

# MINUTES

## Meeting of the Hunter College Senate

### 27 May 2020

The 639<sup>th</sup> meeting of the Hunter College Senate convened at 3:39 PM via Zoom.

**Presiding:** Laura S. Keating, Chair

**Attendance:** The elected members of the Senate with the exception of those marked absent in Appendix I.

Alternate Senators were formally seated consistent with the procedures approved by the Senate for in-person meetings, and they were enabled to vote using iClicker.

**Report by the President** President Raab's report is in Appendix II.

**Report by the Administrative Committee:**

**a) Special Senate Election for Vacant At-large Seats**

In accordance with Article IV, 2H i & ii of the Charter for a Governance of Hunter College, the Administrative Committee is presenting the names of all nominees received to date:

Student: Ariana Ahmed (Political Science)

It was moved that the Secretary be instructed to cast a single ballot in favor of the nominee. The motion carried by unanimous consent.

**b) Report by Chair on behalf of Nominating Committee**

Chair Keating presented the report on behalf of the Nominating Committee. The Nominating Committee is submitting the following nominations for seats currently vacant on Senate Committees:

**1. COMMITTEE ON THE BUDGET**

Student: Mohamed Benyamine (Economics)

**2. GOVERNANCE COMMITTEE**

Student: Ariana Ahmed (Political Science)

**3. COMMITTEE ON COMPUTING & TECHNOLOGY**

Faculty in Research or At-large: Laura Baecher (Curriculum & Teaching)

Faculty Alternate: Julie Van Peteghem (Romance Languages)

It was moved that the Secretary be instructed to cast a single ballot in favor of the nominees. The motion carried by unanimous consent.

**c) Report by Chair on Special Actions**

Chair Keating said the following:

"I want to report that the Administrative Committee will continue to meet with the President and Provost over the Summer, and we will contact the Senate Chairs as relevant things arise. The Administrative Committee also directed me to take this opportunity to ask permission of the body

56 to call with ten days' notice a special meeting of the Senate over the Summer if developments  
57 demand it."  
58 There were no objections.

59  
60 **Old**  
61 **Business**

**Undergraduate Academic Requirements Committee**

62 Debate continued on **the Resolution on Hunter College Undergraduate Policy on Credit/No Credit.**  
63 Chair Keating reminded the body that at the end of the last meeting a Division of the Question was  
64 approved so that the proposed changes be considered separately. The six proposed policy changes were  
65 highlighted and numbered (see Appendix III).

66  
67 Professor Sachs, Chair of the Undergraduate Academic Requirements Committee, asked for permission  
68 to withdraw proposed changes 1, 2, 3 and 4 of the Resolution. The motion carried by unanimous consent.

69  
70 There was a motion to adapt Policy Change 6:

71  
72 Note: When entering the final course grade, the instructor shall enter the underlying letter grade the student  
73 would have received had the student not chosen the CR/NC option. The Registrar will convert the  
74 underlying letter grade to a CR/NC grade unless the student's request for CR/NC is in violation of college-  
75 wide or program-specific restrictions on the use of the CR/NC grade option.

76  
77 The question was called and carried.

78  
79 Voting by iClicker produced the following results: 81 in favor, three against, four abstentions.  
80 The motion carried.

81  
82 Professor Sachs moved to modify the current catalog language (Restriction 7) as follows:

83  
84 If (as a result of a student's request) a CR/NC grade is given where it is not an allowed grade according  
85 to existing college, departmental, or major regulations, it will be converted ~~to a letter grade by the~~  
86 ~~Registrar's Office. CR will be changed to C; NC will be changed to F.~~ **by the Registrar's office to the**  
87 **underlying grade entered by the instructor.**

88  
89 The motion carried by unanimous consent.

90  
91  
92 There was a motion to modify Policy Change 5 as follows:

93  
94 ~~CR/NC is an agreement between a student and the student's instructor.~~ In order to select CR/NC for a  
95 course, a student must complete and sign a form available from the Office of the Registrar and obtain the  
96 signature of the instructor in the course. The student must submit the form to the Office of the Registrar  
97 by 5:00 pm on the first day of the ~~tenth~~ **thirteenth** week of classes in the fall and spring semesters, and  
98 the first day of the ~~fifth~~ **last** week of classes in **all winter and** summer semesters. ~~This is the same date~~  
99 ~~as the deadline for withdrawal from courses without academic penalty (with a grade of W).~~ **Students**  
100 **may not elect the CR/NC grading option after these deadlines and there are no appeals allowed for**  
101 **late election.**

102  
103 Please note, once a student chooses a CR/NC grade for a course, that choice is final and irrevocable.  
104 **Furthermore, the form is not valid if the student's election of the CR/NC grading option violates**  
105 **college-wide or program-specific restrictions.**

106  
107 There was a motion to extend the meeting for 20 minutes until 5:45 PM. The motion carried by unanimous  
108 consent.

109 **Minutes**  
110 **Meeting of the Hunter College Senate**  
111 **27 May 2020**

112  
113 The motion to modify Policy Change 5 carried by unanimous consent.

