

## **REINSTATEMENT**

1. Original I-20 for Reinstatement
2. Original I-901 receipt you must pay this \$200.00 fee immediately after you have received your SEVIS I-20-for reinstatement. The receipt must be submitted along with your reinstatement documents. It can be paid online at [www.FMJfee.com](http://www.FMJfee.com)
3. Original I-94 card
4. Photocopies of all I-20s that you have, if applicable
5. G-1145 Form Original E-Notification of Application/Petition Acceptance
6. Financial Documentation Bank letter must be less than six months old.
7. I-539 completed <http://www.uscis.gov/files/form/i-539.pdf>
8. Have a typed letter explaining the reasons that you failed out of status and why you should be granted an F-1 status again.
9. Photocopies of Passport pages with:
  - ✂ **Expiration date**
  - ✂ **Passport number**
  - ✂ **Visa Stamp**
  - ✂ **Picture**
10. Proof of registration for current semester.
11. Check or Money Order for **\$290.00** payable to: **United States Citizenship and Immigration Services.**

You must also complete form I-134 Affidavit of Support <http://uscis.gov/graphics/formsfee/forms/i-134.htm>. A separate affidavit must be submitted for each person applying for I-20. If you are in the United States, this form must be completed, signed and under oath by an Officer of the U.S.C.I.S. or before a notary public. If outside of the United States, you must submit the form I-134 with your I-20 to the United States Consular or Immigration office in your country.

Mail completed application for reinstatement to the following address:

### **UNITED STATES CITIZENSHIP AND IMMIGRATION SERVICES**

**For U.S. Postal Service  
(including US Postal Service Express mail):**

**USCIS  
P.O. Box 660166  
Dallas, TX 75266**

**For Express mail and courier deliveries  
(must use Fed Ex)**

**USCIS  
ATTN: I-539  
2501 S. State Highway 121 Business  
Suite 400  
Lewisville, TX 75067**

**SEND THE MAILING DOCUMENTATION BY RETURN RECEIPT REQUESTED TO USCIS. YOU MUST ALSO INSURE THE PACKAGE. REMEMBER YOU ARE SENDING YOUR ORIGINAL I-94 TO: UNITED STATES CITIZENSHIP AND IMMIGRATION SERVICES. ALSO SUBMIT PHOTOCOPY OF THE RESULTS TO OUR OFFICE (1109 Hunter East) FOR YOUR FILE.**

## TIPS



Dear applicant:

Did you know that you can actually fill out these forms online instead of filling them out with a pen? All you need is access to a computer and a printer to immediately print out a hard copy of the forms. Please visit the websites below and type in your information and once you are done, print the I-539 page.

<http://www.uscis.gov/files/form/i-539.pdf> and  
<http://www.uscis.gov/files/form/i-134.pdf> <http://www.ice.gov/graphics/sevis/i901/index.htm>

If you made a mistake in one of the forms that are enclosed in the package, please go to these websites to download the forms:

<http://www.uscis.gov/files/form/i-539.pdf> and  
<http://www.uscis.gov/files/form/i-134.pdf>  
<http://www.ice.gov/graphics/sevis/i901/index.htm>

Any United States Citizenship and Immigration Services (USCIS) forms fee are subjected to change at any time. So, for updated fees of a particular USCIS form or to download a form, please visit <http://www.uscis.gov/portal/site/uscis> and click on Immigration forms.

### **POST OFFICE**

If you would like to mail your reinstatement documents immediately, there is a post office near Hunter College located on:

E. 70<sup>th</sup> Street between 2<sup>nd</sup> and 3<sup>rd</sup> Avenue