

TO BE RETAINED BY VENDOR AS  
EVIDENCE OF EXEMPT SALE

### TAX EXEMPTION CERTIFICATE

STATE OF NEW YORK  
For use only by Employees of the State of New York  
or its political subdivisions.

.....Date.....  
Name of Person or Firm Furnishing Services and/or Materials

.....  
Address

This is to certify that I am an employee of the State of New York or one of its political subdivisions; that the services or materials purchased on the date set forth below will be paid for by the State or a political subdivision; and that such charges are incurred in the performance of my official duties.

Nature of Transactions \_\_\_\_\_

Dates of Transactions \_\_\_\_\_ .....  
Signature of Employee

State Dept., Agency or Political Subdivision \_\_\_\_\_ .....  
Title

NOTE: A separate exemption certificate is required from each person claiming exemption.

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