

MINUTES

**Meeting of the Hunter College Senate  
9 December 1987**

	The 230th meeting of the Hunter College Senate was convened at 4:05 PM in Room W714.	1 2
<b>Presiding:</b>	F. Fulton Ross, Chair	3
<b>Attendance:</b>	The elected members of the Senate, with the exception of those listed in Appendix I.	4 5
	The Chair informed the Senate that items 3 and 4 of the Agenda, the report by the Administrative Committee's Subcommittee to Review the College Calendar and the report by the Calendar Committee, would be postponed to the meeting in February.	6 7 8 9
	He then yielded the floor to Associate Provost Marguerite Wilke.	10
	<u>Report by Associate Provost Marguerite Wilke</u>	11
	Provost Wilke said: "On behalf of President Shalala, Provost LeMelle, Acting President Designate LeMelle, Associate Provost Muyskens, Acting Provost Designate Muyskens, and on my own behalf, I am delighted to express acknowledgment and appreciation of the dedicated efforts and accomplishments of the Senate in promoting the welfare of Hunter College and its students in 1987--in particular, acknowledgment and appreciation of the collegiality and sense of shared purpose that constantly and consistently characterized the relationship between the Senate and the Administration. I am charged as well, on behalf of all those previously named to extend best wishes for a very joyous December holiday, and an assurance on the part of all those who will be here then, that we are looking forward to an ever more productive, successful, collaborative 1988."	12 13 14 15 16 17 18 19 20 21 22 23
<b>Report by the Administrative Committee:</b>	Prof. William Mayer, Secretary of the Senate, presented the following report:	24
	<u>Approved Curriculum Changes</u>	25
	The following curriculum changes, as listed in the report dated 12/9/87, were approved as per Senate resolution, and were submitted for the Senate's information. Items US-659 (Biological Sciences), US-664 (Geology & Geography), US-666 (Philosophy), US-670 (Chemistry), US-671 (Mathematical Sciences), US-672 (Physics & Astronomy), US-673 (Computer Science).	26 27 28 29 30
<b>Items carried over from last meeting:</b>	No motion being on the floor, the next item of business was the report by the Committee on Evaluation of Academic Administrators.	31 32
	<u>Committee on Evaluation of Academic Administrators</u>	33
	Prof. Tom Mader, Chair of the Committee, presented the report dated 4 November 1987, and moved that the following be substituted for paragraph 8.j. of the current procedures for the evaluation of academic administrators:	34 35 36
	8. j. The Ad-hoc Committee shall submit its final report to the Standing Committee. The Standing Committee will forward the final report to the Senate Administrative Committee, who shall submit a copy of that report to the administrator under consideration and to the superior of the administrator. Subsequently, the members of the Standing Committee and the Ad-hoc Committee shall meet with the superior of the administrator. A copy of the final report will be kept on file in the Senate Office and may be inspected by members of the College community.	37 38 39 40 41 42 43 44 45
	8. k. In addition, the Standing Committee shall make a report to the Senate, which shall indicate that a specific administrator has been evaluated, the method of evaluation, the number of people who participated in the evaluation, and the kinds of documents examined in making the evaluation.	46 47 48 49 50
	8. l. Neither report shall violate the confidentiality of the administrator under evaluation, or the confidentiality of individuals who have contributed to the evaluation.	51 52 53

After discussion Prof. Korn moved that paragraphs 8 a., b. and h. of the current procedures be amended to read as follows: 54  
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8. a. For each evaluation, the Standing Committee shall recommend to the Senate for its approval an ad-hoc committee to perform the evaluation. The ad-hoc committee shall be elected by the Senate according to standard procedure; it shall consist of four faculty members, at least three of whom are tenured, and three students. The faculty members shall not themselves serve in a position directly supervised by the administrator being evaluated. Members of the Standing Committee may serve on the ad-hoc committee. The Standing Committee shall make a report to the Senate which shall indicate that a specific administrator is being evaluated and the method of evaluation. 56  
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8. b. The administrator being evaluated shall be notified that such an evaluation is being undertaken, and given a copy of the survey instruments being used. 67  
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8. h. When the Ad-hoc Committee has completed its investigation, it will draft a report to the Senate on the number of people who participated and the kinds of documents examined in the investigation, a copy of which shall be sent to the administrator. 70  
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After discussion it was moved that the report be recommitted with instructions to review the current procedures in light of Senate discussion. 74  
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It was recommended that the input of administrators be sought in the review of the current procedures, and it was requested that senators submit any proposed amendments to the current procedures in writing to the Committee c/o the Senate Office. 76  
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After further discussion the question on the motion to recommit was called and carried. 80  
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The motion to recommit was approved by voice vote. 82

**Proposal for a Hunter College Smoking Policy** 83  
Vice President Anthony Picciano presented the proposal for a Hunter College Smoking Policy which had been drafted by the College's Environmental Safety Committee. 84  
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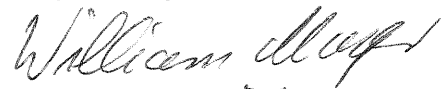
After discussion Mr. Fabregas moved that the Hunter College Senate approve the proposed Hunter College Smoking Policy. 87  
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After discussion the question was called and carried. 89

The motion carried by voice. (The new Hunter College Smoking Policy is listed in Appendix II.) 90  
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A motion to adjourn carried, and the meeting was adjourned at 5:03 PM.

