

MINUTES

Meeting of the Hunter College Senate
6 May 1987

	The 222nd meeting of the Hunter College Senate was convened at 4:15 P.M. in Room W714.	1 2
Presiding:	F. Fulton Ross, Chair	3
Attendance:	The elected members of the Senate with the exception of those listed in Appendix I.	4 5
Minutes:	The Minutes of April 8 were approved as distributed.	6
Report by the President:	A summary statement of President Shalala's report to the Senate is attached as Appendix II.	7 8
Report by the Administrative Committee:	<u>Approved Curriculum Changes</u> The following changes as listed in the report dated May 6th were approved as per Senate resolution, and were submitted for the Senate's information. Items GR-268 (Biological Sciences), US-654 (Psychology), US-650 (Humanities & Arts).	9 10 11 12 13
Committee Reports:	<u>Charter Review Committee—Continuation of Second Reading</u> Prof. Al Bennick, Chair of the Committee, presented the Charter Review Committee Report dated 22 April 1987 for the Second Reading of the proposed Amendments to the "Charter for a Governance of Hunter College." He moved that the Amendment to Article III, Section 1B , be tabled until a further study has been made by the Committee. The motion carried by voice vote. The motion on the floor was the Amendment to add a new Section 13 to Article VIII as specified in the report. The question was called and carried. The motion carried by voice vote with no dissent. The motion on the floor was the Amendment to Article I, Section 1 , which would change the words "Higher Education" to "Trustees." The motion was approved by voice vote with no dissent. The motion on the floor was the Amendment to Article II, Section 3 , which would change the words "Higher Education" to "Trustees." The motion was approved by voice vote without dissent. The motion on the floor was the amended version of the Amendment to Article III, Section 2 , which would then read: "...during the last <u>four</u> weeks of classes in the spring semester..." The motion was approved by voice vote without dissent. The motion on the floor was the Amendment to Article IV, new Sections 1A and B , as specified in the report with the corrections that: (a) a comma be placed after the word "divisions" and an "s" be added to the word "title" in Section 1A.; and that (b) a typographical error in Section 1B. ii. be corrected to read: "...of <u>representatives</u> of more than one..." The question was called and carried. The motion was approved by voice vote with no dissent. The motion on the floor was the Amendment to Article IV , which would change Section number 1 to 2 , and would eliminate wording as specified in the report in Sections A, B, C and D . The question was called and carried. The motion was approved by voice vote with no dissent.	14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46

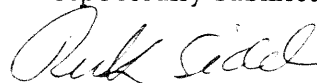
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The motion on the floor was the Amendment to Article IV, Section [1] 2, E (i) , which would then read:	47 48
(i) 15 seats shall be filled by graduate students matriculated in programs offered in the various divisions and the School of Social Work; one seat to each division and <u>the School of Social Work and the remainder</u> shall be allocated in proportion to the total number of matriculated students enrolled. Such allocations shall be recalculated every January starting in 1982.	49 50 51 52 53 54
The question was called and carried. The motion was approved by voice vote with no dissent.	55 56
The motion on the floor was the Amendment to Article IV, Section [1] 2, H (i) , which would read: "... <u>(as outlined in Article IV, Sections 2A and B),...</u> "	57 58
The question was called and carried. The motion was approved by voice vote with no dissent.	59 60
The motion on the floor was the Amendment to Article IV , which would change the Section number from Section 2 to 3 , and would change the first sentence to read: "... <u>procedures of Article IV, Section 2, the eligibility...</u> "	61 62 63
The question was called and carried. The motion was approved by voice vote with no dissent.	64 65
The motion on the floor was approval of the Amendments to Article IV , which would change the Section numbers from Section 3 to 4, and Section 4 to 5 .	66 67
The question was called and carried. The motion was approved by voice vote with no dissent.	68 69
The motion on the floor was approval of the Amendments to Article VIII , which would (a) change the Section number from Section 8 to 1 , (b) delete wording in in Section [8] 1B as specified in the report, and (c) change the Section number from Section 9 to 2 .	70 71 72 73
The question was called and carried. The motion was approved by voice vote with 1 opposed and 2 abstention.	74 75
The motion on the floor was the Amendment to Article VIII , which would change the Section number from Section 1 to 3 .	76 77
The question was called and carried. The motion was approved by voice vote with no dissent.	78 79
The motion on the floor was the following Amendment to Article VIII, Section [1] 3 A , which would then read:	80 81
A. The Graduate Course of Study Committee	82
Six faculty members who teach in the graduate program, <u>at least one faculty member from each of the divisions; one graduate student from each division;</u> and the Deans of the divisions serving without vote.	83 84 85 86
It was moved that the motion be amended by adding the words "Chief Librarian or designee", and to change the last part of the sentence to read: " <u>...and serving without vote the Deans of the divisions, and the Chief Librarian or designee.</u> "	87 88 89 90
The motion to amend carried by voice vote, and became part of the main motion on the floor.	91 92
The question on the main motion as amended was called and carried. The motion as amended carried by voice vote with no dissent.	93 94
The motion on the floor was the following Amendment to Article VIII, Section [1] 3 , which would then read:	95 96

