

MINUTES

Meeting of the Hunter College Senate  
13 May 1987

	The 223rd meeting of the Hunter College Senate was convened at 4:10 PM in Room W714.	1 2
<b>Presiding:</b>	F. Fulton Ross, Chair	3
<b>Attendance:</b>	The elected members of the Senate, with the exception of those listed in Appendix I.	4 5
<b>Committee Reports:</b>	<b><u>Continuation of Second Reading of Amendments to the Governance Charter</u></b>	6
	Prof. Al Bennick, Chair of the Charter Review Committee, moved that Prof. Raps' motion to amend the proposed Amendment to <b>Article VIII, Section [1] 3 B.</b> , which was acted on at the last meeting, be reconsidered.	7 8 9
	The question was called and carried. The motion to reconsider carried by hand vote with 33 in favor, 7 opposed, and 3 abstentions.	10 11
	The motion on the floor was the following Amendment to <b>Article VIII, Section [1] 3 B.</b>	12 13
	B. The Undergraduate Course of Study Committee [(18 members):]	14 15
	[Seven faculty members, o] <b><u>One faculty</u></b> representative from each of the [four] divisions [, one representing the Evening Session] and two <b><u>from the divisions</u></b> serving at-large, <b><u>including one representing the Evening Session;</u></b> [6 students including] <b><u>one student from each division, at least one of whom is from the Evening Session, and</u></b> [at least] one student in the SEEK program [and one Evening Session student]; and, serving without vote, the <b><u>Chief Academic Officer, or designee,</u></b> the Dean of the Evening Session and the Deans of the [four academic] divisions.	16 17 18 19 20 21 22 23 24
	After discussion the question was called and carried. The motion carried by hand vote with 33 in favor, 10 opposed, and 2 abstentions.	25 26
	It was moved that the Amendment to <b>Article VIII, Section [1] 3 B.</b> be further amended by adding the words "and the Chief Librarian or designee," which would then read:	27 28 29
	"...the Dean of the Evening Session, the Deans of the [four academic] Divisions, <b><u>and the Chief Librarian or designee.</u></b> "	30 31
	The question was called and carried. The amendment was approved by voice vote.	32 33
	The motion on the floor was the Amendment to <b>Article VIII, Section [1] 3 D.</b> , as specified in the report, which would then read:	34 35
	D. There shall also be Divisional Committees on Curriculum, each composed of <b><u>a</u></b> Dean (with vote) and <b><u>at least</u></b> one faculty member and one student <b><u>in equal numbers</u></b> from each department in the Division, elected..."	36 37 38 39
	The question was called and carried. The motion carried by voice vote.	40
	The motion on the floor was the motion to amend <b>Article VIII</b> by changing <b>Section number 2 to 4, and Section number 3 to 5.</b>	41 42
	There having been no objection it was so ordered.	43
	The motion on the floor was the following Amendment to <b>Article VIII, Section [3] 5,</b> as specified in the report, which would read:	44 45

