

M I N U T E S

Regular Meeting of the Hunter College Senate
13 March 1979

The ¹²⁹ 115th meeting of the Hunter College Senate was convened at 4:40 p.m. in the Playhouse.	1 2
Presiding: Sylvia Fishman	3
Attendance: The elected members of the Senate with the exception of those listed in Appendix I.	4 5
Reports by the President and Ombudsman: The Chair informed the Senate that there would be no reports, and that the next item of business would be the Administrative Committee Report.	6 7
Report by the Administrative Committee: Mr. Brett Landow, Vice-Chairman of the Senate, presented the report as follows:	8 9
1. Moved for approval of the Fall 1979 and Spring 1980 Senate meeting schedules as distributed.	10 11
The motion was approved by voice vote and the following schedule was adopted:	12 13
<u>SENATE MEETING SCHEDULE--FALL 1979</u>	14
Time: 4:30 p.m. to 6:25 p.m.	15
<u>Regular Meetings</u>	16
September 25	-- 17
October 9	October 23 18
November 13	November 27 19
December 4	December 18 20
January 8	-- 21
<u>SENATE MEETING SCHEDULE--SPRING 1980</u>	22
Time: 4:30 p.m. to 6:25 p.m.	23
<u>Regular Meetings</u>	24
February 5	February 19 25
March 4	March 18 26
April 8	April 22 27
May 6	May 20 28
2. Informed the Senate that the Grade Appeals Committee will not be able to take care of a backlog of appeals until students have been elected to the Committee to fill existing vacant seats. Therefore, the Administrative Committee, in consultation with the Chair of the Nominating Committee, submitted the names of the following three students for membership on that Committee:	29 30 31 32 33 34
Ms. Harriet Jacobi - Day - Undeclared	35
Ms. Helen Della Ventura - Day - Poli. Sci. & Women's Studies	36
Mr. David Vigliano - Day - Communications	37
A motion to approve the nominations carried by voice vote.	38
3. Informed the Senate of the forthcoming election of an Ombudsman, and that President Wexler had re-affirmed the following "Agreement" concerning the Office of Ombudsman, which was approved by the Senate on March 9th, 1976:	39 40 41 42
The Senate Committee on the Ombudsman and President Wexler have reached the following agreement regarding the Office of the Ombudsman:	43 44 45
We share a concern for the importance of the independence of the Ombudsman in his or her functioning in that position. We recognize at the same time the interdependence of the person in that position on and with the larger Hunter Community.	46 47 48 49
The President will ensure the following so long as the Charter language in Article XIII remains unchanged:	50 51

1. Adjunct replacement money for 1/2 program for a faculty member elected to office.	52 53
The equivalent of that amount (\$4500 per year at 1976 levels) for a non-faculty person elected to the office.	54 55
2. A Gittelsohn secretary to be selected by the elected Ombudsman from a list provided of secretaries available at any given time.	56 57 58
3. All future agreements between the President and the elected Ombudsman shall be made public.	59 60
4. In the event that the Ombudsman cannot arrive at a satisfactory agreement with his or her Chairman or supervisor regarding services during non-released time, the President will use her good offices to help resolve the situation.	61 62 63 64
He further informed the body that, at the Senate meeting on 27 March 1979, the Administrative Committee will present a recommended procedure for the election of Ombudsman.	65 66 67
4. Informed the Senate that the Master Plan Committee is withdrawing its Report from the Agenda, and a corrected version will be submitted at a later date.	68 69 70
5. <u>Approved Curriculum Changes</u> Item US-360 was approved as per Senate resolution, and was submitted for the Senate's information.	71 72 73
The Chair yielded the floor to Mr. Richard Heldeman. Mr. Heldeman informed the Senate of the 1979 Phonathon, and requested participation from all who had time available.	74 75 76
Report by the Undergraduate Course of Study Committee:	
<u>Undergraduate Course of Study Committee</u> Prof. Jane Benardete, Chair of the Committee, presented the Report on "Guidelines for College-wide Definition of Course Levels," dated 13 March 1979, and moved for its approval. She explained to the Senate that the Report had originally been prepared by Prof. Shirley Raps of the F.D.A. Committee on Academic Policy, and that the Undergraduate Course of Study Committee had approved the Report with some changes.	77 78 79 80 81 82 83
After discussion, a motion was made to approve lines 1-25, 31-35, 54-61, and 73-75.	84 85
This motion was accepted by the mover and became the main motion on the floor.	86 87
Prof. Basquin moved that the motion be amended by including lines 36-37.	88
This amendment was accepted by the mover and became part of the main motion on the floor.	89 90
The Question was called. With only 30 votes in favor (the required number of 44 votes not having been received) and 17 opposed, the motion to call the question failed.	91 92 93
After discussion, Prof. Korn moved the following substitute motion:	94
"that only lines 16 through 18 be approved."	95
After discussion, Prof. Arend moved that the substitute motion be amended to include the following lines of the Report:	96 97
<u>lines 1-22</u>	98
<u>line 23 and 24 should read:</u> "Courses with no prerequisites, or survey courses, or courses defining basic concepts, or presenting the terminology of a discipline." (Thereby deleting the last part of line 24 and line 25)	99 100 101 102
<u>lines 31 through 35 should read:</u> "Courses of intermediate college level difficulty; courses with 100 level course(s) as prerequisite(s); or survey courses devoted to particular areas or fields within a discipline."	103 104 105 106

