

MINUTES

Meeting of the Hunter College Senate

23 February 2005

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2 The 451st meeting of the Hunter College Senate was convened at 4:15 PM in Room W714.
3
- 4 **Presiding:** Joan Tronto, Chair
5
- 6 **Attendance:** The elected members of the Senate with the exception of those listed in Appendix I.
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- 8 **Agenda:** The agenda was adopted as distributed.
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- 10 **Report by the** Professor Tronto presented the report as follows:
11 **Administrative**
12 **Committee:** Special Election to fill vacant seats on the Senate
13 In accordance with Article IV.2.H.i & ii of the *Charter for a Governance of Hunter College* the
14 Administrative Committee presented the names of nominees received to date:
15
16 Faculty: Laurence Splitter (Curriculum & Teaching)
17
18 It was moved that the nominee be declared elected. The motion carried by voice vote.
19
- 20 Approved Curriculum Changes
21 The following curriculum changes as listed in the report dated 2/9/05 were approved as per Senate
22 resolution, and were submitted for the Senate's information: Item UR-1428 (Film & Media).
23
- 24 **Committee** Budget Committee
25 **Reports:** Professor Manfred Kuechler, Chair of the Committee, presented the following revised resolution:
26
27 **WHEREAS**, the Charter for a Governance of Hunter College states that:
28
29 • the Senate shall have policy-making powers in the following areas:
30 A. Curriculum and related education matters.
31 B. Academic requirements and standards of academic standing.
32 C. College development, review and forward planning of facilities, staff, and fiscal
requirements (Article II, Section 1)
33
34 • the Senate shall have the right to express itself formally as an advisory body in any area its con-
35 siderers important, and to transmit its recommendations to the appropriate authorities (Article II,
Section 2)
36
37 • the Committee on the Budget "will review the resulting consolidated annual budget of the
College and report on it to the Senate" (Article VIII, Section 9); and
38
39 **WHEREAS**, it is at times unavoidable to increase tuition and/or fees to preserve the academic
integrity of the college and/or one of its units; therefore,
40
41 **BE IT RESOLVED**, that all plans for tuition increases, fee increases, or new fees, in
42 excess of \$50 per student per semester originating at the college be submitted to the
43 Senate for careful deliberation in its Committee on the Budget and a subsequent vote
44 in the full Senate to either recommend or not recommend such a plan, and that the
45 recommendation by the Hunter Senate be included with any such proposal for a
46 tuition/fee increase submitted to the CUNY Board of Trustees.
47

52 **Appendix: Procedural Principles**

53 In dealing with proposals for tuition or fee increases the Senate shall adhere to the following
54 procedural principles:
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- 56 1. Proposals and supporting documentation (including but not limited to budgetary analysis,
57 need assessment, and recommendations by governing bodies in the affected unit(s) are to be
58 submitted to the Senate Office which will refer the matter to the Committee on the Budget.
59 Proposals should be submitted not later than four weeks prior to the last scheduled Senate
60 meeting in an academic term.
- 61
- 62 2. The Committee on the Budget will schedule a meeting to discuss and review the proposal
63 within two weeks after receipt of the proposal. The dean(s) of the affected school(s) and the
64 head(s) of affected units (programs) as well as student representatives from the affected
65 school(s)/unit(s) shall be invited to this meeting and be given an opportunity to present their
66 view. (The Provost and VP for Finance & Administration are ex officio members of the
67 Committee on the Budget.)
- 68
- 69 3. The Committee on the Budget shall prepare a resolution for the full Senate in time for a
70 Senate meeting not later than four weeks after submission of the proposal.
- 71
- 72 4. Failure to act within these time limits by either the Committee on the Budget or the full
73 Senate should be considered as recommendation of the proposal. -
- 74
- 75 5. If the Committee on the Budget and the Senate withhold a recommendation for a proposed
76 tuition/fee increase for reason of insufficient documentation, this reason shall be included
77 with the proposal for a tuition/fee increase submitted to the CUNY Board of Trustees.
78

79 After discussion the question was called and carried. The resolution was approved by voice vote..
80

81 **Re: Middle States**

82 The next item of business was discussion of Middle States' Assessment of the May 2004 Periodic
83 Review Report.
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85 After discussion it was moved that the meeting be adjourned. The motion carried and the meeting
86 adjourned at 4:50 PM.
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90 Respectfully submitted,

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92
93
94 Anthony Picciano,
95 Secretary