114  
115  
116 There was a motion to amend as follows:

117  
118 The student must submit the form to the Office of the Registrar by 5:00 pm (EST) on the first day of the  
119 thirteenth week of classes in the fall and spring semesters, and the first day of the last week of classes in  
120 all winter and summer semesters.

121  
122 The motion carried by unanimous consent.

123  
124 There was a motion to extend the meeting for 15 minutes until 6 PM. The motion carried by unanimous  
125 consent.

126  
127 The question to adopt the modified Policy Change 5 was called and carried.

128  
129 Voting by iClicker produced the following results: 70 in favor, four against, five abstentions.  
130 The motion carried.

131  
132  
133 **Committee**  
134 **Report**

135 **Graduate Course of Study and Academic Requirements Committee**

136 Chair Keating called on Professor Sandra Clarkson, Chair of the Graduate Course of Study and Academic  
137 Requirements Committee to present a document that clarifies the graduate catalog language about grading.  
138 The document is in Appendix IV.

139  
140 **Committee on the Budget**

141 Chair Keating called on Professor Randall Filer, Chair of the Committee on the Budget to present a  
142 report. The report is in Appendix V.

143  
144 There was a motion to extend the meeting for 30 minutes until 6:30 PM. The motion carried by  
145 unanimous consent.

146  
147  
148 **Committee on Computing and Technology**

149 Chair Keating called on Professor Michaela Soyer, Chair of the Committee on Computing and Technology  
150 to present a report on **Hunter Results of UFS Spring 2020 Survey on CUNY Online Transition and**  
151 **Faculty Needs**. The report is in Appendix VI.

152  
153 **New**  
154 **Business**

155 Professor John Wallach presented a **Resolution on Hunter Faculty and the COVID-19 Budget Crisis**.  
156 The Resolution is in Appendix VII. Discussion and debate followed.

157  
158 There was a motion to extend the meeting for 15 minutes until 6:45 PM. The motion carried by  
159 unanimous consent.

160  
161 There was a motion to extend the meeting for 15 minutes until 7:00 PM. The motion carried by  
162 unanimous consent.

163  
164 The question to adopt the Resolution was called and carried.

Voting by iClicker produced the following results: 25 in favor, 31 against, and eight abstentions.



APPENDIX I

The following attendance was noted from the meeting

(A) =Alternate, A=Attended, X=Absent, E=Excused

<b>Faculty</b>					
AFPRL	Anthony Browne	A	Mathematics & Statistics	Bill Williams	A
	Milagros Denis-Rosario	(A) A			0
	Lázaro Lima	(A) A		Patrick Burke	(A) X
Anthropology	Jackie Brown	A		Barry Cherkas	(A) A
	David Hodges	(A) A	Medical Laboratory Sciences	Abigail Morales	A
	Milena Shattuck	(A) A		Chad Euler	(A) X
Art & Art History	Harper Montgomery	A		Muktar Mahajan	(A) X
	Thomas Weaver	A	Music	Jewel Thompson	A
	Emily Braun	(A) X		Michele Cabrini	(A) A
	A. K. Burns	(A) A			(A)
Biological Sciences	Ben Ortiz	A	School of Nursing	Carolyn Sun	A
	Shirley Raps	A			0
	Paul Feinstein	(A) X		Ellen McCabe	A
	Carmen Melendez	(A) X		Ah-Yun (Emily) Yeh	(A) A
Chemistry	Gabriela Smeureanu	A	Philosophy	Laura Keating	A
	Nancy Greenbaum	(A) A		Frank Kirkland	(A) A
	Manashi Chatterjee	(A) X		Omar Dabhour	(A) A
Classical & Oriental Studies	Graham Claytor	A	Physics & Astronomy	Kelle Cruz	A
	Joanne Spurza	(A) A		Yuhang Ren	(A) X
	Lawrence Kowerski	(A) A			(A)
	Doron Friedman	A			
Computer Science	Anita Raja	A	Political Science	John Wallach	A
	Felisa Vazquez-Abad	(A) X		Erin Mayo-Adam	(A) A
		(A)		Michael Lee	(A) X
Curriculum & Teaching	Lacey Peters	A	Psychology	Roseann Flores	A
	Karen Koellner	A		Jonathon Rendina	A
	Debbie Sonu	(A) A		Darlene Defour	(A) A
	Christine Rosalia	A		Michael Lewis	(A) X
Dance	Kathleen Isaac	A	Physical Therapy	Thomas Holland	A
	Lori Brungard	(A) X		Nicki Silberman	(A) X
		(A)		Milo Lipovac	(A) X
Economics	Randall Filer	A	Romance Languages	Paolo Fasoli	A
	John Quiang Li	A		Magdalena Perkowska	(A) A
	Tim Goodspeed	(A) A		Julie Van Peteghem	(A) A
	Avi Liveson	(A) X	School of Social Work	Samuel Aymer	X
Educational Foundations & Counseling	Goeum Na	X		Anna Ortega-Willam	X
	John Ranellucci	(A) A		Jonathan Prince	(A) X
	Amanda Crowell	(A) A		Rong Zhao	(A) A
English	Sarah Chinn	X	Sociology	Mark Halling	A
	Amy Robbins	A		Mike Benediktsson	(A) X
	Nijah Cunningham	A		Michaela Soyer	(A) A
	Janet Neary	(A) A	Special Education	Virginia Gryta	A
Film & Media Studies	Tami Gold	A		Kristen Hodnett	(A) A
				Sari Gupta	(A) X
	Martin Lucas	(A) A	SLPA	Donald Vogel	A
	Larry Shore	(A) A		Nancy Eng	(A) A
Geography	Ines Miyares	A		JungMoon Hyun	(A) A
	Shipeng Sun	(A) X	Theatre	Claudia Orenstein	A
	Allan Frei	(A) A			0
German	Elke Nicolai	A		Louisa Thompson	(A) A
	Eckhard Kuhn-Osius	(A) A	Urban Policy and Planning	Lily Baum Pollans	A
	Lisa Marie Anderson	(A) A		Victoria Johnson	(A) X
History	Eduardo Contreras	A		Matthew Lasner	(A) X
	Manu Bhagavan	(A) X	School of Urban Public Health	Phil Alcabas	A
	Jill Rosenthal	A		Susan Cardenas	(A) A
Library	Sarah Ward	A		Victoria Fischer	(A) X
	Jennifer Newman	A	Women & Gender Studies	Jennifer Gaboury	A
	Mee' Len Hom	(A) A		Catherine Raissiguier	(A) X
		(A)		Rupal Oza	(A) X

**Students**

Aysheh Barqawi	A
Pooja Chopra	X
Richard Lu	X
Alexa Michel	X
Nibras Ahmed	A
Mia Becerra	X
Leon Sarpong	A
Phuong Vo	X
Aamna Arshad	A
Noam Sohn	X
Nafeeza Ali	A
YanHong Li	X
0	
Raymer Contreras	X
0	
Zaiba Iqbal	X
Hardik Bhaskar	X
Leonid Prog	X
Linda Yohannes	X
0	
Bryan Terry	X
0	
0	
0	
0	
Ariela Radonic	X
Luisais Taveras	X
Jeanine Hampton	X
0	
Ariel Ortega	X
Milana Khaitova	X
Chaya Dickel	A
Naho Hirohata	X
0	
Igal Sultanov	X
0	
Gillian Blanco	X
Chelsea Yu	X
Tahseen Chowdhury	X
Harrison Cade	X
Priyal Thakkar	X
Christine Kuang	A

**At-Large, Lecturers and Part-Time Faculty**

Student Services	Kevin Nesbitt	X
	Luis Roldan	(A) X
Library	Jocelyn Berger-Barera	X
Library	Tony Doyle	A
Psychology	Stefan Schlussman	A
Economics	Kevin Sachs	A
Medical Lab Science	Hongxing Li	A
Religion	Barbara Sproul	X
THHP	Jerry Press	X
Mathematics & Statistics	Sandra Clarkson	A
Special Education	Gina Riley	A
Sociol Work	James Mandiberg	A
THHP	Sarah Jeninsky	A
Art and Art History	Peter Dudek	A

**Ex-Officio**

President, USG	Kamalpreet Kaur	X
Vice President, GSA	Kamalpreet Kaur	X
President Alumni Association	Kim Hafner	X
President, HEO Forum	Denise Lucena-Jerez	X
President, CLT Council	Amy Jeu	A

**ADMINISTRATION**

Senators:		
HEO/CLA Representative	Brian Buckwald	A
Vice President for Student Affairs	Eija Ayravainen	A
0		0
Provost	Lon Kaufman	A
Dean, School of Arts & Sciences	Andrew Polsky	A
Alternate Senators (3):		
Dean of Education	Michael Middleton	A
General Counsel & Dean of Faculty	Carol Robles-Román	X
School of Nursing	Gail McCain	A

## APPENDIX II

Please note these minutes are based on notes from remarks by President Jennifer J. Raab. They are not based on a transcript.

- Thank you again to Laura, the Admin Committee, and Lara Miranda for meeting regularly and for keeping the business of the Senate moving.
- Thank you for voting in favor of our graduates.
- TikTok Challenge - People are making videos set to the song "Don't Rush" showing them getting ready within seconds and shows off quick transformations during quarantine.
- Valedictorians participated in this Tik Tok Challenge and made a video.

AHMET DOYMAZ, Bio-Major, Macaulay Honors Student, immigrated from Turkey as a child. Ahmet studied cancer and DNA repair and completed a special internship at the prestigious Cold Spring Harbor Labs. Ahmet will work in a lab at Rockefeller University after graduation and apply to MD-PHD programs.

ELLIOT NATANOV, Chemistry Major, plans to have a career in medicine. Elliot's parents immigrated here from Uzbekistan to escape Anti-Semitism and give their six children a better life. Elliot is a member of Hunter's wrestling team and is pursuing a career in sports medicine.

ERIN MCDERMOTT, double major in English and Political Science, Macaulay Scholar from Upstate NY. Erin is the editor of our literary magazine and finished writing a novel which she is shopping around.

JAYDN MARSHALL, writer, majored in English, Macaulay student. Jaydn won first place in the Macmillan Publishers Create A Character Profile Contest. Jaydn was awarded a prestigious Fulbright scholarship to teach English in Athens next year and has plans to pursue career as a New York City middle school teacher.

EVELYN TAWIL, Geography major. Evelyn's parents were Jewish refugees from Syria who made their way 6000 miles west to Brooklyn. Evelyn worked with a community of Holocaust survivors and spent a year of studying in Israel. Evelyn is a talented violinist and nature lover who will begin her masters in landscape architecture at City College next year.

JENNIFER DIKLER, Macaulay Scholar, double major in Political Science and Economics and earned a Master's Degree in Economics. Her parents came to America from Russia for a better life a few years before she was born. Since the age of 8, Jennifer has known she wanted to be a lawyer. Since freshman year, Jennifer has worked as an immigration paralegal, preparing cases on behalf of new refugees, and helping to organize a task force on the closing of Riker's Island. She will move to Asia to study trade policy as a Luce Scholar.

ROSHAN CHUDRY, Psychology Major, Macaulay Scholar. Roshan has a passion for healthcare and is determined to become a doctor for the underserved. She will be in Pakistan on a fellowship bringing artificial limbs to patients in remote villages and will do research in Community Health at NYU Langone while applying to medical school.

SOHAM GHOSHAL was born in India and moved to Queens when he was three. While his parents worked overtime, Soham cooked, cleaned and helped his little brother with his studies while working on his own. Soham was a science guy in high school but it wasn't until he started working in a neuroscience lab while at Hunter as a Macaulay Bioscience major that he fell in love with the brain. Now, he is studying opioid addiction, turning on and off different parts of rat brains to make them stop craving fentanyl. Soham will apply to medical schools next year as he works as a Neuroscience Research Associate at Mount Sinai.

MELISSA LENT was our speaker at graduation. She is a Media Studies and English Literature Major. Melissa's parents, like so many Hunter parents, came to New York from different parts of the world. Her mom was born in the Dominican Republic. Her Dad grew up a Chinese immigrant in Peru. They met at a donut shop where he worked in Manhattan. Melissa grew up speaking Spanish and English, wanting to tell stories of the immigrant experiences. At Hunter, she won the competitive Jeanette K. Watson Fellowship, funding three years of internships, first at WNYC where she fell in love with journalism, then for a summer in Vietnam where she managed a charity's social media, and most recently at WNBC. In between, to honor her father's culture, she studied Chinese at Hunter.

**Meeting of the Hunter College Senate  
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USG wanted us to share this video message with the Hunter community. I want to recognize our USG President Kamala Kaur's leadership of our USG. I also want to congratulate Nibras Ahmed and Dorothy Slater and thank Noam Sohn for his work in the Senate.

We have a few upcoming leadership changes to tell you about. Thanks to Gail McCain for agreeing to stay on. In the fall, we will revisit our search in the School of Nursing. Manoj Pardasani and Steve Mintz will be finishing their time at Hunter and we wish them well. Manoj will be going to Adelphi.

**FALL PLANNING**

CUNY will make the decision about whether we return in the fall. We are waiting for guidance but making plans as best we can. Assume that we will be online.

Planning efforts:

- State put out guidelines and CUNY is working on guidelines based on State's guidelines
- Now, we are focusing on arts activities

Research Committee: This committee will help us plan for on-site faculty research labs and for students to be able to study in labs on campus. Labster has been purchased and will simulate the lab experience. We will have a committee that will look at the needs of faculty and students for safe in-person experiences in the arts. A Fall Planning group is working on operational details – planning to make the dorms available, lecture halls, and other social distancing work.

**FACULTY DEVELOPMENT INITIATIVE**

We want to support faculty who want to prepare for teaching online.

Thank you to Jenny Tuten, Shiao-Chuan Kung, and Paul McPherson for all you are doing to support our faculty.

Reminder: technology is available to support remote instruction

- Summer & Fall Technology – let us know what you need

We are working on a system and will consult chairs on how we can compensate faculty members who participate in programs focusing on improving online instruction.

Opportunities include

- CUNY SPS course
- ACUE course
- ACERT & Online Center
- We are able to offer tailored online training for departments or groups of departments this summer

For more information, email Jenny Tuten. We will put a link in the chat.

**SUMMER SCHOOL & STUDENT SUPPORT**

Our enrollment has increased compared with last year.

Up to \$1M has been distributed for summer school scholarships

Mother's Day Campaign

- Awarding is underway – money will be posted on students' accounts
- We received 3,500 applications – 3,000 undergrad, 500 graduate students
- BOGO program – 180 students will receive scholarships as part of a Buy One class, Get One class initiative to help students who are close to graduating meet credit requirements. 63 students from Class of 2020 will be participating. Their tuition will be paid at end of the summer; they have to finish and pass the course in order to benefit from the funding.

We want to continue to encourage graduating seniors to enroll in graduate programs.



**Meeting of the Hunter College Senate  
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Please refer students who are struggling to Student Affairs. In addition to Summer Scholarships, tuition support is available for the fall. We are continuing to provide emergency support to students who are in financial need through our Coronavirus Emergency Assistance Fund. We are also continuing to make food and technology available to students through our Mobile Food Pantry. We encourage faculty members to utilize Early Alert and Hunter Navigate (EAB) to help students who are struggling academically.

Outreach and support for summer school students

- Message with tips and resources including learning centers, counseling and wellness
- Group advising begins June 1st – over 900 RSVPs
- Over 1,300 transfers assigned to advisors, will continue to see increase in potential registration for second session among transfers.

Possibility of having some in-person instruction for the second session.

**BUDGET UPDATE**

Randy will give Budget Committee update.

There is lots of uncertainty and we are waiting for CUNY to tell us what will come next. We have been told to consider a 10% cut. We are moving into a period of cuts that we have been able to hold off on for years because we've been able to engage in fundraising and other revenue-generated efforts. Fundraising has been hard hit. This is a difficult time but we will come through it. We remain optimistic.

Spent a lot of time with Senate Budget Committee.

We are consulting the Stakeholder Advisory Committee about vacancies on our campus. The CUNY Vacancy Board meets weekly.

Faculty & HEO Hires – We are asking the CUNY Vacancy Board to approve a number of faculty and HEO hires, and faculty promotions.

**CARES ACT UPDATE**

Reminder: Credit/No Credit Policy – Remarks from Eija Ayravainen

It is very important that everyone understands the policy.

## APPENDIX III

### Resolution on Hunter College Undergraduate Policy on Credit/No Credit

**Resolved**, Hunter College shall have the policy in (a) below regarding selection of the option of Credit/No Credit in lieu of letter grades. Hunter College shall have the policy in (b) below regarding the definition of the grade of Credit/No Credit. The language in (a) shall be included in the section on Credit/No Credit Policy for Undergraduate Courses and the language in (b) shall be included in the section on Grading Definitions in all future Hunter College catalogs and on the Hunter College website.

#### (a) Credit/No Credit Policy for Undergraduate Courses

In many courses it is possible to obtain credit for the course without receiving a letter grade. If students decide to receive a grade based on this system, they will receive “Credit (CR)” instead of A, B, or C, and will receive “No Credit (NC)” instead of D or F. Students can receive a grade of D instead of NC if they indicate this on their form requesting the CR/NC option. Students requesting grading according to this system must satisfy all requirements regarding attendance, assignments, and examinations set by the instructor. Course requirements and standards are the same as in the letter grading system, but CR/NC grades are not counted when a student’s GPA is calculated by Hunter College. Students can choose whether they want to take a course for a letter grade or CR/NC, but the restrictions listed below apply.

#### Restrictions for CR/NC Grades:

1. Some departments or programs restrict a student’s choice in opting for CR/NC. Several programs of study prohibit or limit the use of CR/NC grades in major courses. This applies especially to programs of study leading to outside certification or post-graduate study. Students should check with their departmental advisers for specific policies. On the other hand, there are some courses in which letter grades are not assigned. Departments or majors that restrict student choice of the CR/NC option must have this policy approved by the Senate. When departmental policies allow the CR/NC option, individual instructors cannot refuse students who want to exercise this option. **[POLICY CHANGE 1] Every course syllabus should indicate clearly whether or not the CR/NC option may be elected by a student for that course.**
2. CR/NC grades are not allowed for students on academic probation.
3. **[POLICY CHANGE 2] A student must have completed at least thirty (30) credits before selecting the CR/NC option for a course.**
4. **[POLICY CHANGE 3] A student may take only one course per semester on a CR/NC basis.**
5. A maximum of four (4) courses (including repeated courses) taken at Hunter College may be assigned a CR/NC grade on the Hunter College transcript, excluding any courses with mandatory CR/NC grading. (Students who obtain a D as the final grade and have asked to have this appear on their transcript instead of NC, will have a grade for this course, which will then not count towards the permitted maximum of four CR/NC grades on the Hunter transcript.)
6. The grade of CR shall be used to replace the academic grades of A, B and C. The grade of NC shall be used to replace the academic grades of D and F. The grade of NC shall not be used to replace the grade of WU.
7. If (as a result of a student’s request) a CR/NC grade is given where it is not an allowed grade according to existing college, departmental, or major regulations, it will be converted to a letter grade by the Registrar’s Office. CR will be changed to C; NC will be changed to F.
8. **[POLICY CHANGE 4] If a student selects the CR/NC grading option with instructor approval, and then stops attending class, the instructor shall submit a WU grade for the course. The Office of the Registrar will not award a CR/NC grade where the instructor has entered a grade of WU.**

#### Alert

Other colleges, graduate and professional schools, services, and employers may not favor CR/NC grades. They may convert CR to C and NC to F for their purposes. The choice of CR/NC grades may affect the eligibility for some financial aid awards. Students should consult with academic, faculty and financial aid advisors as well as check the policies of external financial-aid agencies before opting for CR/NC grades.

#### How To Opt For CR/NC

**[POLICY CHANGE 5]** CR/NC is an agreement between a student and the student’s instructor.

**In order to select CR/NC for a course, a student must complete and sign a form available from the Office of the Registrar and obtain the signature of the instructor in the course. The student must submit the form to the Office of the Registrar by 5:00 pm (EST) on the first day of the thirteenth week of classes in the fall and spring semesters, and the first day of the last**

week of classes in all winter and summer semesters. Students may not elect the CR/NC grading option after these deadlines and there are no appeals allowed for late election.

**Please note, once a student chooses a CR/NC grade for a course, that choice is final and irrevocable. Furthermore, the form is not valid if the student's election of the CR/NC grading option violates college-wide or program-specific restrictions.**

NOTE: In the Spring semester of 2020, some of the above policies were temporarily suspended by CUNY due to the COVID-19 pandemic. Selection of the CR/NC grading option for courses in the Spring 2020 semester do not count against college-wide or program-specific restrictions regarding (1) the number of CR/NC uses allowed per semester, (2) the maximum number of uses allowed of the CR/NC grading option in total, (3) the selection of the CR/NC grading option by students on academic probation and (4) certain other restrictions. Please see here for a complete list of the temporary policies that were in place at this time. [link]

**(b) Grading Definition**

CR Credit Earned (equivalent to A, B, C)

NC No credit granted (equivalent to D or F)

**[POLICY CHANGE 6] Note: When entering the final course grade, the instructor shall enter the underlying letter grade the student would have received had the student not chosen the CR/NC option. The Registrar will convert the underlying letter grade to a CR/NC grade unless the student's request for CR/NC is in violation of college-wide or program-specific restrictions on the use of the CR/NC grade option.**

**Rationale**

This is the Hunter CR/NC Policy and not the SPECIAL COVID 19 CR/NC policy. All requirements in this revised Hunter policy are not applicable to Spring 2020 or any other semester to which the SPECIAL COVID 19 CR/NC policy applies

The Hunter College policy on Credit/No Credit requires clarification and amendment. The new language revises the policy to be consistent with Federal and CUNY-wide requirements that underlying academic grades be entered for students who choose the CR/NC option. It also revises the policy on the deadline to opt for the CR/NC grade option to give the Registrar's office time to process the elections of the CR/NC grade option. Finally, we propose adding a notation such that all future catalogs will include a reference to the temporary CUNY policies that were in effect in the Spring 2020 semester in order to clarify for students the effects of these policies.

## APPENDIX IV

### Graduate Catalog Language

#### **Withdrawal from Courses**

Once you register for a course, it becomes part of your permanent record. If for any reason you do not attend, you must officially withdraw from the course using your CUNYfirst Account before the first day of the tenth week of classes in the fall and spring semesters and by the first day of the fifth week of classes in summer semesters. A grade of W is posted to your record for the course(s) you have withdrawn from. There is no refund of tuition. W grades are not calculated in a student's GPA, however they may adversely affect a student's ability to receive financial aid or impede progress toward degree completion (information regarding the possible effect of withdrawals for students with financial aid can be found on the Office of Financial Aid website). Failure to formally withdraw from a course will result in a grade of WU, which factors into both your semester and cumulative GPA in the same manner as an F grade. All official withdrawals after the official withdrawal period must have the approval of your graduate divisional dean. These late withdrawal requests are received by the Office of the Registrar via inter-office delivery from the offices of the divisional dean.

#### **Grade Definitions and Grading Policy**

Students are to be graded in courses according to the traditional system of letter grades (A, B, C, and F).

#### **Student Credit Points Earned**

Students who receive credit for a class by the end of the semester (or term) will have a grade ranging from A to C on their transcript and these grades will be entered into the calculation of the grade point average. The grade of P is not counted in the GPA.

#### **No Student Credit Points Earned**

Students who will not receive credit points may have an F or an INC or a grade beginning with "W". See explanation after chart. The F grade is counted in the GPA.

#### **Retention Standards**

CUNY mandates uniform student retention standards for all CUNY colleges. Decisions about whether or not students may continue in a CUNY college are made on the basis of a student's grade point average (GPA). To determine GPA, course grades are assigned quality points (which count toward the GPA), as shown in the following table:

#### **Grades and Designations Assigned by College Administration**

Effective fall 2007, grades in graduate courses are reported as follows:

Grade

Definition

Quality Points (GPA Index)

A+	97.5 – 100%	4.0
A	92.5 – 97.4%	4.0
A-	90.0 – 92.4%	3.7
B+	87.5 – 89.9%	3.3
B	82.5 – 87.4%	3.0

B-	80.0 – 82.4%	2.7
C+	77.5 – 79.9%	2.3
C	70.0 – 77.4%	2.0
F	0 – 69.9%	0

P = Satisfactory completion. Used only for the thesis research or equivalent course where required in the particular graduate program.

INC = Incomplete

SP = Satisfactory progress – restricted to thesis and research courses requiring more than one semester for completion

W = Official withdrawal

WU = Unofficial withdrawal (counts as failure)

WA = Administrative withdrawal

Y = Year's course of study – must continue to completion

PEN= A placeholder grade submitted by the Office of Student Conduct when a student is alleged to have committed a violation of the Policy on Academic Integrity and the student denies the allegation. The PEN grade is a placeholder during the pending resolution of the allegation and will be changed by the instructor following such resolution.

In the School of Social Work the H/CR/NC grading system is mandatory. These grades, which carry no quality points, are assigned as follows:

H = Honor

CR = Credit

NC = No credit

The assignment of traditional letter grades in the School of Social Work may be arranged by consultation with the instructor at the beginning of each semester. A grade of CR is given for “acceptable graduate-level work,” equivalent to a B or an A. The grade of H signifies “unusual or outstanding graduate-level work, well above the A level.

Students are not permitted to repeat courses in which they have previously received a grade of B or better unless otherwise specified by the department. Courses in which a grade of B- or C is earned may be repeated only with departmental permission. Credit for the repeated course will be counted in the GPA, but not toward graduation.

NOTE: In the Spring semester of 2020, some of the above policies were temporarily suspended by CUNY due to the COVID-19 pandemic. Selection of the CR/NC grading option for courses in the Spring 2020 was allowed for graduate courses even though the grading system currently in effect did not include those grades. Please see here for a complete list of the temporary policies that were in place at this time. [\[link\]](#)

## APPENDIX V

# Hunter's Fiscal 2021 Budget SOURCES OF UNCERTAINTY

## REVENUES

- State Subsidy (one-third)
- Tuition (half)
- Smaller Sources (balance)
  - Tech Fees
  - Rentals and other Enterprise Corporation
  - Dorms
  - RF Overhead
  - Hunter College Foundation

[ 1 ]

## Worst Case

- 40% of State Subsidy = \$25M
- No Tuition Increase = \$4M
- Tuition Law Suit = ???
- Other Sources = \$8M

Would require 20% (plus law suit costs) cut in our operating budget

[ 2 ]

## Mitigating Possibilities

- Federal Support for State Budget
- Tuition Increase Accepted
- Increased Enrollment
- CARES Act Funding
- Campus Remains Closed

[ 3 ]

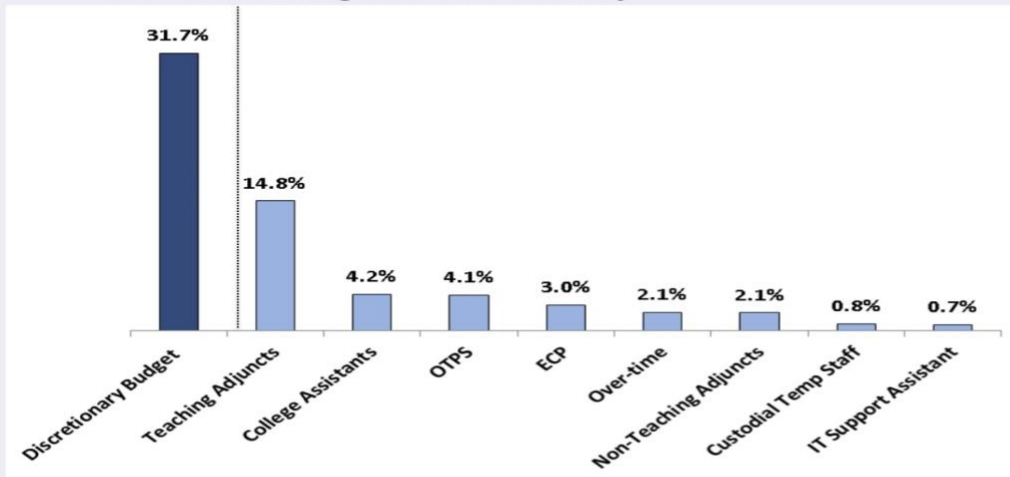
## We Really Do Not Know How Bad It Will Be

- Both no cuts and > 20% cuts are low probability, but we do not know where in that range we will end up
- Indeed, no matter what we do now, we will have further adjustments mid-semester each semester
- Have to be prepared – relaxing constraints or building a reserve for next year is much easier than cutting while classes are in session
- Adjunct Problem (non-reappointment now for most does not mean can't be rehired once we know what the budget is.) Further relaxation of deadline would solve for others

[ 4 ]

## Percentage of Total Budget

- 32% of the Budget is Discretionary



[ 5 ]

## Prioritization of Budget Reductions

- Over-time
  - Custodial Temp Staff
  - Vacancies from retirement and attrition
  - Reviewing non-tax levy funds and Research Foundation for faculty travel and experiential learning
  - Faculty Release Time
  - ECP
  - OTPS
  - Non-Teaching Adjuncts
  - College Assistants
  - IT Support Assistants
  - Teaching Adjuncts
- 
- Obviously not all can come from the

[ 6 ]



### Prioritization of Budget Reductions:

- Reduction of Teaching Adjunct budget will be done in conjunction with re-examining workload and class size across the college
- Issue for faculty to debate
  - How Do We Prioritize Pressure to Teach More Against Pay Cuts (furlough days)?

