



The City University of New York  
695 Park Avenue, Rm.203 North • New York, NY 10065-5085

## APPLICATION FOR UNDERGRADUATE READMISSION

Please Read Instructions on the Back, Complete All Information and Print Clearly. Be Sure to Sign and Date the Application.

- Semester applying for: Winter 20\_\_\_\_\_ Spring 20\_\_\_\_\_ Summer 20\_\_\_\_\_ Fall 20\_\_\_\_\_
- Degree (Matriculated) \_\_\_\_\_ Non-Degree (Not Matriculated) \_\_\_\_\_
- Name: \_\_\_\_\_  

Last	First	Middle	Prior Name (s)
_____ / _____ / _____	_____ / _____ / _____		
ID# (Social Security#)	Date of Birth		
- \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
- \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
- Gender: Male \_\_\_\_\_ Female \_\_\_\_\_
- Address: \_\_\_\_\_  

Number & Street	Apt#	City	State	Zip Code
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- Telephone number: Day: (\_\_\_\_\_) \_\_\_\_\_
- E-Mail Address: \_\_\_\_\_
- Dates of Hunter attendance **must** be included in order to process your application.  
 First admitted: Term \_\_\_\_\_ Year \_\_\_\_\_ To: Term \_\_\_\_\_ Year \_\_\_\_\_
- Did you attend Hunter as a Seek student? Yes \_\_\_\_\_ No \_\_\_\_\_. Do you wish to reenter Seek? Yes \_\_\_\_ No \_\_\_\_\_
- Are you a U.S. Citizen? \_\_\_\_\_ If **No** you **must** complete the following:  
 Visa Type: \_\_\_\_\_ and/or Alien Registration Number: \_\_\_\_\_
- In chronological order, list all educational institutions attended since your last attendance at Hunter. Include semesters of attendance and number of credits and arrange to have official records sent to: Hunter College Admissions Office, 695 Park Avenue, Room 203N, New York, NY 10065.

Name of Institution	State	Dates of Attendance	Credits/Degree

I understand that, if admitted and registered, I am subject to the rules and regulations of the college in effect at this time. This application does not guarantee registration in courses. I certify that the statements in this application are complete and accurate.

Signature \_\_\_\_\_ Date \_\_\_\_\_

*(Office Use Only)*

Stops \_\_\_\_\_ GPA \_\_\_\_\_ CR \_\_\_\_\_ Previous Coding \_\_\_\_\_ Readmit Coding \_\_\_\_\_  
 Fee \_\_\_\_\_ AP \_\_\_\_\_ Proficiency Satisfied \_\_\_\_\_  
 Probation Code \_\_\_\_\_ Last Semester in SEEK \_\_\_\_\_  
 SEEK: Accepted \_\_\_\_\_ Denied \_\_\_\_\_ 4 Semester Waiver/10 Semester Extension  
 Director of Admissions: Accepted \_\_\_\_\_ Denied \_\_\_\_\_  
 Letter Sent \_\_\_\_\_ GIF \_\_\_\_\_

# INSTRUCTIONS FOR UNDERGRADUATE READMISSION

## GENERAL INFORMATION

This application is to be used by undergraduate students who have not been in attendance for **the prior semester** and who did not receive a degree from the College. There is no need to apply for readmission if you received an Official Withdrawal(s), [W grade(s)] for the semester prior to the one in which you intend to return to the College. Students with a grade point average (GPA) 2.0 or higher and who have demonstrated minimum basic skills are generally approved for readmission.

Please fill out all information requested and sign the application. Failure to complete the application will result in a delay in processing. Return this application in person or mail it to: Hunter College, Office of Admissions Room 203HN, Readmission, 695 Park Avenue, New York, N.Y. 10065-5085.

The application fee of \$10.00 will be added to your tuition bill at the time of registration. **DO NOT SEND THE APPLICATION FEE WITH YOUR APPLICATION.**

Students who have failed any part of the Basic Skills Test cannot re-enroll at Hunter in a degree or non-degree status. It is recommended that these students enroll at CUNY Community Colleges. Once proficiency in basic skills can be demonstrated, students may apply for readmission to Hunter. Baccalaureate degree holders from regionally accredited U.S. Institutions and Senior Citizens are exempt from testing. Contact the Testing Center at (212)772-4898, Room 150 North, if you have any questions concerning the placement exams.

## DEGREE

Degree re-admits should send official transcripts from all undergraduate colleges attended since their last attendance at Hunter College to: Hunter College, Office of Admissions, Evaluations Unit, Room 203N, 695 Park Avenue, New York, NY 10065-5085.

Students should obtain academic advising as soon as possible. If you last attended as a SEEK student, contact the SEEK office at (212) 772-4030, Room 1013 East. All other students should contact Student Services at (212) 772-4882, Room 1119 East.

Students will be admitted back into their last declared major, provided they were in good academic standing (2.0 grade point average or higher). Students with grade point averages below 2.0, if re-admitted, will have to redeclare a major. Students whose last attendance was in the School of Health Professions will be re-admitted to the School of Arts and Sciences and must meet with a departmental advisor to seek approval to return to their previous major

SEEK students who have not been in attendance for four or more semesters and/or have been in the SEEK program for ten semesters or more, need special permission to return to SEEK. Students with less than 60 credits who do not wish to return to SEEK must obtain a release from the Director of the SEEK program.

## NON-DEGREE

Students will not be readmitted to non-degree status if they have already completed 12 credit hours and have not demonstrated basic levels of competence in reading, writing and mathematics through basic skills testing.

Non-degree students must either matriculate or leave the college when they have attempted 24 credits. Baccalaureate, Master's and doctoral degree holders from a college or university accredited by a regional U.S. accrediting association are exempt for the 24 credit limit, provided proof of degree is submitted along with their application.

Hunter College does not discriminate on the basis of age, race, color, creed, national origin, physical or mental disability, sexual orientation, marital status, alienage or citizenship status, or veteran's status.

### **DEADLINES FOR COMPLETING AND FILING THIS APPLICATION:**

**Winter** – October 15 • **Spring** - December 1 • **Summer** – April 1 • **Fall** - July 1

**IT IS NOT ADVISABLE TO WAIT UNTIL THE DEADLINE TO FILE YOUR APPLICATION.**