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B. The Undergraduate Course of Study Committee	97
<u>One faculty representative from each of the divisions, and two serving at-large, including one representing the Evening Session; one student from each division, at least one of whom is from the Evening Session, and one student in the SEEK program; and, serving without vote, the Chief Academic Officer, or designee, the Dean of the Evening Session and the Deans of the divisions.</u>	98 99 100 101 102 103
Prof. Raps moved that the motion be amended by changing the first sentence to read:	104 105
<u>"One faculty representative from each of the divisions, plus two from the divisions serving at-large, one of the aforementioned representing the Evening Session..."</u>	106 107 108
After discussion the question on the motion to amend was called and carried. The required 3/4 vote not having been achieved, the motion to amend was defeated with 35 in favor, 12 opposed, and 6 abstentions.	109 110 111
A quorum count was requested. The required number of senators not having been present, the meeting adjourned at 5:10 PM.	112 113
The Second Reading will continue at the April 13th meeting.	114
(The proposed Charter Amendments, as amended and approved, are listed in Appendix III)	115 116

Respectfully submitted,



Ruth Sidel,
Secretary

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APPENDIX I

The following members were noted as absent from the meeting:

FACULTY:

Academic Skills:	Alula Hidaru Marilyn Daley-Weston "E"	Dean Carlos Hortas Dean Everlena Holmes Asst. Vice Pres. Ruth Weisgal
Anthropology:	Susan Lees	
Art:	Richard Stapleford	STUDENTS:
Biology:	Ezra Shahn "E"	Roger Kennedy Eulela Swinton R.V. Phoehawn "E" Felicia Banks Evan Camp Rosa Heredia Kirk Callender Chris Kikis Elizabeth Petry Christopher Seeger Herbert Weiss Dennis Bianco Cesar Hernandez Susan Conrad Amy Pearsall John Young "E" Gennady Khareyn Marc Mizrahi Kimberly Slade Cathleen Goodman Martha Sheparce Michael Kraljev Bernie Jones "E" Daniel Quinn Laurie Sherman Karl Rutter Neil Apostolakis Lidelfo Franco Frederick Fu Annette Daniec Mary Prime "E" Kathleen D'Arcy Karin Koehn Sherri Love "E" Karen Jacoby Rosa Nunez Michael Richman Sonia Tirado
Black/P.R. Studies:	Jaffer Kassamali Joanne Edey-Rhodes	
Chemistry:	Max Diem Richard Franck Dixie Goss	
Classics:	Emil Draitser	
Communications:	Serafina Bathrick	
Economics:	Lawrence Arnsten	
Educ. Foundations:	Joan Buxbaum "E" Sherryl Graves "E" Marvin Wayne	
English:	Louise DeSalvo	
Geology & Geography:	Charles Heatwole Richard Liebling "E"	
German:	Minna Altmann	
Health/Phys. Educ.:	Tom Burke	
History:	Dolores Greenberg	
Health Sciences:	Russell Sergeant Karen O'Brien	
Library:	Herbert Halpern	
Mathematics:	Edward Binkowski	
Music:	Clayton Westermann	
Nursing:	Mary Dee McEvoy "E"	
Philosophy:	Christine Sistare	
Physics & Astronomy:	Rodney Varley	
Political Science:	Priscilla Handelman	
Psychology:	Gerald Turkewitz Sheila Chase	
Social Work:	Gary Anderson	
Sociology:	Carmen Hendricks "E" John Cuddihy "E" Ruth Sidel "E"	
Special Education:	Katherine Garnett "E"	
Student Services:	Sandra LaPorta	
Urban Affairs:	William Milczarski "E"	

