

## H.C. SENATE ELECTS OMBUDS OFFICER THIS FALL

*The procedures for nominating and electing a candidate are as follows:*

### Eligibility

“Any member of the College community, eligible to serve on the Senate, may be nominated by any member of the Hunter College community in good standing, or may nominate herself or himself for the position of Hunter College Ombud Officer” (excerpt from the *Charter for a Governance of Hunter College*, Article XII, Section 2).

### Nominating Procedure

Nominations shall be made: (a) by filing nominations with the Senate Office in Room E1018 before September 28, or (b) by announcement on the Senate floor at the October 11<sup>th</sup> Senate meeting. Thus, the Senate meeting on October 11<sup>th</sup> is the last time to nominate candidates.

### Documentation

All candidates who accept nomination must submit to the Senate Office in Room E1018: (a) a *resume*, (b) a *statement of platform or intent* not to exceed 500 words; and (c) sign the form accepting the *Agreement with the President* and the definition of the Office of the Ombuds Officer as stated below in the excerpt from the Hunter College Governance Charter. Candidates must submit all three documents for their candidacy to be validated. Only valid candidates will appear on the ballot on October 25.

### Timetable for Nominations and Election

#### October 11<sup>th</sup> Senate Meeting

Senate Secretary reads a list of validated candidates, and a list of those candidates who have partially completed the necessary documentation. The floor will then be open for further nominations (the agreement may be signed later). There will be no nominating speeches on the floor of the Senate at this meeting.

#### October 19<sup>th</sup> 5:00 PM -- Mailing Deadline

Statements and documentation received in the Senate Office in final form by 5:00 PM on October 19<sup>th</sup> for all validated candidates will be mailed to the Senate membership for the October 25<sup>th</sup> Senate meeting.

#### October 25<sup>th</sup> Senate Meeting -- Election of Ombudsman

The first item of business on the Administrative Committee Report shall be the election of Ombuds Officer. A list of all candidates will be distributed to the Senate members. The Senate Secretary or the Chair of the Administrative Committee will read off the list of candidates for the last time. At that point, when her or his name is called, the candidate will rise if (s)he so chooses to be physically identified, and may give a short presentation. In no case will nominations be accepted from the floor of the Senate at this meeting. Voting will proceed according to the rules as set out in Article XII, Section 2, of the Hunter College Governance Charter; the winner will be determined in the same manner.

### Duties of the Ombuds Officer

#### **Article XII, Sec.4 of the Hunter College Governance Charter states:**

“The Hunter College Ombuds Officer shall consider complaints and grievances that are brought by any member of the Hunter College community, concerning a condition or problem in the College, may investigate the conditions giving rise to such complaints and may refer cases to others when the usual appeals procedures seem adequate. The Ombuds Officer will undertake independent investigations, in general, only if the usual procedures have proved inadequate or have been exhausted, and shall be empowered to recommend action to any officer or to any committee or organization of the College. The Ombuds Officer shall from time to time report on his or her work to the Hunter College Senate; and may otherwise publicize the results of investigations.”