

Office Services

Room N352B

Paper and Exam Book Order Form

					Chargeable Cost or Responsibility Center				
Today's Date	:								
				•	OTPS:				
Signature	:			•	(Dept. Code)				
Number & Ext				•					
Department				•	B 10.				
Department	·			•					
Deliver to Room				•					
	Please Indicate Your Order Below					For Office Use Only			
	<u>Size</u>	Weight	Price/Carton	# of Cartons	Total Price	Delivery Date	<u>Initial</u>	Billed	
WHITE									
White	8½ x 11	Sub 20							
	L.	<u>.</u>	Price/Ream	# of Reams	Total Price		ļ.		
3 Hole punch	8½ x 11	Sub 20	Trice/Ream	# OF Reams	Total Price				
White	8 x 14	Sub 20							
White	11 x 17	Sub 20							
	11 X 17	Oub 20	1						
COLOR	01/ >/ 44	ICub 20		Γ			Ι Γ		
Blue Goldenrod	8½ x 11 8½ x 11	Sub 20 Sub 20							
Goldeniod	8½ x 11	Sub 20 Sub 20					<u> </u>		
lvory	8½ x 11	Sub 20							
Pink	8½ x 11	Sub 20							
Yellow	8½ x 11	Sub 20							
	072 X 11	Cub 20	1				<u>l</u>		
INDEX	I	10	1	ı	1		г г		
White	8½ x 11	Sub 20							
Buff	8½ x 11	Sub 20							
Cherry Pink	8½ x 11	Sub 20					-		
Canary	8½ x 11	Sub 20							
Blue Salmon	8½ x 11 8½ x 11	Sub 20 Sub 20							
Green	8½ x 11	Sub 20 Sub 20					<u> </u>		
Gleen	O/2 X 11	Sub 20			l		<u> </u>		
			Price/Packet	# of Packets	Total Price				
Exam Books	50 boo	ok Packet							
GRAND TOTAL									
CIVILED TO TALE							<u> </u>		
Phone orders									
Accepted by:					Date:				
Delivery Confrima	ation								
· ·					Date:				
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Paper prices are based on state contract and are subject to change.

Please note that we maintain a stock of multiple use 8 1/2 paper. All other paper orders above are subject to available ability.