

Gender Equity Project Sponsorship Program
Spring 2004 Workshop # 5

Student and Assistant Management
April 21, 2004

Agenda

- 1:10 – 1:15 pm** **Program Administration**
1. George N. Shuster Faculty Fellowship Fund 2004
2. May 5th Workshop Activities
- 1:15 – 2:55 pm** **Student and Assistant Management**
- 1:15 – 1:25** Introduction and Ideas from Activity 1: *C. Tobery and E. Verostek*
- 1:25 – 1:45** Discussion: *Break into groups of 3*
Reflect on your experiences supervising students and assistants who are working with you or who have worked with you in the past. Also reflect on your own experiences as a graduate student and, if relevant, assistant. In a group of 4, discuss your experiences, using the questions below to guide your discussion.
- What are some of the challenges and advantages of working with undergraduate students? With graduate students?
 - How is working with student research assistants different from working with non-student (i.e., paid or full-time) research assistants? What are the advantages and disadvantages for each?
 - What criteria have you used to choose the students who work with you? Have those criteria been effective?
 - See Topic Discussion and Activities handout for additional details.
- As you talk with your group, try to generate helpful suggestions and strategies for working with students. Consider what advice you would give to colleagues who manage students and assistants. Report your ideas to entire workshop.
- 1:45 – 2:15** Report back to the main group: Lessons learned from the Discussion
- We skipped Activity 2; Associates asked Tobery & Verostek to present the assistant's perspective
- Activity 2: *Break into groups of 4*
See Topic Discussion and Activities handout for the work problems and questions to guide your discussion.
- After your group discusses the work problem, decide what the researcher in charge could have done differently either to reduce the negative effects of the problem or to avoid the problem altogether. As you do, consider the questions listed on the handout.
- Report back to the main group: Lessons learned from Activity 2
- 2:15 – 2:50** The assistant's perspective: *C. Tobery and E. Verostek*
- 2:50 – 2:55** Workshop Evaluation: *Complete part I before leaving*