Respectfully submitted,



William Mayer,  
Secretary

APPENDIX I

The following members were noted absent from the meeting:

FACULTY:

Academic Skills: Phyllis Rubenfeld "E"  
Teri Haas  
Marilyn Daley-Weston "E"  
Hector Martinez "E"  
Milagros Garcia  
Namby Krishnamachari

Anthropology: Sally McLendon  
John Oates  
Sally Uhl

Art: Richard Stapleford  
Anthony Panzera

Black and P.R. studies: Henry Jackson

Chemistry: Klaus Grohmann

Communications: Larry Shore

Educational Foundations: Sherryl B. Graves

Geology and Geography: Richard Liebling  
Homer Price

Health and Phys. Ed: Tom Burke  
Ron Brown

History: Dolores Greenberg  
James P. Harrison

Health Sciences: Jack Caravanos  
Russell Sergeant  
Karen O'Brien "E"

Mathematics: Sandra Clarkson  
Thomas Jambois  
Barbara Barone

Music: Clayton Westermann  
Jana Feinman

Nursing: Joan Sayre  
Diane Rendon "E"

Philosophy: Christine Sistare "E"  
Frank Kirkland

Political Science: Priscilla Handelman  
Sumil Ganguly

Psychology: Gerald Turkewitz

Social Work: Yvonne Asamoah "E"  
Gary Anderson

Sociology: Vladimir Nahirny

Special Education: H. Roberta Arriga

Student Services: Elaine Lawrence "E"

Theatre and Film: Steven Nelson

Administration: Dean Carlos Hortas  
Provost Tilden LeMelle  
Dean Everlena Holmes

STUDENTS:

Don Weiner  
Annette Daniec  
Elizabeth Petry  
Chris Kikis  
Karen Jacoby  
Irene Hanna  
Michael Weber  
Gloria Brown "E"  
Linda Flannelly  
Simon Campbell  
Dennis Bianco  
Aleza Ross  
Ghennady Khareyn  
Maureen Walls  
Allison Miller  
Lucrecia Accardo  
R.V. Phoewhawn  
Felicia Banks  
David Eskin  
Rosa Heredia  
Sheri Love  
James McKeever "E"  
Thomas Riegel  
Jorge Ortiz-Aleman  
Andrew Dell'Olio  
Leila Sharma  
Marcette Alcena  
Francis Torres  
Stella Greco  
Daniel Quinn  
Karl Rutter  
Emily Cohen  
Amanda Matthews  
Marsha Frankel  
Rhonda Fountain  
Mike Knights  
Nadine Rochler  
Karen Jones  
Marie Cyriaque  
Sophia Muirhead  
David Mirtz  
Neil Apostolakis  
Sonia Tirado  
Mary Prime  
Kimberly Slade  
Patrick Jeremiah  
Amy Persall  
Frederick Fu  
Rosa Nunez  
Karin Koehn  
Norma Moy  
Marc Mizrahi  
Peter Gallert  
Jennifer Williams  
Barbara Hughes

APPENDIX II

THE HUNTER COLLEGE  
SMOKING POLICY

I. GENERAL STATEMENT

In recognition that the inhalation of tobacco smoke is hazardous to health, the College is taking positive steps toward providing a more smoke-free environment for students, faculty and staff.

II. GENERAL POLICY

Smoking is prohibited in all College buildings and facilities except in enclosed areas which are specifically designated as "Smoking Permitted". Other exceptions to this general policy are enumerated below.

III. EXCEPTIONS

- A. Private Offices - Smoking may be permitted in enclosed private offices.

Shared Offices - In offices shared by two or more individuals, smoking is prohibited unless all the nonsmokers specifically agree to permit smoking.

- B. Dining Areas - All dining areas of 51 or more seats must have at least 70% of these seats reserved for non smokers.

IV. APPLICABILITY

All Hunter College faculty, staff, students and visitors are required to comply with this policy.

V. RESPONSIBILITY

The Office of the Vice President for Administration has overall responsibility for implementing this policy. Deans, chairs, and managers are responsible for implementing this policy in their units and shall inform students, faculty and staff employees under their jurisdiction of the provision of this policy.