#### Office of the Hunter College Senate Room 1018 East Building

Phone: 772-4200

# MINUTES Meeting of the Hunter College Senate 6 May 2009

<ul> <li>Presiding: Richard Stapleford, Chair</li> <li>Attendance: The elected members of the Senate with the exception of those listed in Appendix I.</li> <li>Alternate Senators were formally seated in accordance with the procedures approved by th clickers were distributed to them.</li> <li>The Chair informed the Senate that this meeting was the last meeting of the 2008-2009 Senat outgoing senators for their service to the Senate and the College.</li> <li>Minutes: The Minutes of April 1<sup>st</sup> were approved as distributed.</li> <li>Report by the President:</li> </ul>	The 503 <sup>rd</sup> meeting of the Hunter College Senate was convened at 3:50 PM in Room W714.		
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<ul> <li>18 Report by the The Chair presented the report as follows:</li> <li>19 Administrative</li> </ul>			
20       Committee:       Committee on Strategic Planning         21       The Chair presented the following membership slate for the Select Committee on Strategi         22       Subcommittee of the Master Plan Committee         23       3	c Planning, a		
24Chair: Elizabeth Beaujour (Classical & Oriental Studies)25Faculty:26Bill Sweeney (Chemistry)27Andrew Polsky (Political Science)			
<ul> <li>28 Cristina Alfar (English)</li> <li>29 Sarah Bonner (Educational Foundations)</li> <li>30 Phil Alcabes (School of Health Sciences)</li> <li>31 Darrell Wheeler (School of Social Work)</li> </ul>			
<ul> <li>32 Kristine Gebbie (School of Nursing)</li> <li>33 Patricia Woodard (Library)</li> <li>34 Richard Stapleford (Art)</li> <li>35 Makram Talih (Mathematics &amp; Statistics)</li> </ul>			
36     Staff:       37     Barbara Barone (Dolciani Learning Center)       38     Students:			
39Kinte Morgan40Tahira Pierre-Cadet41 <u>Ex-officio Members:</u>			
<ul> <li>42 Prof. Barbara Sproul, Chair</li> <li>43 Provost: Vita Rabinowitz</li> <li>44 Chief Operating Officer: Len Zinnanti</li> <li>45 Vice President for Student Affairs: Eija Ayravainen</li> <li>46</li> </ul>			

48	0 0			
49	6 May 2009			
50				
51				
52		Approved Curriculum Changes		
53		The following curriculum changes as listed in Parts I and II of the Report dated 5/6/09 were approved as per		
54		Senate resolution, and were submitted for the Senate's information: Items UE-1575 (Minor in Sociology),		
55		UE-1577 (Minor in Political Science), US-1569 (German: Change in Major Requirements), US-1571		
56		(Philosophy: Addition of a Concentration), US-1572 (Political Science: Revision of BA), US-1573 (Urban		
57		Affairs: Change in Urban Studies BA), GS-790 (Geography: Independent Studies Courses), GS-Mathematics		
58		& Statistics (New Course STAT 761), GS-795 (Theatre: Change in Requirements for MA), GS-797 (Dance: Letter of Intent for MA in Dance Education), GS-798 (Dance: Letter of Intent for Master of Fine Arts in		
59 60				
60 61		Dance).		
62	Committee	Undergraduate Course of Study Committee Re: Catalog Changes for Major/Minor		
63	Reports:	Professor Eckhard Kuhn-Osius, Chair of the Committee, presented the Report dated 6 May 2009:		
64	Reports.	Professor Ecknard Runn-Osius, Chan of the Committee, presented the Report dated 6 May 2009.		
65		Dogo 25		
		Page 25 Major Field of Study		
66 67		Major Field of Study Students must choose a major field of study for a Pachelor's degree at Hunter College (A major for		
68		Students must choose a major field of study for a Bachelor's degree at Hunter College (A major for a BA usually consists of 24 to 30 credits, a major for a BS is approximately 60 credits). See Major		
69		Field of Study on page 63.		
70		richt of Study off page 03.		
70		Elective Courses		
72		Elective courses are courses chosen by the student, provided the prerequisites are met, to complete the		
73		total credits required for the degree. See Elective (or Optional) Credits on page 64.		
74		tour orouns required for the degree bee zierd to (or optional) orouns on puge on		
75		Page 63-64		
75 76		MAJOR FIELD OF STUDY <del>(MAJOR AND MINOR)</del>		
70		The total number of credits for the Bachelor's degree is 120.		
78		In order to earn a Bachelor's degree at Hunter College, a student must fulfill not only General		
78 79		Education Requirements (GER) but also must select a major field of study (major). Among the		
80		requirements for a Hunter College BA, a student selects a major and a minor. A major is a		
81		concentration of courses in a particular subject area. A major for a BA usually consists of 24 to 30		
82		credits, a major for a BS is approximately 60 credits. A minor is a secondary concentration usually		
83		related to the student's educational or career goals. It usually consists of 12 credits. All majors offered		
84		by Hunter College have been authorized by the New York State Education Department. See Degree		
85		and Certificate Programs, page 23.		
86				
87		Requirements for a Major		
88		All matriculated students must declare a major no later than the semester in which the combination of		
89		credits earned and credits for which they are currently registered totals 61 or greater. Transfer students		
90		entering with 60 credits or more must declare their major before the end of their first semester of		
91 92		attendance at Hunter. Students may find that some courses and career opportunities are available to		
92 02		them only if they have declared a major. In addition, under New York State guidelines, students who		
93 04		have not yet declared a major by the 61-credit point are ineligible for TAP financial aid. To declare or		
94 95		change a major, a student should get a <u>major/minor form</u> from the OASIS, Room 217 Hunter North and confer with an adviser in the major department. The major department is responsible for		
95 96		approving the content and the arrangement of both the major and the minor, except in the case of		
97		childhood education, which requires the approval of the School of Education. For students who are		
98		nearing the 61-credit point and remain undecided about their choice of major, there are a number of		
99		avenues of assistance. Designated faculty in each academic department advise prospective majors		
100		about the undergraduate programs and related career possibilities. Also, the counselors in the Office of		
100		Student Services and Career Development Services offer assistance in choosing a major. The college		
102		is concerned that students select their major with careful consideration and with good knowledge of		
103		the range of options. To earn a Hunter degree, students must complete at least half of their major		
104		credits-and half of their minor credits at Hunter.		
105				
106				

107	Minute

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- 6 May 2009 110 111 112 **Double Major** 113 It is possible to have a double major in the BA degree. The student must complete all of the General 114 Education Requirement, satisfy the sequence of study for both majors, fulfill a minor approved by both 115 departments and file a major/minor form for each approved major. The double major and the minor 116 must consist of courses taken in liberal arts departments or programs. Students fulfilling the 117 requirements of two separate majors may be released from the requirement of completing a minor if 118 the minor requirement is waived by both major departments. 119 120 The Minor 121 A minor is a secondary concentration usually related to the student's educational or career goals. A 122 minor program consists of a set of courses that are defined as a minor by an academic department 123 or program. A minor encompasses at least 12 and at most 18 credits. Fulfilling the requirements for 124 a minor is an option for students who want to document abilities in an academic field in addition to 125 their major. It is left to the decision of individual departments or programs whether they offer a set 126 of courses leading to a minor. 127 128 While it is possible to declare more than one major, a student can declare only one minor. 129 130 To declare or change a minor, a student should get a minor-form from the OASIS, Room 217 131 Hunter North, and confer with an adviser in the minor department. 132 133 Students who minor in a field that is closely related to their major may find that a specific course is 134 required for both the major and minor course sequences. Counting the credits for such a course 135 doubly, is not permitted, even if the course is cross-listed between the major and minor departments. 136 The student who has passed a doubly-required course shall count the credit hours towards the 137 major and take an additional approved course in the minor to reach the required number of minor 138 credit hours. Students who are required by their major to take specific 'allied courses' outside of 139 their major department may count them to their minor if they are not counted for the major. 140 141 142 In order to graduate with a minor in a specific field, a student must maintain a grade point average 143 of at least 2.0 in the courses taken in that field. 144 145 Minors require that at least one half of the credits be taken at Hunter College; there may be 146 exceptions to this within specific departments; please refer to departmental guidelines. 147 The major department is responsible for approving the content and the arrangement of both the major 148 and the minor, except in the case of education, in which the collateral major in Quest (childhood 149 education) and the adolescence education sequence require the approval of the School of Education in 150 addition to that of the major department. In order to graduate with a Hunter College BA, a student 151 must 152 have a major and a minor and complete at least half of their major credits and half of their minor 153 eredits at Hunter. The BS, BFA and BMus degrees do not require a minor. The minor is chosen when 154 the student declares the major and it must be approved by the student's major department. It usually 155 consists of 12 credits. The minor is chosen from among the departments and programs leading to the 156 BA degree. Students pursuing childhood education along with their liberal arts major may use the 157 childhood education sequence (Quest) as a collateral major; no minor is required. Students pursuing 158 the adolescence education sequence may use the adolescence education sequence in place of 159 the minor. 160 161 Courses from the minor can be used without limit to satisfy-Stages 1, 2 and 3 of the Core, the Writing 162 requirement and the-Pluralism & Diversity Requirement. Although this does not lessen 163 the number of credits required for the degree, it frees those credits to be used in an elective area.
  - Adolescent Education:

164 165

166	Students who want to become teachers in secondary schools must complete the adolescent		
167	education sequence of 23 credits and may also have to take some liberal arts courses beyond those		
168	Minutes Page 5332		
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171	·		
172			
173	required for the General Education Requirement. To be admitted to this program students must		
174	apply to the School of Education. See the School of Education section for the admission process.		
175	The adolescent education program leads to NYS certification.		
176			
177	The Major and the GER		
178	Students may apply up to two courses from their major to satisfy Stage 1 and Stage 2 of the Core; only		
179	one of these is permitted to fulfill a Stage 1 requirement and only one a Stage 2 requirement.		
180	Note: Students who have declared two or more majors can use up to two courses from one of those		
181	majors to satisfy Stage 1 and Stage 2 of the Core. Only one of these is permitted to fulfill a Stage 1		
182	requirement and only one a Stage 2 requirement. Courses from the minors and any additional majors		
182	can be used without limit to satisfy Stages 1, 2 and 3 of the Core, the Writing Requirement and the		
185	Pluralism & Diversity Requirement.		
185	Fluransin & Diversity Requirement.		
185	Departmental Majors		
187	<b>BA Degree</b> These are majors concentrated within one department.		
188	The major <i>for a BA usually</i> consists of 24 to 30 credits. A minor in a related subject is chosen at the		
189	same time and it must be approved by the student's major department. It usually consists of 12 credits.		
190	Both the major and the minor must be in programs leading to the BA. In order to graduate, a student		
191	must have a minimum GPA of 2.0 in the courses designated for the major. Major departments may		
192	have higher requirements. Each student should consult the major department for details and also check		
192	the department's description of the major in the catalog.		
194	the department is description of the major in the edulog.		
195	The following are departments and/or programs that offer majors leading to the BA degree.		
196	The following are departments and of programs that offer majors feading to the DY degree.		
197	After discussion Professor Shahn moved that the question be divided The motion carried by voice vote		
198	without dissent.		
199	without dissent.		
200	The motion on the floor was the section entitled "Minor."		
200	The motion on the moor was the section endited available.		
202	Mr. Beard moved that the motion be amended by adding the following sentence to the first paragraph,		
202	which would then read:		
203	which would then read.		
205	"they offer a set of courses leading to the minor. Interdisciplinary minors may be established		
206	between two or more departments."		
207	between two of more departments.		
208	After discussion, the question was called and carried.		
209	The discussion, the question was called and called.		
210	The amendment was unanimously approved by voice and became part of the main motion on the floor.		
211	The uncontainent was unanimously approved by voice and became part of the main motion on the moor.		
212	Mr. Beard moved that the second paragraph ("While it is possible to declare more than one major") be		
213	amended to read as follows:		
214			
215	"A student has the option of declaring up to two minors."		
216	T student has the option of declaring up to two minors.		
217	After discussion the question was called and carried.		
218	The assession are question the outro and outrod.		
219	The amendment was approved by voice vote with one opposed and became part of the main motion on the		
220	floor.		
221			
222	Mr. Beard next moved that the motion be further amended by deleting the entire fourth paragraph (i.e.		
223	"Students who minorare not counted for the major").		
224			
225	After discussion the question was called and carried.		

226	Minutes	Page 5333	
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230		The amendment was approved by voice vote with one opposed and became part of the main motion on the	
231		floor.	
232			
233		The question on the report as amended was called and carried.	
234			
235		The report, as amended, was unanimously approved by voice vote and is attached as Appendix III.	
236			
237		Teacher Evaluations Committee	
238		Mr. Steven Beard, Chair of the Committee, presented the report dated 6 May 2009. The following	
239		resolution was on the floor:	
240			
241		WHEREAS, the right to evaluate teachers has been a cornerstone right of Hunter students since the	
242		creation of the Hunter College Senate in 1970; and	
243		WITEDEAG the state of the former of the form	
244		WHEREAS, the right of access to teacher evaluations, guaranteed in the Senate Charter, is a necessary	
245		corollary of this right; and	
246		WHEREAS access to evolution summaries of individual placess is sucilable cale by memory of the	
247 248		WHEREAS access to evaluation summaries of individual classes is available only by request at the	
248 249		Library reference desk; and	
249 250		WHEREAS, the evolution of technology since 1970 when the Charter was written has made it	
250 251		possible to create new means of access to teacher evaluation summaries; therefore,	
252		possible to create new means of access to teacher evaluation summaries, increase,	
252		BE IT RESOLVED, that the evaluation summaries of each class (but not the verbatim comments) be	
254		made available by ICIT online, subject to the user's authentication via a Hunter Net-Id.	
255			
256		After discussion the question was called and carried.	
257			
258		The resolution was unanimously approved by voice vote.	
259			
260		The Chair informed the Senate that the Report by the Computing & Technology Committee was postponed	
261		to the next meeting.	
262			
263		New Business: Resolution on Term Limits for Department Chairs	
264		Professor Clarkson presented the following resolution:	
265			
266		WHEREAS, the right of faculty to organize and govern their own departments is an essential part of	
267		academic freedom; and	
268			
269		WHEREAS, the efficacy of departmental governance is not necessarily related to the length of service	
270		of the Chair; therefore,	
271		DE TERECOLVER de la la secolution Contra Consta in anna 14, de incerción de la secolution de la	
272		BE IT RESOLVED, that the Hunter College Senate is opposed to the imposition of limits on length of	
273		service for departmental chairs from any agency outside of the department itself.	
274 275		After brief discussion the question was called and corried	
275		After brief discussion the question was called and carried.	
276		The motion was unanimously approved by voice vote.	
277		The motion was unanimously approved by voice voic.	
278		It was moved that the meeting be adjourned. The motion carried and the meeting adjourned at 4:45 PM.	
280		in the method and the meeting of aujourned. The motion carried and the meeting aujourned at 4.49 I Mi.	
281		Respectfully submitted,	
282			
283			
284		Philip Alcabes,	
285		Secretary	
		~	

Minutes Meeting of the Hunter College Senate 6 May 2009

### **APPENDIX I**

The following members were noted as absent from the meeting:

### Faculty

Art	Reiner Leist (A)	Barbara Sproul (Religion) Barbara Barone (Math&Stat)
Chemistry	Pamela Mills Dixie Goss (A)	Jeffrey Mongrain (Art) Matthew Knip Avi Liveson (Economics)
Classical & Oriental Studie		Bill Williams (Math) "E" Stuart Ewen (Film&Media)
Computer Science	Saad Mneimeh (A)	
Curriculum & Teaching	Bede McCormack (A)	Administration Bill Zlata Vice Pres. Eija Aravainen "E"
Economics	Howard Chernick	Dean Shirley Clay Scott "E" Dean Jaqueline Mondros (A)
Educational Foundations	Markus Bidell (A)	
English	Amy Robbins	<b>Ex-Officio</b> Deborah Francois, USG Pres.
Film & Media	Tim Portlock (A)	Jason Ares, CLT Council President Nadine Young, HEO Forum Pres.
Health Sciences	Mimi Fahs (A) Jack Caravanos	Sarit Levy, GSA Pres. Patricia Rudden, Alumni Assoc.
History	Barbara Welter	
Mathematics & Statistics	Makram Talih (A)	Students Kimberly Maurice (Theatre) Mariya Kayumova (Poli Sci)
Nursing	Elizabeth Simon (A)	Glenda Holland (Sociol) Raihan H Mirza (Med) "E"
Psychology	Tricia Striano	Jennifer Nina (Urban Studies) Sarah Alshawish (Undecl)
Romance Languages	Sam Diiorio Michael Perna	Jordan Diminich (Poli Sci) Sera Yeysides (Econ/Poli Sci) Daniel Fried (Math&Stat)
School of Social Work	George Paterson	Kyle Sabo (Grad) "E" Scott Powell (Chemistry) Nieves Veras (Spanish/Engl)
Theatre	Louisa Thompson (A)	(opunion Engl)

Lecturers and

**Part-Time Faculty** 

### **APPENDIX II** Report by the President

The following is a summary of President Raab'e report to the Senate 5/6/09. She said:

"The good news that is worth celebrating is that all fourteen standards were resoundingly approved with the great support and leadership of all of you here today and particularly Phil Alcabes, Sandi Clarkson, and Vita Rabinowitz, the leaders of our Middle States Committee. I think we should give ourselves a round of applause. As soon as we receive the written report towards the end of May we will be disseminating full information to the community. But for those of you who were not at that meeting I would like to run through some of the comments.

On the first standard, "Mission & Goals," the committee indicated that there was a strong commitment by the Hunter Committee to the urban mission, that the PMP was a good planning tool, that there has been a very strong adherence to the 1999 Strategic Plan, but that it was very important to have a community commitment to a new strategic planning exercise. They really emphasized that need. The fact that we lack a strategic plan is something that we need to correct. They did note that the Senate, and I again thank you for doing this, has started the conversation about implementing a new Strategic Planning Committee and they were pleased to see that.

On "Planning and Resource Allocation," they spoke about the strength of the move to an all funds budget reporting system and also cited the way the tech fee has been used for instructional technology and support. They again indicated that a Strategic Plan would be helpful because there is a lot of individual planning that goes on throughout the different departments, schools, and school-wide, and that there is a need for a strategic plan to guide the overall planning and budget. They also recognized the need for more assessment work on the administrative side.

On "Institutional Resources," they spoke again about the strength of the budgeting, the importance of compact funding, the tech fee, and fundraising for bringing in important new resources. They noticed some of the new facilities and scholarship funds, but also urged us to talk about updating our campus-based facilities plans with the real acknowledgement of the need for space and renovation.

On Standard 4, "Leadership & Government," they mentioned the strong definition of the role of the Board of Trustees within the CUNY system, they talked about a strong system of shared governance on the campus, and they talked about the complexity of our governance structure and said that we should aim for increased efficiency and effectiveness.

On "Administration," they said that the leadership team was well-credentialed and committed. They talked about the creation of the School of Arts & Science and asked us to consider a review of the role of the sciences as part of one division, given the move towards doctorate programs in the decade of science.

On Standard 6, "Integrity," they indicated that the senior administration exhibited respect for all constituents and mentioned the community's commitment to diversity, and the importance of the role of the Ombudsman that comes from the Senate.

On Standard 7, "Institutional Assessment", they commended the Office of Institutional Research, and they were pleased to see that we have added the Director of Assessment, but they also made clear that both the Institutional Research and the Assessment offices were understaffed and needed more resources. I am sure Mosen was happy to hear that, and we are going to do what we can there. This has basically been a one-person show with Sandi in front, behind and to the side of him. I should also cite how many of these standards Mosen was involved in and how he just joined our community and hit the ground running. We thank you for that Mosen.

On Standard 8, "Student Admissions and Retention," they noted our successful transition from open admission to a selective system that our retention and graduation rates had increased, that we were able to implement a strong Honors Program without loosing commitment to access and talked about a need for a stronger enrollment management plan.

On Standard 9, "Student Support Services," they indicated that senior staff is very supportive of Student Services' mission and that there is a widespread recognition within all parts of the college of the importance of student affairs. They were particularly impressed with our students and their commitment to the school and to the mission. They strongly suggested that Student Services and Student Affairs perspective continue being included in campus-wide decision making.

Standard 10, "Faculty," they were very clear that our faculty is well qualified and actively involved in promoting student success. They noted the growing emphasis on learning outcomes, they commented on the growth of distinguished faculty, but talked about things, that we also have noted, an insufficient number of full-time faculty, reliance on adjuncts, and the need to bring more full-time faculty into student advising.

On Standard 11, "Educational Offerings", they concluded that academic programs were consistent with the Hunter mission, but again talked about the need for more assessment and more systematic assessment of courses and programs, and that we really need to address the question of the library, and said that all of the plans to renovate and to increase resources at the Library should be accelerated. Concerning general education they noted that with the Mellon project a considerable assessment was under way with individual courses and the GER as a whole. They urged us to continue expeditiously to move ahead with GER reform. They indicated that the GER did not address the need for oral proficiency, and that we need to have an overall assessment of the GER.

On Standard 13, "Related Educational Activities," they noted that we had strong programs for internships, that there was a comprehensive and well planned program of Continuing Education, and that there has been an increase in distance education. They noted that we were doing a good job addressing the needs of our at-risk students, and they also noted something we know too well, the question of our reliance on CUNY for many of the essential technology deliveries, such as Blackboard. This is an issue which all of you noticed recently. We are addressing it by bringing some of the Blackboard services home. Thank you, Manfred, for bringing some Blackboard home so that we have a little bit more control.

On Standard 14, "Assessment of Student Learning," they noted that faculty have become more involved with assessment, but that we really need to beef up our training and resources and recommit ourselves to doing assessment work.

But all in all, as I said, we met all 14 standards. I think that it was a very positive review and I hope that all of you really share the pride in what we have achieved together. Again, thank you so much for coming together for this exercise. I hope you will all join us after the Senate meeting for a drink out on the bridge to celebrate a year and a half of very hard work.

I also want to remind you that on May 20 after the last Senate meeting for this semester, we will be having faculty awards in the faculty dining room. At that time I would like to ask all of you to join us for that ceremony, and also for a toast to Richard Stapleford for his incredible and committed leadership for the last three years. I hope that everyone will join us for Graduation at Radio City Music Hall on May 28<sup>th</sup> at 2 PM.

Finally, I think many of you saw the press on the mystery gifts to many schools in the country that have women presidents. They are large gifts and they are anonymous. We received one of those gifts in October, and have no idea who it came from. We tried to find out, but were told by the donor bank that they really didn't want us to know. Then we were surprised when we saw the papers last week and learned that there were 12 schools that have received them, and we called the press and told them that we actually have the 13<sup>th</sup> gift. It was a cause for a renewed celebration. It was a \$5M gift, of which \$4M were for scholarships for women and minority students, and the \$1M to be used at the President's discretion will be for the library renovation which we very much hope to start this summer. So, I thank you again for everything."

## APPENDIX III New Catalog Wording for Section 4 ACADEMIC PROGRAMS AND POLICIES

#### Page 25 (2007-2010 Undergraduate Catalog)

#### **Major Field of Study**

Students must choose a major field of study for a Bachelor's degree at Hunter College (A major for a BA usually consists of 24 to 30 credits, a major for a BS is approximately 60 credits). See Major Field of Study on page 63.

#### **Elective Courses**

Elective courses are courses chosen by the student, provided the prerequisites are met, to complete the total credits required for the degree. See Elective (or Optional) Credits on page 64.

#### Page 63-64 (2007-2010 Undergraduate Catalog)

#### MAJOR FIELD OF STUDY

The total number of credits for the Bachelor's degree is 120. In order to earn a Bachelor's degree at Hunter College, a student must fulfill not only General Education Requirements (GER) but also must select a major field of study (major). A major is a concentration of courses in a particular-subject area. A major for a BA usually consists of 24 to 30 credits, a major for a BS is approximately 60 credits.

All majors offered by Hunter College have been authorized by the New York State Education Department. See Degree and Certificate Programs, page 23.

#### **Requirements for a Major**

All matriculated students must declare a major no later than the semester in which the combination of credits earned and credits for which they are currently registered totals 61 or greater. Transfer students entering with 60 credits or more must declare their major before the end of their first semester of attendance at Hunter. Students may find that some courses and career opportunities are available to them only if they have declared a major. In addition, under New York State guidelines, students who have not yet declared a major by the 61-credit point are ineligible for TAP financial aid. To declare or change a major, a student should get a major declaration form from the OASIS, Room 217 Hunter North and confer with an adviser in the major department.

For students who are nearing the 61-credit point and remain undecided about their choice of major, there are a number of avenues of assistance. Designated faculty in each academic department advise prospective majors about the undergraduate programs and related career possibilities. Also, the counselors in the Office of Student Services and Career Development Services offer assistance in choosing a major. The college is concerned that students select their major with careful consideration and with good knowledge of the range of options.

To earn a Hunter degree, students must complete at least half of their major credits at Hunter.

#### **Double Major**

It is possible to have a double major in the BA degree. The student must complete all of the General Education Requirement, satisfy the sequence of study for both majors and file a major declaration form for each approved major. The double major must consist of courses taken in liberal arts departments or programs.

#### The Minor

A minor is a secondary concentration usually related to the student's educational or career goals. A minor program consists of a set of courses that are defined as a minor by an academic department or program. A minor encompasses at least 12 and at most 18 credits. Fulfilling the requirements for a minor is an option for students who want to document abilities in an academic field in addition to their major. It is left to the decision of individual departments or programs whether they offer a set of courses leading to a minor. Interdisciplinary minors bay be established between two or more departments.

A student has the option of declaring up to two minors.

To declare or change a minor, a student should get a minor-form from the OASIS, Room 217 Hunter North, and confer with an adviser in the minor department.

In order to graduate with a minor in a specific field, a student must maintain a grade point average of at least 2.0 in the courses taken in that field.

Minors require that at least one half of the credits be taken at Hunter College; there may be exceptions to this within specific departments; please refer to departmental guidelines.

Courses from the minor can be used without limit to satisfy Stages 1, 2 and 3 of the Core, the Writing requirement and the Pluralism & Diversity Requirement. Although this does not lessen the number of credits required for the degree, it frees those credits to be used in an elective area.

#### Adolescent Education:

Students who want to become teachers in secondary schools must complete the adolescent education sequence of 23 credits and may also have to take some liberal arts courses beyond those required for the General Education Requirement. In order to be admitted to this program, students must apply to the School of Education. See the School of Education section for the admission process. The adolescent education program leads to NYS certification.

#### The Major and the GER

Students may apply up to two courses from their major to satisfy Stage 1 and Stage 2 of the Core; only one of these is permitted to fulfill a Stage 1 requirement and only one a Stage 2 requirement.

Note: Students who have declared two or more majors can use up to two courses from one of those majors to satisfy Stage 1 and

Stage 2 of the Core. Only one of these is permitted to fulfill a Stage 1 requirement and only one a Stage 2 requirement. Courses from the minors and any additional majors can be used without limit to satisfy Stages 1, 2 and 3 of the Core, the Writing Requirement and the Pluralism & Diversity Requirement.

#### **Departmental Majors**

**BA Degree** These are majors concentrated within one department. The major for a BA usually consists of 24 to 30 credits In order to graduate, a student must have a minimum GPA of 2.0 in the courses designated for the major. Major departments may have higher requirements. Each student should consult the major department for details and also check the department's description of the major in the catalog.

The following are departments and/or programs that offer majors leading to the BA degree.