APPENDIX II

The following is a summary statement of President Shalala's report to the Senate:

President Shalala informed the Senate that the Senate Budget Committee met on a number of occasions with Vice President Picciano, and that they now have the same information on the Budget as the Hunter administration. At the moment that is not much. The President said that it will not be a bad budget year for Hunter. Basically we will have the same budget as last year with some increases, including a moderate marginal increase in adjunct money. Some victories were won. Childcare was increased for the university by \$270,000, and the Legislature eliminated the self-sufficiency requirement, which in effect told the State that childcare should be part of the regular budget. A graduate studies initiative was passed, and we do expect to get some marginal increases, mostly in the lab science programs and some PhD fellowships. Social Sciences and the Sciences will receive some allocations out of the \$2M set aside for that, and we will get some instructional equipment for graduate programs. The terminal masters degrees will receive a small allocation and since we have a very large number of terminal masters degrees, we need to clean those up. Some of this money will be OTPS and some in the form of equipment grants. There may be an opportunity to apply for some money for organizational research. We expect to get back some of the Research Foundation money, about \$1.7M, that was taken from the City University, and Hunter should get its fair share. The graduate studies allocation amounts to an increase of about \$3.1M, with a total of approximately \$6M.

President Shalala said that a few days ago she had spent 8 hours at 80th Street with the other senior college presidents, negotiating with Central Administration about the allocation formulas. The presidents insisted that they be consulted and that senior administrators discuss with them how they intend to distribute the monies. Some specific recommendations were presented about formulas, which programs should be taken into account, and about flexibility which is important to our programs. In the OTPS budget we expect only inflation increases. The University has filled all their positions and they are again very tight on cash. One thing that has become clear in this budget, is that allocations are increasingly centralized to the university level. This means that each year will have to spend more time negotiating with Central Administration over formulas and over our fair share. Our institutional research programs will be far more important than we had originally anticipated, because more and more information about the College will be needed for analyzing which formulas would work best for us. President Shalala expects that we will have more flexibility in terms of how we can use the money that is allocated to us. This would enable us to balance our budget with a little more finesse. Hunter is in a good position because of our strong enrollment, and because our revenues from tuition are on target, which is not the case with some of the other institutions. We expect our enrollment to hold and we don't expect that we will miss any of our revenue targets, i.e. the amount of tuition that we are expected to bring in. We should be in good shape with regard to the formulas, and we will keep a very careful eye on them. A number of items were not funded, including our major request for more funding for the Library. There will be a marginal increase, but it will be mostly cost-of-living.

The University so far has lost some major battles. Medgar Evers conversion to 4-year status was not approved. The Medical School is now stopped, because of a major fight between republican and democratic legislators over which hospitals should be used. At the moment no one knows whether they are going to be able to come to an agreement before the end of the fiscal year. A very serious problem for all of us involved in renovation projects is that no money was provided for asbestos removal. There is now a new law which requires that asbestos be removed before going ahead with renovations. This will increase the cost of all renovation projects and it will slow them down. It also means that within the existing renovation budgets we will have to take out money for asbestos removal. This could take between 10% and 20% of our renovation budgets depending on the project and the amount of asbestos to be removed. We will try to present this case again to the State. There will be no money for equipment replacement. In fact, the money for the University equipment inventory was taken out of the budget. This is a real problem, and one of the things the Middle States team pointed to. At this point we do not know how much money we will actually have, since we do not have the allocations yet.

President Shalala informed the Senate that she had met with the Senate Budget Committee about new initiatives for 1988-1989. She said that we will completely change our strategy and put in a number of new initiatives for each area of the College. She has already

Appendix II (continued):

discussed with the Chancellor a major initiative in the area of nursing and health sciences, which would fit in with the Health and Hospitals Corporation's need of personnel. She has also discussed possible initiatives with the other deans. An example of the kinds of initiatives that will be put into the budget is Prof. Shirley Hune's proposal for an Asian American Education Institute. There is very little research about Asian students and how they are moving within the education system in this country. Prof. Hune is an expert, and we will request money for what is probably the first research effort in this area in the country. It is this kind of initiative that we are looking for, and any additional ideas will be welcome. In addition to our regular requests, we expect to add 10 to 15 proposals for new initiatives to the budget. One reason for doing this is that the Legislature seems to be playing an increasingly important role. While the State is rarely interested in these kinds of initiatives, the Legislature is. We will therefore prepare a budget with the Legislature in mind.

