

Office of the Hunter College Senate
MINUTES
Meeting of the Hunter College Senate
13 December 2000

The 399th meeting of the Hunter College Senate was convened at 4:15 PM in Room W714.

Presiding: Pamela Mills, Chair

Attendance: The elected members of the Senate with the exception of those listed in Appendix I.

Agenda: The agenda was adopted as distributed.

Minutes: The Minutes of November 29th were approved as distributed.

Report by the President: A summary statement of President Gizis' report is attached as Appendix II.

Report by the Administrative Committee: Professor Mills presented the report as follows:

Approved Curriculum Changes

The following curriculum changes as listed in Parts I, II and III of the Report dated 13 December 2000 were approved as per Senate resolution, and were submitted for the Senate's information. Items US-1124 (Romance Languages), US-1136 (Childhood Education Grades 1-6), US-1151 (Geography/History), US-1152A&B (History), US-1153 (Classical & Oriental Studies), US-1154 (German), US-1155 (Chinese/French/German/Hebrew/Italian/Russian/Spanish), US-1156 (Music), US-1158 & US-1159 (Dance), US-1160 & US-1161 (English), US-1163 through US-1176 (BA-TEP Grades 7-12 Adolescence Mathematics, Biology, Chemistry, Physics, Social Studies, French, Spanish, Italian, Russian, Chinese, Hebrew, German, English), US-1177 (BA Adolescence Dance Pre-K - 12), US-1180 (BS Adolescence Physical Education Grades Pre-K - 12), GS-495 & GS-496 (Mathematics & Statistics), GS-498 (Physics & Astronomy), GS-500 (Romance Languages), GS-504 (Chemistry), GS-505 (Physics & Astronomy), GS-506 (Biological Sciences), GS-507 (Geography), GS-511 (Childhood Education with Bilingual Extension), GS-513 (Music), GS-514 & GS-531 (Classical & Oriental Studies), GS-518 (MA-TEP Music Pre-K through 12), GS-519 through GS-529 (MA-TEP Adolescence Math, Social Studies, English, Biology, Chemistry, Physics, Earth Science, Latin, French, Spanish, Italian), GS-530 (English), GS-532 (School of Health Sciences/Communications Sciences), GS-512/US-1157 (Music), GS-515/US-1162 (Mathematics & Statistics), GS-516/US-1178 (BA/MA TEP Music Pre-K through 12), GS-517/US-1179 (BA/MA TEP Math Grades 7-12).

List of Candidates for Fall 2000 Graduation

Professor Mills moved for the ceremonial adoption of the list of candidates for fall 2000 graduation. The motion carried by voice vote.

Merger of Graduate Course of Study and Graduate Academic Requirements Committees

She next presented the following resolution for Senate approval:

BE IT RESOLVED, that the Graduate Academic Requirements Committee and the Graduate Course of Study Committee be merged into one committee entitled "Graduate Course of Study and Academic Requirements Committee"; and,

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51 BE IT FURTHER RESOLVED, that the following charge of the current Graduate Academic
52 Requirements Committee be added to the charge of the new Graduate Course of Study and
53 Academic Requirements Committee under Article VIII, Section 4. B of the *Charter for a*
54 *Governance of Hunter College*:

55
56 Its functions shall also "include the review and coordination of graduate academic
57 requirements, the formulation of policy, for adoption by the Senate, regarding the
58 methods of grading, admissions, attendance, withdrawal, maintenance of academic
59 standards, accreditation of work done at other institutions;" and,
60

61 BE IT FURTHER RESOLVED, that the Director of Admissions, the Vice President for
62 Student Affairs (or designee) and other resource persons as deemed necessary, be requested
63 to attend all meetings of the committee concerning graduate academic requirements as non-
64 voting members.
65

66 The resolution was approved by voice vote.
67

68 **Committee**
69 **Reports:**

Departmental Governance Committee

69 Professor Jane Matthews, Chair of the Committee, presented the report dated 13 December 2000
70 as distributed.
71

72 The motion on the floor was approval of the revised By-laws of the School of Health Sciences.
73

74 The motion carried by voice vote.
75

UARC RE: Time Limit for Declaration of Major

76 Professor Alan Hausman, Chair of the Committee, presented the report dated 13 December
77 2000.
78

79 The motion on the floor was approval of the following resolution:
80

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82 BE IT RESOLVED, that the Hunter College Senate approve the following new policy for
83 the declaration of a major for inclusion in the next Undergraduate Catalog; and,
84

85 BE IT FURTHER RESOLVED, that this policy become effective at the beginning of the
86 spring 2001 semester; and,
87

88 BE IT FURTHER RESOLVED, that Student Services be requested to notify students in
89 three stages (after they have accumulated 28 credits, 45 credits, and 60 credits), reminding
90 them of this policy and requesting that they confer with an advisor.
91

MAJOR FIELD OF STUDY (MAJOR AND MINOR)

92 A major is a concentration of courses in a particular subject area. A minor is a
93 secondary concentration usually related to the student's educational career goals.
94

Requirements for a major

95
96 All matriculated students must declare a major no later than the semester in which the
97 combination of credits earned and credits for which they currently are registered total 61
98 or greater. Transfer students entering with 60 credits or more must declare their major
99 before the end of their first semester of attendance at Hunter. Students may find
100

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105
106 that some courses and other career opportunities are only available to them if they have
107 declared a major. In addition, under N.Y. State guidelines students who have not
108 declared a major by the 61-credit point are ineligible for TAP financial aid.
109

110 To declare or change a major, a student should get a major/minor form from the OASIS,
111 Room 217N, and confer with an advisor in the major department. The major
112 department is responsible for approving the content and arrangement of both the major
113 and the minor, except in the case of elementary education which requires the approval
114 of the School of Education.
115

116 For students who are nearing the 61-credit point and remain undecided about their
117 choice of major, there are a number of avenues of assistance. Designated faculty in
118 each academic department advise prospective majors about the undergraduate programs
119 and related career possibilities. Also, the counselors in the Office of Student Services
120 and Career Counseling offer assistance in choosing a major. The College is concerned
121 that students select their major with careful consideration and with good knowledge of
122 the range of options.
123

124 To earn a Hunter degree, students must complete at least half of their major courses and
125 half of their minor courses at Hunter.
126

127 The motion was approved by voice vote after brief discussion.
128

129 It was moved that the meeting be adjourned. The motion carried and the meeting adjourned at
130 4:45 P.M.
131

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133
134 Respectfully submitted,

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136
137 Alan Hausman,
138 Secretary