses and 400-level courses cannot be proposed for a “W” designation.

Sample Syllabus: