



of the city university of new york
695 park avenue, new york, n.y. 10021

OFFICE OF THE PRESIDENT
360-2323

February 25, 1971

The Members of the Hunter College Senate
Hunter College

Ladies and Gentlemen:

Under the mandate of Article X, Sec. 1, of the Charter For a Governance of Hunter College (September 1970), I am calling the first meeting of the Senate for Sunday, March 14, 1971 at 2:30 p.m. in the auditorium of the Hunter College-Bellevue School of Nursing, 410 East 26 Street. I have serious reservations about taking the one day in the week that most of us in the community have for ourselves as the meeting day, but I have arranged this meeting for a Sunday afternoon because it is impossible for me to determine another day which will be convenient for all members of the Senate. It will be one of the first responsibilities of the Senate to determine its meeting days and time.

I have asked Professor George Nordmeyer to serve as my parliamentarian. I have also asked Mr. Whitehead to make available for this first meeting the services of the Faculty Council secretarial staff.

The first order of business will be the election of a chairman, a vice-chairman and a secretary. The second order of business will be the review and adoption of the Evening Session Council bylaws and the seating of the student representatives at large, elected by the electoral college of Evening Session Council student members. I would then propose that the first meeting be adjourned so that under the terms of the resolution of the Board of Higher Education approving the Governance Plan of Hunter College I may certify to the Chairman of the Board of Higher Education that the Senate has completed its first meeting. Chairman Burkhardt has agreed to be present at the meeting in order that he may then officially declare the Governance Plan of Hunter College to be in effect. Immediately following this I would request that the Senate convene for its second meeting in order that it might fulfill its charter obligation of the election of a nominating committee. It may then proceed with whatever business the membership considers necessary and appropriate.

Both the method of preparation and adoption and the provisions of the charter have received widespread recognition within the University and in some cases, outside the University. Almost all comments that I have received have been more than favorable. I look forward to working with the Senate in this new and exciting venture.

With all good wishes,

Sincerely,

A handwritten signature in cursive script that reads 'Jacqueline Wexler'.

Jacqueline Wexler
President

HUNTER COLLEGE OF THE CITY UNIVERSITY OF NEW YORK

Regular Meeting of The Hunter College Senate

March 14, 1971

The initial meeting of the Senate was convened at 2:50 p.m. in the Bellevue School of Nursing Auditorium.

Presiding: President of the College, Jacqueline Wexler.

Attendance: The duly elected members of the Senate with the exception of those noted by the Secretary. Total attending 148. A quorum was established for this meeting as 92.

Announcements: President Wexler introduced the Chairman of the Board of Higher Education, Mr. Frederick Burkhardt. The President also announced that Professor George Nordmeyer would act as Parliamentarian for the meeting.

Professor Nordmeyer outlined the order of business of the first meeting of The Hunter College Senate as described in Article X, Sec. 1 of the Charter for a Governance of Hunter College.

President Wexler announced that Mrs. Carlson of the American Arbitration Association would conduct the election of the three officers of the Senate.

Professor Ezra Shahn suggested that the S.G.S. student representatives selected by the Evening Session Council be seated before the election of Chairman, Vice Chairman and Secretary. President Wexler indicated that such representatives are contested and that we cannot amend the charter at this time to consider them.

The meeting was turned over to the American Arbitration Association representative for the purposes of receiving nominations. It was moved to have nominations by voice. Seconded. Carried. Those nominated were: Steven Berg, Louise Jennings, Louis Massa, Pansy Mullings, Luis Rodriguez-Abad. Nominations were closed. Professor Sherrill moved that each nominee make a brief declaration. Seconded. Carried. Following the statements of the nominees a secret written ballot was taken.

Assistant Professor Louis Massa (Chemistry Department) was elected Chairman with 96 votes.

The same procedure as above was used for nomination of Vice Chairman. The nominees were Peter Basquin, Doris Chee, Leda Marks, Pansy Mullings. Miss Doris Chee won the election with 77 votes.

Nominations were accepted for the Office of Secretary. They included Helen Franzwa, Charles Sherover, and Lois Smith. A run-off election was required since neither Franzwa nor Sherover had a plurality. Assistant Professor Charles Sherover (Philosophy Department) won the run-off with 79 votes.

Professor Nordmeyer moved that the first two orders of special business for the second meeting of the Senate be the consideration of the Evening Session Council Bylaws and establishment of a Nominating Committee. Seconded. Carried.

The meeting was adjourned at 4:05 p.m. Following the close of the meeting, President Wexler introduced Chairman of the Board of Higher Education, Mr. Frederick Burkhardt. Mr. Burkhardt certified that the Hunter College Senate was now a legally constituted body and wished the Senate congratulations. The second meeting of the Senate was to open after a brief recess.

Second Meeting: The second meeting of The Hunter College Senate was opened at 4:35 p.m. in the Bellevue School of Nursing Auditorium on Sunday, March 14, 1971.

Presiding: Chairman Louis Massa.

Attendance: The Senate, with exceptions as noted by the Secretary.

Minutes: Professor Nordmeyer moved dispensing with the minutes of the first meeting and incorporating them with the second meeting. Seconded. Carried.

Special Orders: The two items mandated from the previous meeting were the first items of business.

Dean James Williams presented the Evening Session Council Bylaws for consideration as required under Article X, Sec. 2. He moved that the Senate formally receive the proposed Bylaws, and that they be discussed and voted on at the next meeting of the Senate.

An observer, Mr. Fenchell, sought to speak. The Chair asked that the rules be suspended so that he could recognize Mr. Fenchell; the vote 53-47 failed because it lacked 2/3. A motion to suspend the rules likewise failed 65-51.

It was moved to postpone discussion of Dean Williams' motion re Evening Session Bylaws until procedures were established for handling requests to speak by observers. Carried 73-13.

It was moved that a simple majority of the Senate present and voting could permit any person defined in the Charter as eligible to address the Senate to do so. Carried 76-25.

It was moved that Mr. Fenchell be permitted to speak at this time. Carried 70-38.

The Chair recognized Mr. Fenchell, after which it was moved to reconsider Dean Williams' motion. Carried voice vote.

The next order of business being the election of the Nominating Committee, the Parliamentarian was asked to rule on the appropriateness of proceeding to this item. He ruled that as a consequence of the motion just passed regarding the postponement of consideration of Evening Session Council Bylaws, the seating of student members selected under those Bylaws was likewise postponed until those Bylaws were finally approved by the Senate.

It was moved to postpone election of a Nominating Committee until after the seating of the S.G.S. delegates. Lost 21-77.

Nominations were opened for election of a Chairman of the Nominating Committee. Nominees were Pansy Mullings and Russell White. In a hand vote Miss Mullings won with 58.

The following were nominated for the four Faculty posts on the Committee: Fifer, Handler, Helly, Comito, Van Burkalow, Burkle, Franzwa, Fishman, Sherrill, Haight, Shahn, Lewis, Dolciani, Parven, Brett, Rodriguez-Abad, Hecht, Fisher, Kennedy, and Koser. Nominations were closed. The following were nominated for the four Student posts on the Committee: Flaherty, Zucker, J. Burke, Loback, Coyle, Percelli, Adler, Volkmar, Chee, Quinn, Aulicino, O'Hara, Tobin, S. Lewis, McCullagh, Proulx, Costa, Perrin, Vogel, LaPointe, Marks, M. Leahey. Nominations were closed.

President Wexler moved the following procedure for balloting:

1. The use of a preferential system to determine winners (four highest);
2. Designate a polling place and time;
3. Prepare a check list of eligible voters;
4. Check approval of nominees before they are placed on ballot. Carried by voice vote;
5. The officers of the Senate be charged to facilitate these elections by appropriate arrangements and advising the members of the Senate.

The time of the next meeting was set at March 26, 1971 at 6:30 p.m. in the Hunter College Playhouse.

The meeting was adjourned at 6:35 p.m.

Respectfully submitted,

Charles Sherover
Secretary, Hunter College Senate

CS:LA
3/22/71

agenda
Hunterdonate 3/14/71

(1)
gm

<u>Name</u>	<u>Memberships</u>	<u>Department</u>
Arfa, Milton		
Ellen, Frances		
Edler, Pamela		
Quilicina, Carly		
Rafter, Bernice		
Snod, Lela		
Barrett, Edward		
Sarnhouser, Fred		
Britt, Richard		
Bohnell, Karen		
Carson, Peter		
Edwards, Fred		
Buxbaum, Joan		
Belknap, Allen		
Knicker, Harry		
Kuracie, Lloyd		
Burgess, George		
Reiser, Fred		
Burke, Judy Ann		
Burg, Lillian		
Conant, Francis		
Cooper, Alva		
Cunningham, Dorothy		
Cherkas, Barry		

attendance
Hunter Senate 3/14/71

(2)
EP

<u>Name</u>	<u>memberships</u>	<u>Department</u>
Amato, Josephine		
Cohen, Leon		
Harney, Hannah		
Caroff, Phyllis		
Cardillo, Linda		
Oyle, Cathy		
Wulfield, John		
Costa, Lorraine		
Clark, Katherine		
Cooper, Anita		
Chen, Davis		
Cruz, Gladys		
Derfner, Elliott		
DiSciani, Mary		
Denmarks, Florence		
Davis, Mark		
Davis, Joseph		
Delgado, Carmen		
Eisenberg, Walter		
Escott, Michael		
Franzwa, Helen		
Fifer, Gordon		
Fishman, Sylvia		
Foot, Nelson		

<u>Name</u>	<u>Membership</u>	<u>Department</u>
Ligueroa, Ramon		
Ksher, John		
Kashner, Esther		
Kaberty, Kelvin		
Kinkadee, Rayl		
Karcis, Thomas		
Keriss, Bernice		
Kassim, Eugene		
Karchow, Ron		
Goldzwieg, Arthur		
Granstein, Louise		
Gonzalez, Naomi		
Gadisa, Theresa		
Grossman, Mildred		
Handler, Evelyn		
Koltzman, Felia		
Kelly, Dorothy		
Hecht, Miriam		
Keld, Virginia		
Haight, David		
Herschfield, Robert		
Hartstein, Florence		
Hayton, Robert		
Hopwood, Kathryn		

Attendance
Hunter Senate 3/14/71

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92

<u>Name</u>	<u>Memberships</u>	<u>Department</u>
Johnson, Carl		
Jennings, Louise		
Jordan, Kenneth		
Kennedy, Dora		
Koutroulakas, James		
Kummel, William		
Korn, Samuel		
Koser, Bernard		
Katzenberg, David		
Klein, Lee		
Krothman, Beryl		
Lane, David		
Lieberman, Florence		
Lachenmeyer, Charles		
Loughran, Genevieve		
Levine, Jonathan		
Loback, Thomas		
Lewis, Steven		
Lofaro, Jacqueline		
Martin, Milton		
McLendon, Sally		
Mawle, Richard		
Metzler, Bernadette		
Mader, Thomas		

Attendance
Hunter Senate 3/14/71

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92

<u>Name</u>	<u>Memberships</u>	<u>Department</u>
Massa, Louis		
Miller, Harry		
Murphy, Rose		
Montesi, Robert		
Magnus, Margaret		
Manni, Seymour		
Manning, Susan		
Martin, Louis		
McGullogh, Kathy		
Mullings, Nancy		
Marks, Linda		
Mostiero, Kay		
Maynard, Douglas		
Meehan, James		
Nardmeyer, George		
Noone, Donald		
Nahins, Todd		
Natale, Doris		
Nyedeji, Samuel		
Oberling, Pierre		
Oreskies, Irwin		
O'Hara, Elizabeth		
O'Connell, Dan		
O'Conner, Patricia		

Attendance
Hunter Senate 3/14/71

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<u>Name</u>	<u>Memberships</u>	<u>Department</u>
Parvin, Manoucher		
Plotel, Jeanne		
Perr, Herbert		
Perrin, Barbara		
Pencus, Harry		
Pulakis, Peter		
Proulx, George		
Phalen, John		
Phills, Cheryl		
Quinn, Janet		
Rodriguez, Albad,		
Rockwell, Jamie		
Rettig, Salomon		
Roberts, Vera		
Rothschild, Marilyn		
Roos, Ronald A.		
Shahn, Ezra		
Santoro, Angelo		
Schneider, Bernard		
Stevenson, David		
Srinigen, William		
Shimmel, Gilbert		
Sherover, Charles		
Sherrell, Kenneth		

Attendance
Junior Senate 3/4/71

(7)
9

<u>Name</u>	<u>Memberships</u>	<u>Department</u>
Szyge, Alexander		
Deiser, Marvin		
Sarais, Peter		
Schwarz, Judith		
Schlesinger, Yaffa		
Stapleford, Richard		
Santamarco, Agnes		
Sarucchi, Susan		
Staiman, Harold		
Smith, Lois		
Skolnick, Walter		
Tannenbaum, Harold		
Tandler, Davis		
Taub, Leo		
Tetelbaum, Rika		
Tobin, Gerald		
Testa, Douglas		
Tesoriere, John		
VanBurkalow, Anashan		
VonGeh, Irene		
Vigilante, Florence		
Vogel, Faron		
Volkmar, Christine		

Attendance

Kuiter Senate 3/4/4

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<u>Name</u>	<u>Memberships</u>	<u>Department</u>
Ward, Ralph		
Wapman, Gerwin		
White, Russell		
Wertz, Fred		
Waltzer, Pearl		
Weiser, Carol		
Washington, Joel		
Weintraub, Ruth		
Wexler, Jacqueline		
Weyl, F. Joachim		
Williams, James		
Yarosz, Edward		
Yavin, Howard		
Zucker, Sue		