- "There shall be a Committee on Undergraduate Academic Requirements consisting of 11 voting members: 6 faculty members, one faculty member from each division including three from the Day Session, two from the Evening Session and one member of the Department of Academic Skills; and 5 students of whom two shall be Day Session students, two Evening Session students, and one student in the SEEK Program. The Dean of Students, the Dean of the Evening Session or their designees, the Assistant Vice President for Administrative Services and the Assistant Dean for Advising and Counseling shall serve without vote. The Chair... not specified by the Board of Trustees By-Laws." 46-55
- After discussion the question was called and carried. The motion carried by voice vote without dissent. 56-57
- The motion on the floor was the Amendment to **Article VIII**, to change **Section number 4 to 6**. 58-59
- The question was called and carried. The motion carried by voice vote. 60
- The motion on the floor was the Amendment to **Article VIII, Section [4] 6**, as specified in the report, which would then read: 61-62
- "There shall be a Committee on Student Standing, consisting of 5 faculty members, serving with vote, and serving without vote the Dean of Students and the Dean of the Evening Session or their designees and the Assistant Dean for Advising and Counseling. The voting faculty membership shall include at least two members of the Evening Session Council and a representative of the Department of Academic Skills...." 63-68
- The question was called and carried. The motion carried by voice vote. 69
- The motion on the floor was the Amendment to **Article VIII**, which would change **Section number 5 to 7 and Section number 6 to 8**. 70-71
- The motion carried by voice vote. 72
- The motion on the floor was the Amendment to **Article VIII, Section [6] 8**, as specified in the report, which would then read: 73-74
- "There shall be established a Master Plan Committee of the Senate, consisting of one faculty member from each division; an equal number of students at least one each elected from the three sessions and from SEEK, and a Chair, elected by the Senate without constraint as to category. In addition, the Chief Academic Officer and the Vice President for Administration..." 75-80
- The question was called and carried. The motion carried by voice vote. 81
- The motion on the floor was the Amendment to **Article VIII** to change **Section number 7 to 9**. 82-83
- The motion carried by voice vote. 84
- The motion on the floor was the Amendment to **Article VIII, Section [7] 9**, as specified in the report, which would then read: 85-86
- "The Senate shall establish a Committee on the Budget, consisting of one faculty member from each division; the Director of SEEK; an equal number of students, including at least one elected from each of the three sessions; and a Chair elected by the Senate without constraint as to category. The Chief Academic Officer, the Vice President for Administration and designee will serve ex-officio without vote." 87-92
- The question was called and carried. The motion carried by voice vote. 93
- The motion on the floor was the Amendment to **Article VIII, Section 11**, as specified in the report, which would then read: 94-95

APPENDIX II

Continuation of Second Reading of Proposed Charter Amendments  
(as amended and approved)

Underlined bold sans serif is used for language to be added.

*[Bracketted italics]* is used for language to be deleted.

ARTICLE VIII, Section [1] 3 (continued):

B. The Undergraduate Course of Study Committee  
[(18 members):]

[Seven Faculty members, o] One faculty representative from each of the [four] divisions [, one representing the Evening Session,] and two from the divisions serving at-large, including one representing the Evening Session; [6 students including] one student from each division, at least one of whom is from the Evening Session, and [at least] one student in the SEEK program [and one Evening Session student]; and, serving without vote, the Chief Academic Officer, or designee, the Dean of the Evening Session, the Deans of the [four academic] divisions, and the Chief Librarian or designee.

- D. There shall also be [four] Divisional Committees on Curriculum, each composed of [the divisional] a Dean (with vote) and at least one faculty member and one student in equal numbers from each department [or its equivalent] in the Division, elected by the department as it may decree in its By-Laws (see Article XII). These Divisional Committees shall review departmentally initiated proposals or may initiate their own proposals for programs or curriculum changes, submitting such proposals for consideration to the appropriate Senate Committee on Course of Study.

Section [2] 4

- A. The Undergraduate Course of Study Committee shall concern itself through study and research with policies relating to the curricular organizations. All proposals pertaining to:

Section [3] 5

There shall be a Committee on Undergraduate Academic Requirements consisting of 11 voting members: 6 faculty members, one faculty member from each division including three from the Day Session, two from the Evening Session [Council,] and one member of the Department of Academic Skills; and 5 students of whom two shall be Day Session students, two Evening Session students, and [a] one student in the SEEK Program. The Dean of Students, the Dean of the Evening Session or their designees, [Director of Admissions, the Registrar, and the Associate Dean for Academic Advisement] the Assistant Vice President for Administrative Services and the Assistant Dean for Advising and Counseling shall serve without vote. The Chair shall be a faculty member elected by the voting membership of the Committee. Its functions shall include the formulation of policy regarding methods of grading, requirements of student attendance, regulations relating to withdrawal from courses, and admissions not specified by Board of [Higher Education] Trustees By-Laws.

