

**Hunter College School of Social Work
City University of New York**

**FIELD PRACTICUM EVALUATION
for**

- ◆ Full time Program Students in Year #1
- ◆ OYR Program Time Frame II Students in First Semester
- ◆ Dual Degree/Bank Street Program Students in First Semester

Student's Name: _____
Field Instructor: _____
Field Practicum Agency: _____
Faculty Advisor: _____

CHECK ALL THAT APPLY TO STUDENT:

<input type="checkbox"/> FIRST SEMESTER	<input type="checkbox"/> SECOND SEMESTER
<input type="checkbox"/> FULL TIME PROGRAM	<input type="checkbox"/> CPIF CLINICAL PRACTICE WITH INDIVIDUALS & FAMILIES
<input type="checkbox"/> Accelerated (Spring and Summer)	<input type="checkbox"/> GW GROUPWORK
<input type="checkbox"/> OYR TIME FRAME II	<input type="checkbox"/> COPD COMMUNITY ORGANIZATION, PLANNING & DEVELOPMENT
<input type="checkbox"/> OYR TIME FRAME II – Accelerated	<input type="checkbox"/> OML ORGANIZATIONAL MANAGEMENT & LEADERSHIP
<input type="checkbox"/> BANK STREET DUAL DEGREE	

FIELD PRACTICUM EVALUATION GUIDELINES

- 1 Please provide a narrative describing the student's learning opportunities in the agency (below).
- 2 Provide a rating for each item in the evaluation by **circling** (or underlining) the number that corresponds to your assessment of the student's demonstrated competence in core and advanced practice behaviors.
- 3 Rate student performance in **A, B, and C** including the section for the student's major method and additional methods, if applicable.
- 4 Provide an **Overall Rating** for the student's performance, as indicated, at the end of each category. The overall rating for section **C** is found after the sections on each of the major methods.
- 5 **Comments Sections:** Please provide a brief description that demonstrates the student's competence in each area. Include examples from a recording, a discussion in a supervisory session, or a direct observation of the student.
- 6 Provide an **Overall Student Rating** of performance and a narrative describing Student's Major Strengths/Limitations and Directions and Goals for Future Learning.
- 7 Students are required to complete the final section of the evaluation entitled, **Student Evaluation of the Field Learning Experience**.
- 8 Students and field instructors are **required to sign the evaluation** to indicate that they have both read it.
- 9 **Two copies of the evaluation should be sent to the Office of Field Education.** The Field Office will send one copy to the advisor. The advisor will provide a grade for the field practicum based, in large part, on the written evaluation.
- 10 Any evaluation of student performance that does not **achieve the standard (3)** or above in the overall rating must be discussed with the faculty advisor immediately.

Note: *In order for students to receive a grade of credit, they must earn a rating (3) or above in the "Overall Student Rating" at the end of the evaluation.*

STUDENT LEARNING OPPORTUNITIES: Describe agency services, and summarize student assignments and additional educational experiences. Please note that the term 'client' may refer to an individual, family, group, constituency, or entity with which the student is working. *Use an additional page if necessary.*

0 No significant opportunity	2 Needs improvement	4 Exceeds Standard
1 Unacceptable	3 Achieves Standard	5 Outstanding Performance

A. DEVELOPMENT OF PROFESSIONAL VALUES AND ETHICS
By the end of the semester the student demonstrates:

an understanding of the NASW Code of Ethics and identification with the ethics of the profession	0	1	2	3	4	5
a shift from lay to professional values	0	1	2	3	4	5
respect for the worth and dignity of individuals who vary in cultural, religious, or ethnic affiliation; race; sexual orientation; gender identity; socioeconomic status; age; physical characteristics; and social/emotional development	0	1	2	3	4	5
commitment to address the service needs of oppressed and vulnerable populations towards the goal of promoting social and economic justice	0	1	2	3	4	5
identification of own values and biases and their potential impact on social work practice with diverse populations	0	1	2	3	4	5
understanding of the importance of ethical and responsible behavior in carrying out professional activities	0	1	2	3	4	5
respect for and ability to maintain confidentiality	0	1	2	3	4	5
acceptance of self-determination including client participation in decision-making	0	1	2	3	4	5
ability to recognize major ethical dilemmas in practice and make attempts to address them	0	1	2	3	4	5

SUMMARY FOR DEVELOPMENT OF PROFESSIONAL VALUES AND ETHICS (Please circle a rating for the student's overall performance in this category.)

1	2	3	4	5
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COMMENTS: Please provide a brief description that demonstrates the student's competency in this area, including examples from a recording, a discussion in a supervisory session, or a direct observation of the student:

0 No significant opportunity	2 Needs improvement	4 Exceeds Standard
1 Unacceptable	3 Achieves Standard	5 Outstanding Performance

B. THE STUDENT AS LEARNER
By the end of the semester the student demonstrates:

ability to engage in collaborative learning through the field instruction process	0	1	2	3	4	5
acceptance of support, instruction and constructive criticism from the field instructor to enhance practice skills	0	1	2	3	4	5
efforts to identify own learning patterns, needs and goals	0	1	2	3	4	5
ability to analyze and reflect on practice	0	1	2	3	4	5
growth in self-awareness including recognition of strengths/limitations in meeting client/community needs	0	1	2	3	4	5
ability to apply learning from field instruction to practice	0	1	2	3	4	5
ability to make links between theory and practice	0	1	2	3	4	5
ability to organize workload and to manage assignments in a reliable and productive manner	0	1	2	3	4	5
ability to communicate clearly orally and in writing	0	1	2	3	4	5
appropriate and timely preparation of agency documentation	0	1	2	3	4	5
ability to use recordings or other learning tools to develop practice skills and knowledge	0	1	2	3	4	5
ability to effectively use available learning opportunities and resources in the agency (e.g. in-service training, conferences, seminars and other	0	1	2	3	4	5

SUMMARY FOR STUDENT AS LEARNER (Please circle a rating for the student's overall performance in this category.)

1	2	3	4	5
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COMMENTS: Please provide a brief description that demonstrates the student's competency in this area, including examples from a recording, a discussion in a supervisory session, or a direct observation of the student:

0 No significant opportunity	2 Needs improvement	4 Exceeds Standard
1 Unacceptable	3 Achieves Standard	5 Outstanding Performance

C. KNOWLEDGE AND SKILLS FOR AGENCY-BASED PRACTICE
By the end of the semester the student demonstrates:

understanding of the agency's mission, funding, policies, and procedures	0	1	2	3	4	5
understanding of the characteristics of the agency's service population and its implications for service delivery	0	1	2	3	4	5
knowledge of relevant city, state, and federal social policies and programs that affect services to clients	0	1	2	3	4	5
identification of services and benefits available to clients	0	1	2	3	4	5
ability to advocate in clients' behalf for needed services or benefits	0	1	2	3	4	5
recognition of agency's strengths and limitations in meeting client and community needs	0	1	2	3	4	5
ability to differentiate among personal, professional, and organizational positions when representing the agency to clients, colleagues, and other members of the community	0	1	2	3	4	5
understanding of the impact of social and institutional oppression on client populations, social policies and programs, and professional social work relationships	0	1	2	3	4	5
awareness of differences and similarities associated with culture, ethnicity, religion, race, class, sexual orientation, age, gender, and physical and mental abilities	0	1	2	3	4	5
ability to engage in culturally sensitive practice with diverse client populations	0	1	2	3	4	5
understanding of the biological, psychological, social, spiritual and environmental factors that influence human development and behavior	0	1	2	3	4	5
ability to gather facts and analyze problems	0	1	2	3	4	5
ability to develop a plan of intervention based on assessment	0	1	2	3	4	5
ability to differentiate personal needs from those of the client, group, organization or community	0	1	2	3	4	5
use of sound judgment in behavior with client, staff, and collateral contacts	0	1	2	3	4	5
ability to work under pressure, in crisis situations or emergencies	0	1	2	3	4	5
active participation in collective work such as staff or team meetings, student seminars, committees, task forces, board, or community organizations	0	1	2	3	4	5

0 No significant opportunity	2 Needs improvement	4 Exceeds Standard
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C. KNOWLEDGE AND SKILLS FOR AGENCY-BASED PRACTICE (continued)
By the end of the semester the student demonstrates:

ability to monitor interventions through periodic evaluation of progress in reaching goals	0	1	2	3	4	5
ability to plan and implement termination with client and constituencies	0	1	2	3	4	5
recognition of the importance of research and professional literature to inform social work practice	0	1	2	3	4	5
ability to utilize information technology (e.g. computerized records, management information systems, word processing)	0	1	2	3	4	5

Rate performance only in the methods in which the student has practice opportunities:

1. CLINICAL PRACTICE WITH INDIVIDUAL AND FAMILIES
By the end of the semester the student demonstrates:

ability to connect a presenting problem with its biopsychosocial components	0	1	2	3	4	5
recognition of major client strengths and deficits	0	1	2	3	4	5
empathy and sensitivity in engaging a variety of client systems in professional helping relationships	0	1	2	3	4	5
ability to select and elicit pertinent information from clients that contributes to an understanding of the presenting problem and its context	0	1	2	3	4	5
ability to establish mutual contracts with clients about the goals and terms of the work to be done and the responsibilities of all participants	0	1	2	3	4	5
ability to develop and revise a plan of intervention based on an evolving assessment of a client's need or problems	0	1	2	3	4	5
differential use of self in the stages of the helping process (beginnings, middles, and ends)	0	1	2	3	4	5
ability to intervene with the various client systems using agency services (individuals, pairs, and/or families)	0	1	2	3	4	5
ability to recognize a range of interventions in relation to goals for practice	0	1	2	3	4	5

Please provide a brief description that demonstrates the student's competency in this area, including examples from a recording, a discussion in a supervisory session, or a direct observation of the student:

0 No significant opportunity	2 Needs improvement	4 Exceeds Standard
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2. GROUP WORK
By the end of the semester the student demonstrates:

knowledge of models of group work practice	0	1	2	3	4	5
understanding of the purpose of groups within the agency setting	0	1	2	3	4	5
understanding of stages of group development	0	1	2	3	4	5
ability to identify group membership requirements and state the purpose and goals of a particular group to clients	0	1	2	3	4	5
ability to lead or co-lead different kinds of groups	0	1	2	3	4	5
knowledge of group dynamics and their effect on individual behavior, sub-group formation, and problem-solving	0	1	2	3	4	5
ability to relate client goals to specific group or programmatic activities	0	1	2	3	4	5
ability to effectively plan and facilitate group meetings	0	1	2	3	4	5
awareness of group maintenance needs as well as task accomplishment	0	1	2	3	4	5

Please provide a brief description that demonstrates the student's competency in this area, including examples from a recording, a discussion in a supervisory session, or a direct observation of the student:

3. COMMUNITY ORGANIZATION, PLANNING AND DEVELOPMENT
By the end of the semester the student demonstrates:

knowledge of models of community organization and planning	0	1	2	3	4	5
understanding of major organizing roles and strategies	0	1	2	3	4	5
ability to identify sources of political influence and power	0	1	2	3	4	5
ability to conduct a community needs assessment	0	1	2	3	4	5
appreciation of the nature of power and decision-making within communities	0	1	2	3	4	5
ability to engage in negotiation, bargaining, and exchange	0	1	2	3	4	5

0 No significant opportunity	2 Needs improvement	4 Exceeds Standard
1 Unacceptable	3 Achieves Standard	5 Outstanding Performance

COMMUNITY ORGANIZATION, PLANNING AND DEVELOPMENT (continued)
By the end of the semester the student demonstrates:

ability to define problems and to consider a range of strategies to address them	0	1	2	3	4	5
ability to effectively plan and facilitate group meetings	0	1	2	3	4	5
awareness of group maintenance needs as well as task accomplishment	0	1	2	3	4	5

Please provide a brief description that demonstrates the student's competency in this area, including examples from a recording, a discussion in a supervisory session, or a direct observation of the student:

4. ORGANIZATIONAL MANAGEMENT AND LEADERSHIP
By the end of the semester the student demonstrates:

knowledge of a range of social work roles and functions within the organization	0	1	2	3	4	5
capacity to develop and utilize effective channels of communication	0	1	2	3	4	5
ability to implement systems for carrying out ideas	0	1	2	3	4	5
ability to evaluate options and consider consequences in designing projects and programs	0	1	2	3	4	5
ability to develop work plans and timetables for administrative activities	0	1	2	3	4	5
ability to anticipate and draw upon resources for task completion	0	1	2	3	4	5
ability to work collaboratively with groups and committees	0	1	2	3	4	5
development of managerial behaviors to mobilize others and to deal with resistance to task completion	0	1	2	3	4	5
ability to monitor and evaluate outcomes	0	1	2	3	4	5
ability to recognize and attempt to use a variety of leadership styles	0	1	2	3	4	5

Please provide a brief description that demonstrates the student's competency in this area, including examples from a recording, a discussion in a supervisory session, or a direct observation of the student:

0 No significant opportunity	2 Needs improvement	4 Exceeds Standard
1 Unacceptable	3 Achieves Standard	5 Outstanding Performance

STUDENT EVALUATION OF THE FIELD LEARNING EXPERIENCE

How would you rate your participation in the learning process?

1	2	3	4	5
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How would your rate your growth in the development of professional values and ethics?

1	2	3	4	5
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How would your rate your growth in the development of knowledge and skills for agency-based practice?

1	2	3	4	5
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How would you rate your overall learning experience?

1	2	3	4	5
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COMMENTS: Use an additional page if necessary

Instructor's signature _____ Date: _____

Student's signature _____ Date: _____

PLEASE RETURN THE ORIGINAL AND ONE COPY (2 COPIES TOTAL) OF THE EVALUATION TO:

**Office of Field Education
 Hunter College School of Social Work
 129 East 79th Street, Room 704
 New York, NY 10075**