<u>lines 54 through 57, ending with the word "subject."</u>	107
<u>lines 73-75 remain the same.</u>	108
The question was called and carried.	109
The motion to amend carried by hand vote with 50 in favor, 1 opposed, and 1 abstention.	110 111
The motion on the floor was Prof. Korn's substitute motion as amended by Prof. Arend.	112 113
The motion carried with 51 in favor, no opposition, and 2 abstentions.	114
Provost Schneewind moved that the Undergraduate Course of Study Committee be requested to circulate to departments the "Assumptions" and "Expectations" of the Report for discussion with their faculty, and requesting that departments respond to the Committee.	115 116 117 118
The question was called and carried.	119
The motion passed unanimously.	120
The resolution: " <u>that the Guidelines for College-wide Definition of Course Levels</u> , as amended, shall be incorporated in the Hunter College Student Handbook, the Catalogue, and the new sheet called <u>Course Offerings</u> that is published each term," received unanimous endorsement.	121 122 123 124 125
(The Report as amended and approved is attached as Appendix II.)	125
Prof. Jaworskyj moved that we should eliminate the word "chairman" from the floor of the Senate and revert back to the use of the word "chairperson."	126 127 128
After heated discussion, the Parliamentarian ruled the motion out of order, because the Hunter College Governance Charter clearly states "Chairman" and "Vice-Chairman."	129 130 131
A motion to submit the issue of the title of Chair to an Ad Hoc Committee was accepted by Prof. Jaworskyj and carried by hand vote with 34 in favor, 4 opposed, and 3 abstentions.	132 133 134
A motion to adjourn carried, and the meeting was adjourned at 6:30 pm.	135

Respectfully submitted,

Tamara M. Green
Rm.
Tamara Green,
Secretary

A P P E N D I X I

The following members are noted as absent from the meeting:

FACULTY:

Seek: William Washington

Art: Roy DeCarava
Dennis McCarthy

Biology: Marcia Brody
Shirley Raps "E"

Black & Puerto Rican Studies: John Clarke
John Motley
Alfred Sears

Chemistry: Jack Day
Edward Barrett

Classics: William Mayer "E"

Communications: Eija Ayravainen "E"
Thomas Mader "E"
Pat Mitchell
Fulton Ross

Curriculum & Teaching: Sally Ann Milgram "E"
David Cooper

Economics: Kenneth Smith

German: E. F. Hoffman "E"

Health & Physical Education: Thomas Burke

History: William Shanahan

Home Economics: Irene VonCseh

Library: Joseph Weiss

Mathematics: Barbara Primosch

Nursing: Cynthia Sculco "E"
Rita Wiczorek "E"
Eileen Lahey "E"

Philosophy: William Bryar

Physics & Astronomy: Leon Cohen

Political Science: Julian Baim

Psychology: Sandra McNab

Romance Languages: Nancy Horneffer
Dora Issacharoff

Social Work: Jack Kamaiko "E"
Florence Schwartz "E"
Malka Sternberg

Sociology: Paulette Pierce
John Hammond

Student Services: Florence Hartstein

Dean Evelyn Handler

STUDENTS:

Graduate Students:

Thomas Cocks
Murray Gropper "E"
Sheila Kurtz
Linda Meany

Seek Students:

Pearl Patrick

Day Session Students:

Maritza Alvarado
Janis Bellinger
Rae Cannizzaro
Cara Luchnik "E"
Neil Matteo
Joel Sansone
Leonard Shine
Beverly Thomas
Steven Greenspan
Anthony Palmieri

Evening Session Students:

Chrisanthe Paris
Jeri Beth Arzberger
Laura Bernay
Patricia Donowski
Iris Ludwig
Marge Sullivan "E"

A P P E N D I X I I

GUIDELINES FOR COLLEGE-WIDE DEFINITION OF COURSE LEVELS

Preliminary Remarks:

This document should help clarify for both faculty and students the general guidelines for course structure, organization and degree of difficulty or sophistication at each of the 100, 200, 300 and 400 levels.

The 100, 200, 300 and 400 level course numbers should have a college-wide meaning which can be defined in general terms. There is a basic distinction in the numbering system used by highly structured "building block" disciplines (where a "102" follows and presupposes a "101" or a "250" is more advanced than a "210") and almost totally unstructured ones (in which course numbers within a level are not indicative of any particular sequence) which is within the jurisdiction of each department. Absolute uniformity of standards is impossible to achieve and not necessarily desirable. We therefore propose the following general criteria for course levels which we believe can satisfy the needs of the various academic departments of the college. Since the course level criteria are general, specific course prerequisites, corequisites, etc., if any, should be clearly stated under each course description.

The differentiation between lower and upper division courses shall be as follows:

Lower division courses comprise all 100 level courses and all 200 level courses.

Upper division courses comprise all 300 and 400 level courses.

000 level course designation

Remedial courses; placement determined by college-wide testing of entering students.

100 level course designation

Courses with no prerequisites, or survey courses, or courses defining basic concepts or presenting the terminology of a discipline.

200 level course designation

Courses of intermediate college level difficulty; courses with 100 level course(s) as prerequisite(s); or survey courses devoted to particular areas or fields within a discipline.

300 level course designation

Courses of advanced college level difficulty taken by majors and upper division students; these are often considered to be courses in the Major, offered for students clearly interested and qualified in a subject.

400 level course designation

Advanced upper division courses; and/or seminars, tutorials and honor courses for majors and upper division students.

The above "Guidelines" will be incorporated in the Hunter College Student Handbook, the Catalogue, and the new sheet called Course Offerings, that is published each term.