Article I: Membership and Elections

1. In accordance with Article IX, section 1 of the Hunter College Governance Charter, the Hunter College Evening Session Council shall be composed of the following members:
 - A) the Deans of the Evening Session ~~and the~~ chief Evening Session administrative officer from each administrative office of Hunter College *without vote*,
 - B) one ~~full-time~~ faculty member elected from each department.
 - C) one student elected from each department.
 - D) five full-time faculty members elected at-large.
 - E) five adjunct faculty members elected at-large.
 - F) five matriculated students elected at-large.
 - G) five non-matriculated students elected at-large.
 2. Elected members of the Evening Session Council shall serve for a term of one year. No proxy votes shall be permitted.
 3. Elections for members of the Evening Session Council shall be held annually during the four weeks immediately following the spring recess except for the first year. Those elected will take office immediately. Vacant positions shall remain vacant until the next regular election, except that the vacant seats of faculty and student members elected from Departments may be filled by the affected Departments.
 4. All faculty, both full-time and adjunct serving more than one-half of their program, in the course of the academic year, in the evening session, shall be eligible to vote for and to be elected to departmental positions on the Council, provided that no faculty member shall vote during his first semester of service. Elections for such positions shall be conducted by the Departmental Chairman or, in his absence, by the Departmental Representative for the evening session.
 5. To be eligible to vote for and to be elected to departmental positions on the Council, each student must file an Affiliation Form with the Office of the Dean of the School of General Studies.
 - A) All evening session students who have declared their major and minor must affiliate with one of these departments.
 - B) All evening session students who have not declared their major and minor may affiliate with any department in which they have had at least six credits or at least three credits and are currently completing another three credits. (see revised Affiliation Form -1-29-71).
- No student shall vote during his/her first semester of attendance and further no student shall vote or accept nomination for Council membership in more than one department in any single election. Elections for such positions shall be conducted by student organizations established by students in each department.
6. All full-time faculty serving more than one-half of their program in the evening session shall be eligible to vote for and to be elected to the at-large positions on the Council reserved for full-time faculty, and all adjunct faculty serving more than one-half of their program in the evening session shall be eligible to vote for and to be elected to the at-large position reserved for adjunct faculty, provided that no Faculty member may vote in any such election during his first semester of service. Elections for such positions shall be conducted by the Executive Committee of the Evening Session Faculty.

7. All matriculated evening students shall be eligible to vote for and to be elected to the at-large positions on the Council reserved for matriculated students, and all non-matriculated evening students shall be eligible to vote for and to be elected to the at-large positions on the Council reserved for non-matriculated students, provided that no student may vote in any election during his first semester of attendance. Elections for such positions shall be conducted by the Student Government of the Evening Session.
8. For the purposes of this article, an "evening" student shall be defined as one taking more than one-half of his program in the evening session, in the course of the academic year.
9. The student membership of the Evening Session Council shall elect 12 evening students to serve in Senate seats reserved for undergraduate students of the Evening Session.

Article II: Authority and Responsibility

1. In accordance with Article IX, section 3 of the Hunter College Governance Charter, the Evening Session Council shall have the following responsibilities:
 - A) To develop and recommend to the President of Hunter College, required improvements in the supporting services (library, business office, registrar, etc.) during the evening hours.
 - B) To provide the Administrative Committee of the College Senate with agenda items of concern to the Evening Session that are not the responsibility of existing Senate Committees.
 - C) To organize its student membership as an electoral college in filling the 12 at-large seats on the Senate for Evening Session students, pursuant to nomination and election procedures to be specified in the Evening Session Council By-Laws.
 - D) To identify, review, and give focus to matters of interest to the Evening Session, with the right to express itself as an advisory body on all Evening Session matters and to transmit its recommendations to the cognizant authorities.
2. The Evening Session Council shall function as a standing committee of the Hunter College Senate and may place on its agenda any item which directly affects the Evening Session.
3. The Evening Session Council shall have the responsibility of reporting all its actions to the Administrative Committee of the Hunter College Senate.
4. Any action of the Evening Session Council affecting programs or policies which exist only in the Evening Session may be vetoed by majority vote at next meeting of the Hunter College Senate, provided that the Administrative Committee shall have been notified of the Council's action at least ten calendar days prior to the meeting of the Senate, and further provided that in the event of a meeting of the Senate in less than ten days after such an action of the Council, the Senate may vote on the Council's action at its next meeting. If the Senate does not veto such actions of the Evening Session Council, they go into effect.
5. Any proposal of the Evening Session Council affecting programs or policies which exist only in the Evening Session may not be voted on ~~in the Hunter College Senate~~ before 5³⁰ pm
6. The Evening Session Council shall elect a Chairman, Vice-Chairman and Secretary. The Chairman shall also serve on the Executive Committee of the Senate except that no person serving on the Evening Session Council in an ex-officio capacity shall serve on the Administrative Committee of the Senate (Article V, section 3 of the Hunter College Governance Charter).

