

## New Employee Benefits Checklist: Civil Service Managerial Provisional

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*Click on the links below to complete and print the required documents, which must be returned to the Benefits Office (East Building – Room 1504) within 30 days of your appointment.*

### **Mandatory Benefits**

[Death Benefit Beneficiary Designation Card](#)

[Health Benefits Application](#)

[PSC-CUNY Welfare Fund Data Sheet](#)

[TIAA Enrollment Application](#)

**Or**

[Retirement Application: NYCERS](#)

### **Optional Benefits**

[TIAA Supplemental Retirement Annuity Plan](#)

[New York State Deferred Annuity Plan](#)

[New York 529 Plan](#)

[WageWorks: Transit Benefit Plans](#)

[WageWorks: Park-N-Ride Plan](#)