Section [4] 6

There shall be a Committee on Student Standing, consisting of 5 faculty members, serving with vote, and serving without vote the Dean of Students and the Dean of the Evening Session or their designees[, and the Associate Dean for Academic Advisement] and the Assistant Dean for Advising and Counseling. The voting faculty membership shall include at least two members of the Evening Session Council and [the Registrar] a representative of the Department of Academic Skills. The Chair of the Committee shall be elected by its voting membership. The Committee shall be responsible for the evaluation of student records, for recommending to the Senate the award of degrees to qualified students, and for formulating policy, for adoption by the Senate, on the retention of students and the maintenance of academic standards.

APPENDIX II (continued):

Section [5] 7

In order to insure effectiveness, compatible procedures and comparable standards in the evaluation of teaching and teachers by the students throughout the departments (Article XII), and to assure the formal consideration of the results of such appraisals in the professional evaluation of members of the teaching faculty, the Senate shall establish a **Committee on Evaluation of Teaching**.

Section [6] 8

There shall be established a **Master Plan Committee** of the Senate, consisting of [*4 faculty members, one each elected from the four academic divisions*] **one faculty member from each division**; [*4 students*], **an equal number of students at least** one each elected from the three sessions and from SEEK, and a Chair, elected by the Senate without constraint as to category. In addition, the Chief Academic Officer and the [*Dean of*] **Vice President for Administration** or their designees shall serve as non-voting members. This Committee will be the general College development planning group, concerning itself with the priorities that affect long term projections as regards programs and facilities. It will make policy recommendations on these matters for adoption by the Senate, and it will be responsible for drafting the annual revision of the Hunter College portion in the CUNY Master Plan, submitting such draft for approval to the Senate.

Section [7] 9

The Senate shall establish a **Committee on the Budget**, consisting of [*4 faculty members, one elected from the academic divisions*] **one faculty member from each division**; the Director of SEEK; [*5 students*] **an equal number of students**, including at least one elected from each of the three sessions; and a Chair elected by the Senate without constraint as to category. The Chief Academic Officer, the [*Dean of Administration, and the Business Manager*] **Vice President for Administration and designee** will serve ex-officio without vote.

Section 11

The Senate Shall establish a **Committee on the Calendar**, consisting of [*5 faculty members, one each elected from Day Session, Evening Session (SGS), School of Social Work (Graduate), School of Nursing, School of Health Sciences*] **one faculty member from each of the divisions and the School of Social Work, and a faculty member teaching in the evening**, [*5 students*], **an equal number of students at least** one each from Day Session, Evening Session, **and** Graduate, [*and two at-large*], and 4 ex-officio members (Dean of Students or designee, Associate Dean for [*SGS, Director of Academic*] **the Evening Session, Assistant Vice President for Administrative Services**, and Director of Financial Aid).

Section 12

There shall be a **Committee on Departmental Governance**, consisting of [*4 faculty members, 4 students*] **one faculty member and one student from each division**, and one member of the administration (all with vote). The Committee on Departmental Governance shall: (a) make recommendations to the Senate on standards for Departmental By-Laws; (b) review Departmental By-Laws and Amendments approved by departments and make recommendations for Senate action; (c) make recommendations to the Senate on alleged infractions of Departmental By-Laws.

ARTICLE XII

Section 1

It shall be the responsibility of the individual departments to devise, to change as required, and — after approval by the Senate — to publish their own By-Laws, providing for a departmental policy committee or committees, a Committee on the Evaluation of Teaching, and such other committees as College and Board of [*Higher Education*] **Trustees** By-Laws may require or departmental preference may indicate.

ARTICLE XV

Ratification of this Charter will be completed when it has been:

- A. Accepted by a majority of all students and a majority of the instructional staff of Hunter College; provided that at least 30% of each constituency votes.
- B. Recommended by the President of Hunter College to the Board of [*Higher Education*] **Trustees**.
- C. Approved by the Board of [*Higher Education*] **Trustees**.