

**Meeting of the Executive Committee of the Faculty Delegate Assembly  
Room HE 14nn  
April 2, 2008, 11:00 to Noon**

Present: Profs. David Connor, Tony Doyle, Charles Guzzetta, and Jason Young

FDA President Young called the meeting to order at 11:07.

**1. Approval of the minutes of March 5, 2008.** The minutes were approved.

**2. Information items**

\* Web site update. James Regan of the FDA office is working on it. However, the FDA has been hurt by a lack of technical support. Provost Rabinowitz is aware of this problem.

\* Need for faculty support. The School of Health Professions has a relationship with the Foundation Center, which is a major information source. Subscribing to it would entitle Hunter to the Center's assistance and advice about grants. The Foundation's Information Center is freely available but not the other support. Having grants experts address the faculty is crucial. We absolutely need to be affiliated with the Foundation Center and its expertise.

\* FDA socials. The socials will be cosponsored by the provost's office but will be postponed until the fall.

\* Middle States Work Group on Faculty (Work Group 4). The work group's co-chairs, Profs. Jason Young and Helena Rosenblatt, urge members of the Executive Committee to pass along on any suggestions about the faculty that they think should be included in the group's final report.

**3. Discussion items**

\* Agenda for FDA meeting on April 16, 2008: Potential items.

-- Prof. Young suggested discussing the CUNY Master Plan. He suggested putting together a brief Powerpoint on the topic covering the big picture.

-- CUNY has updated its conflict-of-interest policy. It's not clear what is motivating the proposed change in policy. Conflicts that might come up include accepting employment that would require disclosure of

confidential information gained at the university.

-- Prof. Doyle will ask Linda Dickinson of the library if she would be prepared to talk about new database acquisitions.

-- President Raab has cancelled her appearance for the April meeting.

\* Update on planning conference on external funding—FDA contribute funds for meeting as co-sponsor? Hunter plans to hold a grants workshop on April 30, 9:00 to 5:00, led by a member of the Research Foundation. The event will cost Hunter \$5000. Prof. Young proposed that the FDA contribute \$500 for lunch. The other members of the Executive Committee accepted this proposal. Other sponsors are the provost's office, Research Administration, the Institutional Review Board, and the president's office. The workshop will be limited to 50 seats. Full-time faculty will have priority, followed by part-time faculty.

\* Plans for meeting with President Raab? Agenda items could include the budget, the Master Plan, the new science building, and the long term plans for the adequate housing of the fine arts building.

#### **4. New Business**

\* FDA meeting in May. The Executive Committee discussed the prospect of cancelling the meeting for lack of business and the possibility of low attendance.

\* Attendance.

-- Prof. Guzzetta suggested devising a survey to determine why attendance at FDA meetings has dropped recently.

-- Prof. Young suggested that the absence of the president and provost has kept numbers down.

-- Prof. Guzzetta volunteered to work on a brief questionnaire. Prof. Young will show the draft to Richard Stapleton of the Senate.

The meeting was adjourned at noon.

Respectfully submitted,

Tony Doyle  
FDA Secretary

