Sample Internship Program Sites
These and many more organizations offering internships are available.

ACLU
American Ballet Theatre
American Museum of Natural History
American Red Cross
Asia Society
Atlantic Records
Better Business Bureau
Bloomberg
Christie’s
Corporation Council
CBS
Council on Foreign Relations
CUNY Internship Program
Doctors Without Boarders
Dow Jones Newspaper Fund
Foreign Policy Association
HarperCollins
Hospital for Special Surgery
Human Rights Watch
International Center of Photography
JBFCS
Kings County District Attorney’s Office
Legal Aid Society
Manhattan Borough President’s Office
Manhattan Theatre Club
Marvel Entertainment
Metropolitan Museum of Art
Mount Sinai Medical Center
Municipal Credit Union
NBCUniversal
NY Economic Development Corp.
NY Historical Society
NY Presbyterian Hospital
NYC Council
NYC Dept. of City Planning
NYC Dept. of Consumer Affairs
NYC Dept. of Health
NYC Office of Emergency Management
NYC Transit Authority
Paley Center for Media
Penguin Random House
Rusk Institute of Rehabilitation Medicine
Safe Horizons
Sesame Workshop
Signature Theatre Company
Simon and Schuster
Solomon R. Guggenheim Museum
SONY Music Entertainment
The Conference Board
The DOOR
The Morgan Library and Museum
Theatre Communication Group
Turner Broadcasting
Tribeca Film Festival
UBS Financial Services
US Fund for UNICEF
Vera Wang
Viacom
WABC-TV
Warner Music Group
Young Adult Institute
YES Network

Who Can Provide More Information?
Contact Hunter’s Internship Coordinator, Paula Wicklow, by telephone 212-772-4850 or email pwicklow@hunter.cuny.edu

212.772.4850 • career@hunter.cuny.edu • 805 East Building
Hunter College • Office of Student Services • 695 Park Ave • NY, NY 10065

INTERNSHIP PROGRAM

A Key To Your Career

To learn more about internships, call Career Development Services at 212.772.4850, visit 805 East or email career@hunter.cuny.edu
What Is An Internship?
An internship is a field work experience that offers students opportunities to explore potential professions and obtain relevant experience before graduation.

What Are The Advantages Of Doing An Internship?
- Explore a career field of interest
- Earn academic credit or a stipend
- Acquire training, professional experience and skills
- Prepare for a competitive job market
- Obtain references from professionals in the field
- Develop contacts for future job searches
- Showcase the experience on the resume and during the job interview

What Are The Steps?
1. Schedule an appointment for internship preparation at Career Development Services
2. Submit a prepared resume and cover letter to the Internship Coordinator
3. Select internships relating to career goals on the CareerHunter online database and related resources
4. Interview with organization representatives
5. Discuss academic requirements and assignments with faculty advisors
6. Register for academic credit by the designated deadline

What Qualifications Should An Intern Have?
- Interest in the field
- Related coursework
- Motivation and adaptability
- Professional appearance and demeanor
- Suitable availability (e.g. days & times)
- Relevant skills

When Are Internships Available?
Internships are available during the Fall, Spring, and Summer semesters. Apply at least a semester in advance. The commitment is either part-time (12-20 hours per week) or full-time (30-35 hours per week—summer only).

Who May Apply For An Internship?
Hunter undergraduate or graduate students in good academic standing may apply. Please note that internship projects may require related coursework and specific class standing.

In What Career Fields Can A Student Gain Experience?
- Accounting
- Actuarial
- Advertising
- Anthropology
- Arts/Arts Administration
- Computer Graphics
- Computer Programming
- Constituent Services
- Counseling
- Cultural Affairs
- Dance
- Economic Development
- Editorial
- Entertainment Casting
- Environmental
- Film
- Finance
- Gerontology
- Health Administration
- Health Education
- Historic Preservation
- Housing
- Human Resources
- International Affairs
- Journalism
- Laboratory Research
- Legal Affairs
- Legislative Research
- Mapping
- Marketing
- Multimedia
- Museum Operations
- Music
- Non-Profit
- Photography
- Policy Analysis
- Psychology
- Public Relations
- Publishing
- Radio
- Real Estate
- Recreation
- Rehabilitation
- Securities
- Social Research
- Social Services
- Special Events Planning
- Sports
- Statistical Analysis
- Systems Analysis
- Television
- Theatre
- Transportation
- Urban Planning
- Video Production
- Women's Studies

Resources To Help You
- Career Development Services—http://hunter.cuny.edu/studentservices/cds

Being An Intern
“Being an intern has given me a better understanding of who I want to be and where I want to be in life. The people I met inspired me. The places I went motivated me. The things I did changed me.”

“Like most students at Hunter, I had a vague notion of what I wanted to do with my life but nothing concrete. I decided to visit Career Development Services where I discussed my interests and received helpful suggestions and information. By the end of that visit, I had a revised resume, several important leads for an internship, and something even more valuable—hope.”