

**Meeting of the Executive Committee of the Faculty Delegate Assembly
Room HE 14nn
Wednesday, September 3, 2008, 11:00 AM to Noon**

Present: Professors David Connor, Tony Doyle, and Jason Young

FDA President Prof. Jason Young convened the meeting at 11:05.

1. Approval of Minutes of May 7, 2008. The minutes will be available at the next executive committee meeting.

2. Information items:

* New faculty orientation. Provost Rabinowitz has asked the FDA to contribute to the new faculty orientation; last year the FDA contributed \$600 from its slush fund.

* Faculty lounge update.

-- The FDA is waiting to hire work-study students to monitor the area; we have one student from last year. To hire more students we have to wait to hear from the work study office, which might not be until October.

--Chronic problem in the lounge: the furniture gets moved around.

--The space is much in demand; the FDA has already had several requests for it for this academic year.

-- The Middle States accreditation committee is scheduled to be on campus from April 13 until May 1, 2009. The FDA has been asked if it would be willing to make the faculty lounge available to the committee. This would mean preventing faculty from using it during that time. The Executive Committee had no serious objections. However, Prof. Connor suggested that we ask the administration to offer an alternative space for the three weeks that Middle States occupies the space.

*Upcoming FDA elections for open positions. We need some highly motivated people. New campus initiatives will include a recognition of teaching. Currently, there is almost no recognition. Hunter generally lags behind other schools in this regard. The FDA will have a role in promoting the recognition of teaching beyond what the Senate is doing. We're looking for people who have an eye for faculty quality of life issues.

There are two basic ways in which we can try to fill the vacancies, (1) ask around or (2) put out a general notice. The benefit of the latter is that it broadens the numbers.

*Update on the FDA website. Prof. Young demonstrated. The website is the joint effort of Prof. Young and James Regan of the FDA office. Its purpose is to be the one place to go to find out all things pertaining to Hunter. The website enables faculty to book the solarium and the faculty lounge online. It also provides information about subscribing to Hunter-I. The website offers the following links.

--Faculty Matters. This includes the following links: Teaching, which includes all of Manfred Kuechler's materials on Blackboard; Promotion and Tenure; Research, featuring a database of faculty research interests; Finding Grants; Training Opportunities; For Our New Faculty.

--Community Resources, providing information about doctors, restaurants in the neighborhood, last and found, and a community bulletin board.

3. Brief Discussion Items

* Agenda for FDA meeting, 9-24. Suggestions included a demonstration of the new website, an appearance from either the president or the provost, Bob Buckley to discuss grants, and either Manfred Kuechler or someone from ICIT.

* Meeting the president. We hope to meet with her soon; we will take this matter up more carefully later.

* University Faculty Senate:

--The committee was presented with a memo from Allan Dobrin, CUNY's Executive Vice Chancellor and Chief Operating Officer, regarding "a pause in the processing of personnel actions across the University. . . . Exempt from the suspension are replacements of full-time faculty and new faculty hires whose positions are already included in each college's financial plan. The hiring of teaching adjuncts may also proceed as planned."

-- The committee was also presented with a summary of the Hunter budget for 2008-09.

* *The Faculty Voice*. It should be out soon, but Prof. Young is still looking for items to include. Prof. Doyle volunteered to proofread.

* Faculty socials. These haven't been a high priority, given the work that the new FDA website has demanded. Prof. Connor suggested an occasion for the next social, for instance, a launching party for the new website. Mid to late October would be a good time.

4. New Business. There was no new business.

Respectfully submitted,

Tony Doyle
FDA Secretary