APPENDIX III

Second Reading of Proposed Charter Amendments
(as amended and approved)

Underlined bold sans serif is used for language to be added.

[*Bracketted italics*] is used for language to be deleted.

ARTICLE VIII

Section 13

Administrative search committees shall be constituted for all administrators (full deans and above) who, because of the nature of their policy making, have a significant impact on academic affairs and on the rights and welfare of the students and the faculty. The proceedings of search committees shall be confidential.

Different search committee staffing procedures may be appropriate for administrators who have college-wide impact and those who affect primarily only their divisions. In any procedure adopted, the Senate shall be responsible for nominating the panel of search committee candidates and search committee Chairs from whom whom the College President or the CUNY Board of Trustees, as appropriate, will select the search committee and the search committee Chair. This section shall be read consistent with applicable CUNY Board of Trustees policy on presidential search committees.

The search committee shall have the responsibility of nominating candidates for administrative positions to the College President who shall have the final authority to make recommendations to the CUNY Board of Trustees.

ARTICLE I

Section 1

The Hunter College Senate shall be established as the legislative body of the College with authority to determine College policy on all matters not reserved now or hereafter by Education Law or Board of [*Higher Education*] Trustees By-Laws to the President of Hunter College, to other officers or duly constituted bodies of the College or The City University, or the Board of [*Higher Education*] Trustees.

ARTICLE II

Section 3

There shall be completed, no later than by the end of the third year, a thorough and impartial review of the composition, structure, and functions of the College Senate by a group empowered to propose, should it so deem necessary, a new version of the governance charter or major revisions thereof in the form of amendments for referendum (Article XIV) and submission to the Board of [*Higher Education*] Trustees, if required. In the meantime, the Senate will use the latitude afforded it under this Charter for continued development of organization and procedures in order to fulfill its mandated functions effectively.

ARTICLE III

Section 2

The College Senate shall schedule regular nominations and elections (other than the initial one — see Article X) once a year during the last [*three*] four weeks of classes in the spring semester; and it shall convene following such elections no later than June 1. The faculty and the student bodies shall be responsible, through duly constituted organizations, for conducting the elections of their respective representatives in accordance with the terms of this Charter.

ARTICLE IV

Section 1

- A. Hunter College is a multifaceted institution which has offerings organized into programs, departments, professional schools, and divisions, the structure and titles of which may change as the needs of its students change. It also has an administrative structure and administrative officers which change in title and function as the college develops. Therefore, wherever the Charter refers to

APPENDIX III (continued):

a specific administrative officer (e.g. Dean, Registrar, etc.), or academic unit (e.g. department, school, division, etc.), or academic position (e.g. instructor, lecturer, etc.) such language should be construed to include any equivalent officer, academic unit, or academic position regardless of the particular language that is currently in use. In all such instances not fixed by the Charter, the equivalencies shall be determined by the Administrative Committee of the Senate and approved by the Senate.

B. For the purposes of the Charter, the following equivalencies shall apply:

- i The word "department" shall mean any unit of the college which elects members to its Personnel & Budget Committee. In addition, for purposes of Article IV, Student Services shall be included as a department.
- ii The word "division" shall mean any unit of the college which has a P & B Committee consisting of representatives of more than one department but fewer than all the departments. The divisions include: Humanities and the Arts, Programs in Education, Schools of Health Professions, Sciences and Mathematics, and Social Sciences.

Section [1] 2

A. The 88 Senate seats reserved to representatives in the ranks of Professor, Associate Professor, Assistant Professor, and Instructor on full-time appointments shall be filled as follows:

- (i) All [academic] departments [and their equivalents] shall be rank-ordered by the number of such faculty in the department. Each department shall be allocated 2 seats, and the remaining seats shall be allocated by assigning one additional seat to each department from the top of the list down, until the available number is exhausted.
- (ii) Each department [or equivalent] will fill its allocated seats by nominations from and elections by its faculty members in the ranks of Professor, Associate Professor, Assistant Professor, and Instructor on full-time appointments.

B. The 26 Senate seats reserved to representatives in the ranks of Lecturer (full-time), Lecturer (part-time), Adjunct Lecturer, or in any other part-time teaching appointment while not also on full-time appointment, shall be filled as follows:

- (i) All [academic] departments [and their equivalents] shall be rank-ordered by the number of the department's faculty members in such positions. Each of the first 10 departments in this list shall fill 1 seat by nominations and election from among and by these faculty members.
- (ii) In each of the remaining departments [or their equivalents] that include faculty members in these ranks, the latter shall make nominations for, and elect from among their number, one nominee for one of the 16 remaining Senate seats.

C. The 28 Senate seats reserved to undergraduate students of the Day Session, other than students in the Department of Academic Skills, shall be filled as follows:

- (i) Of these seats, 17 shall be reserved to Day session departmental majors. Towards their election, each department [or equivalent] will elect, from nominations made within its own ranks, 2 nominees for these seats. All Day Session Seniors, Juniors, and Sophomores who have declared their major will elect the required number of representatives by an at-large vote among these nominees.

D. The 22 Senate seats reserved to undergraduate students of the Evening Session shall be filled as follows:

- (i) All [academic] departments [and their equivalents] shall be rank-ordered by the number of full-time equivalent undergraduate students enrolled in their courses scheduled after 5 00 p.m. In each of the top 10 departments on the list, the Evening Session students affiliated with such a department shall make nominations and elect from their ranks 1 representative.

E. The 22 Senate seats reserved to graduate students shall be filled as follows:

- (i) 15 seats shall be filled by graduate students matriculated in programs offered in the various [academic] divisions and [professional schools in the College] the School of Social Work; one seat to each [academic] division and [professional school] the School of Social Work and the remainder shall be allocated [to the academic divisions and professional schools] in proportion to the total number of matriculated students enrolled. Such allocations shall be recalculated every January, starting in 1982.

- H. (i) A Senate seat reserved for faculty members with specific rank, or other qualification (as outlined in Article IV, Sections [1] 2A and B), that remains vacant after the elections scheduled for such seats, shall be filled for the remainder of the regular term by a faculty election conducted by a process approved by the Senate.**

APPENDIX III (continued):

ARTICLE IV (continued):

Section [2] 3

For each of the constituencies, defined by the election procedures of Article IV, Section [1] 2, the eligibility to serve and the right to vote shall be based on the same qualifications:

Section [3] 4

In College-wide referenda and other votes conducted among all members of the instructional staff combined, a ballot cast by a faculty member in the rank of Professor, Associate Professor, Assistant Professor, Instructor, or Lecturer (full-time) on full-time annual appointment shall be tallied as a full vote. A ballot cast by a faculty member in the ranks of Lecturer (part-time), Adjunct Lecturer, or any other part-time member of the teaching faculty not also serving on a full-time appointment shall be tallied as a half vote.

Section [4] 5

Certification as to class, status, and standing of students shall be made by the Registrar. Certification as to rank, position, and status of faculty shall be made by the Chief Academic Officer. Appointed representatives of the administration shall be certified to the Senate by name and administrative title.

ARTICLE VIII

Section [8] 1

B. When a committee vacancy cannot be filled with a faculty member or student with [the] specified [sessional, divisional or other] qualifications, that vacancy shall be first reported to the Senate and then may be filled by a faculty member or student, respectively, without regard to the qualifications specified.

Section [9] 2

In reorganizations of the Hunter College administration, Academic Administrators designated to serve ex-officio on standing committees of the Senate shall have responsibility, as nearly as possible, for the same functions as those who are currently designated to serve in such capacity.

Section [1] 3

In the exercise of its responsibility for the design and modification of Hunter College curricula the Senate shall establish two Committees on Course of Study, one graduate and one undergraduate. These committees shall be constituted as follows:

A. **The Graduate Course of Study Committee**
[(18 members):]

Six faculty members who teach in the graduate program; 5 graduate students, one representative from each of the four academic divisions: Humanities and the Arts, Social sciences, Sciences and Mathematics, and Programs in Education, and one serving at-large; at least one faculty member from each of the divisions; one graduate student from each of the divisions; and serving without vote. [the following academic administrators serving without vote: the Associate Dean of Graduate Studies and the Deans of the [four academic] divisions, and the Chief Librarian or designee.