Article III: Executive Committee of the Evening Session Council

1. The Executive Committee of the Evening Session Council shall consist of three faculty members and three students who shall be chosen by the Council, which shall include the Chairman, Vice-Chairman and Secretary.
2. The Executive Committee of the Evening Session Council shall formulate the agenda of all Evening Session Council meetings and conduct the affairs of the Council between its scheduled meetings.
3. The Executive Committee of the Evening Session Council shall see to it that first priority for registration in the Evening Session of Hunter College shall be guaranteed to any student who in any semester registers for a majority of his or her credits in the hours after 5 p.m.

Article IV: Evening Session Council Standing Committees

1. The following standing committees of the Evening Session Council shall be constituted:
 - A) Undergraduate Course of Study Committee which shall be composed of the Deans of the Evening Session and the Dean for Instruction, ^{who shall serve without vote} or their chosen representative, and faculty members and four students elected at-large from the Council by division, one from each division. Each elected faculty and student member shall serve on his or her Divisional Committee on Curriculum.
 - B) Committee on Undergraduate Academic Requirements which shall be composed of the Deans of the Evening Session and the Associate Dean for Instruction, who shall serve without vote, or their chosen representative, and three faculty members and three students elected at-large from the Council.
 - C) Committee on Student Standing, which shall be composed of the Deans of the Evening Session, the Associate Dean for Instruction, who shall serve without vote, the Dean of Students, who shall serve without vote, or their chosen representatives, and three faculty members and three students elected at-large from the Council.
 - D) Committee on the Master Plan, which shall be composed of three faculty members and three students elected at-large from the Council.
 - E) Committee on the Budget, which shall be composed of the Dean of the Evening Session and three faculty members and three students elected at-large from the Council.
 - F) Committee on the Evaluation of Teaching, which shall be composed of three faculty members and three students.
 - G) Committee on Registration, which shall be composed of the Registrar, who shall serve without vote, and three faculty members and three students elected at-large from the Council.
 - H) Committee on Supportive Services, which shall be composed of the Business Manager, the Manager of the Bookstore, the Manager of the Cafeteria, the Director of Evening Session Counseling, the College Librarian, each of whom shall serve without vote, or their chosen representatives, and three faculty members and three students elected at-large from the Council.
- *2. The Chairman of each Evening Session Council Standing Committee which corresponds to a standing committee of the Senate shall serve on that Senate Committee. The Chairman shall be empowered to name an alternate to serve in this capacity.

- *3. The faculty members of the Evening Session Council Committee on the Master Plan and the Evening Session Council Committee on the Budget shall elect one of their members as a full voting member of the corresponding Senate Committee.
4. Committees shall have the right to appoint subcommittees which may include individuals who are not members of the Council.

Article V: Procedures

1. The By-Laws of the Evening Session Council shall be approved by the Senate by a majority vote of that body at its first meeting following submission of the By-Laws. Subsequent changes in the Evening Session Council By-Laws shall be submitted to the Senate and be subject to the above provisions concerning acceptance.
2. Amendments to the By-Laws of the Evening Session Council shall be made by a 2/3 vote of those present providing that one month's notice and the full text of the proposed amendment shall have been given to each member of the Council.
3. The Evening Session Council shall hold at least three regular meetings each semester. Special meetings may be called by the Executive Committee of the Evening Session Council or by petition of twenty percent of the membership of the Council presented to the Chairman.
4. The agenda shall be distributed to the members of the Evening Session Council at least one week before each scheduled meeting.
5. Quorum for all meetings of the Evening Session Council shall be one-third of the elected members of the Council.
6. In all matters not covered by these By-Laws, the Evening Session Council shall be governed in its procedure by parliamentary rules and usages set forth in Roberts Rules of Order, latest edition.
7. Minutes of all meetings of the Evening Session Council shall be distributed to all members of the Council at least one week before the next scheduled meeting of that body.
8. Non-members of the Evening Session Council may attend all meetings of the Council and may speak at the discretion of the members of the Council who are present at the meeting.

* Note: Require amendment of Charter.