[ 7 ]

## It is Not the End of the World

- Hiring of faculty is still happening, although judiciously
- No mention of retrenchment
- No mention of bankruptcy
  
- We have been through worse
- It is clear that responsible partnership between CUNY and College Administration and Unions (PSC-CUNY & DC-37) is essential
- An opportunity to reevaluate how we do what we do

[ 8 ]

**APPENDIX VI**

**Hunter Results of *UFS Spring 2020 Survey on CUNY Online Transition and Faculty Needs***

**1) Number of respondents across CUNY:  
 1664**

	# of Respondents
BMCC	277
Brooklyn College	95
City College	157
Queens College	122
Lehman College	101
Hunter College	<b>185</b>

2 ) Taught online before March

Hunter College

<b>No</b>	77.3 %
<b>Yes</b>	22.70%

CUNY

<b>No</b>	72.4 %
<b>Yes</b>	27.70%

3) Felt prepared to teach online in March

Hunter College

<b>completely</b>	11.54%
<b>sufficiently</b>	33.52%
<b>minimally</b>	37%
<b>not well at all</b>	18.13%

CUNY

<b>completely</b>	15.39%
<b>sufficiently</b>	35.18%
<b>minimally</b>	33.68%
<b>not well at all</b>	15.75%

3) Feel prepared to teach online now

Hunter College

<b>completely</b>	22.70%
<b>sufficiently</b>	52.43%
<b>minimally</b>	22%
<b>not well at all</b>	6.00%

CUNY

<b>completely</b>	27.47%
<b>sufficiently</b>	50.21%
<b>minimally</b>	19.48%
<b>not well at all</b>	2.84%

4) Teaching platform used for synchronous instruction

Hunter College

<b>BB Collaborate</b>	30.77%
<b>Zoom</b>	62.09%
<b>Other or None</b>	7.14%

CUNY

<b>BB Collaborate</b>	41.47%
<b>Zoom</b>	42.84%
<b>Google Meet</b>	2.2%

5) Contact with unit coordinator, department chair or provost during transition

Hunter College

<b>a lot</b>	42.70%
<b>sufficient</b>	47.57%
<b>minimal</b>	8.10%
<b>none</b>	3%

CUNY

<b>a lot</b>	36.49%
<b>sufficient</b>	46.56%
<b>minimal</b>	14.90%
<b>none</b>	2 %

6) Support used and should continue

Hunter College

<b>Responses</b>	<b>96</b>
<b>ACERT</b>	15.6 %
<b>ICIT</b>	12.5 %
<b>Department Colleagues</b>	5.2 %
<b>No Support used</b>	<b>20.8%</b>

7) Student tech needs

Hunter College

<b>Laptops</b>	81%
<b>reliable Wifi</b>	8%
<b>Lab/Studio Simulations</b>	4.80%

Survey Questions Analyzed

- What's your main CUNY Campus?
- Did you teach online before the NY State pause halted instruction
- In your view how well prepared were you for teaching a fully online course when CUNY went all online ?
- Given the initiatives by CUNY/Your College: How well prepared do you feel now to teach a fully online class?
- How much contact have you had from your unit coordinator, department chair, and/or provost regarding the transition to online teaching and the continuity of college business otherwise
- What online video conferencing tool do you principally use with your online classes

**Hunter Only**

- What technology will your students need?
- List the supports that worked well this semester that you would like to see continue

## APPENDIX VII

### HUNTER FACULTY AND THE COVID-19 BUDGET CRISIS

#### A Resolution Presented at the Hunter College Senate meeting of May 27, 2020

Whereas the budgetary crisis for New York State and New York City caused by abnormally low revenues stemming from the spread of COVID-19 may result in severe hardships for Hunter College in the 2020-2021 and beyond -- despite PSC-CUNY's opposition to any cuts, a stand that we support -- and

Whereas Hunter College already has experienced a steady decline in full-time faculty and greater reliance on contingent faculty over the past generation, thereby increasing the number of students per full-time faculty member, which fundamentally and adversely affects the education of Hunter's students and the value of the Hunter degree, and

Whereas there has been growth in the administrative staff of Hunter College during this period, especially at the higher levels (e.g., hires made under the Executive Compensation Plan), and

Whereas senior administrators at public and private colleges and universities throughout the country have taken reductions to their own incomes, and

Whereas the central, educational mission of Hunter College is conducted by faculty, and

Whereas, at two meetings of the General Faculty called by the Executive Committee of the FDA, on May 6 and May 20, 2020, only 1 of more than 100 attendees opposed this resolution, and it received unanimous support at the meeting of the Senate Faculty Caucus on May 26, 2020,

Whereas the Hunter College Senate, according to Article I, Section II of its Charter, "shall have the right to express itself formally as an advisory body in any area it considers important, and to transmit its recommendations to the appropriate authorities," and

Whereas the Senate is responsible for approving the academic program and fostering the core educational mission of the College, such that it needs to express its voice on matters that harm these concerns of the College,

**Be it resolved** that the Hunter College Senate urges the Hunter College administration

to make the protection and preservation of all members of the teaching staff and all non-teaching staff who are not members of the executive administration be its principal concern, so that *if and only if* budgetary reductions are mandated by New York State they should be directed toward positions at the upper levels of administration at the College, and

to make decisions about budgetary cuts in accordance with the values and principles articulated above, according to its own responsibilities to the students and faculty of Hunter College.